------- **Bahasa**-------

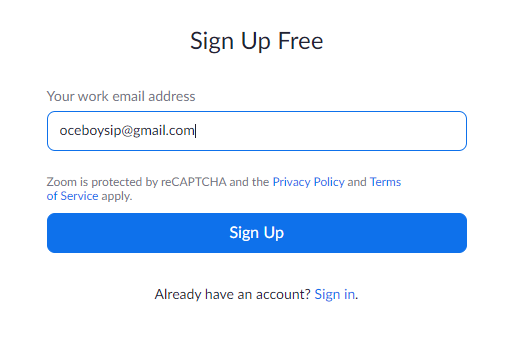
Tutorial cara menggunakan aplikasi Zoom Untuk **Admin / Initiator**

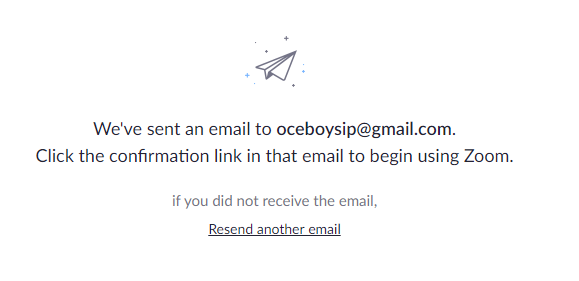
Berikut tutorial cara menggunakan aplikasi Zoom untuk rapat online sebagaimana yang di praktikkan:

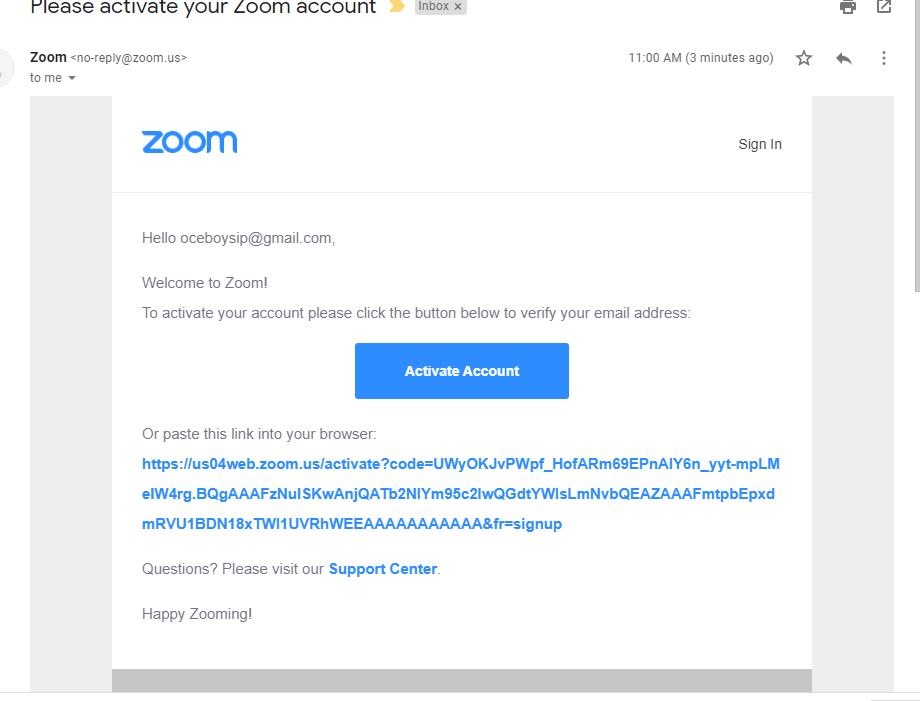
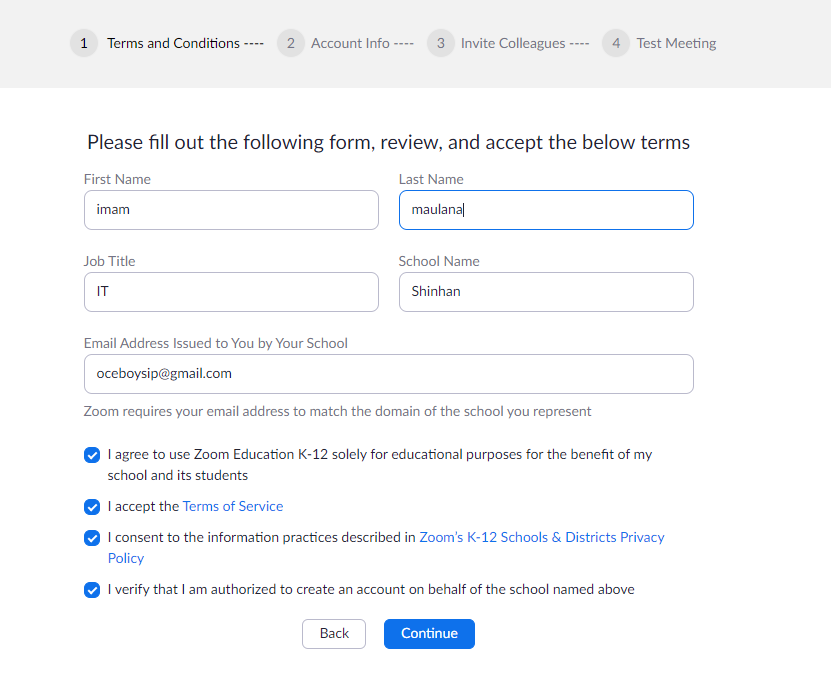
1. Download aplikasi Zoom,

* Cara Download Aplikasi Zoom
* 1. Buka browser internet (chrome, mozilla, opera, dll).
* 2. Kemudian buka <https://zoom.us/download>
* 3. Pilih aplikasi Zoom Client Meeting sesuai kebutuhan. ( Windos, Mac, Linux )

1. Buat akun dengan mendaftar menggunakan alamat email.







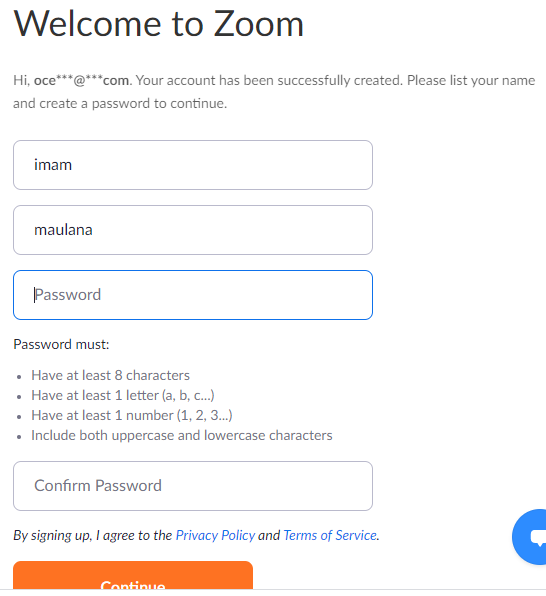
Activate Account dan Isi Field2 Pendaftarann yang ada di Zoom :

1. Term And Condition
2. Account Info
3. Invite Colega
4. Test Metting

3. Kemudian pilih 'Next.

4. Buka email yang digunakan untuk mendaftarkan, kemudian 'Activate Account'.

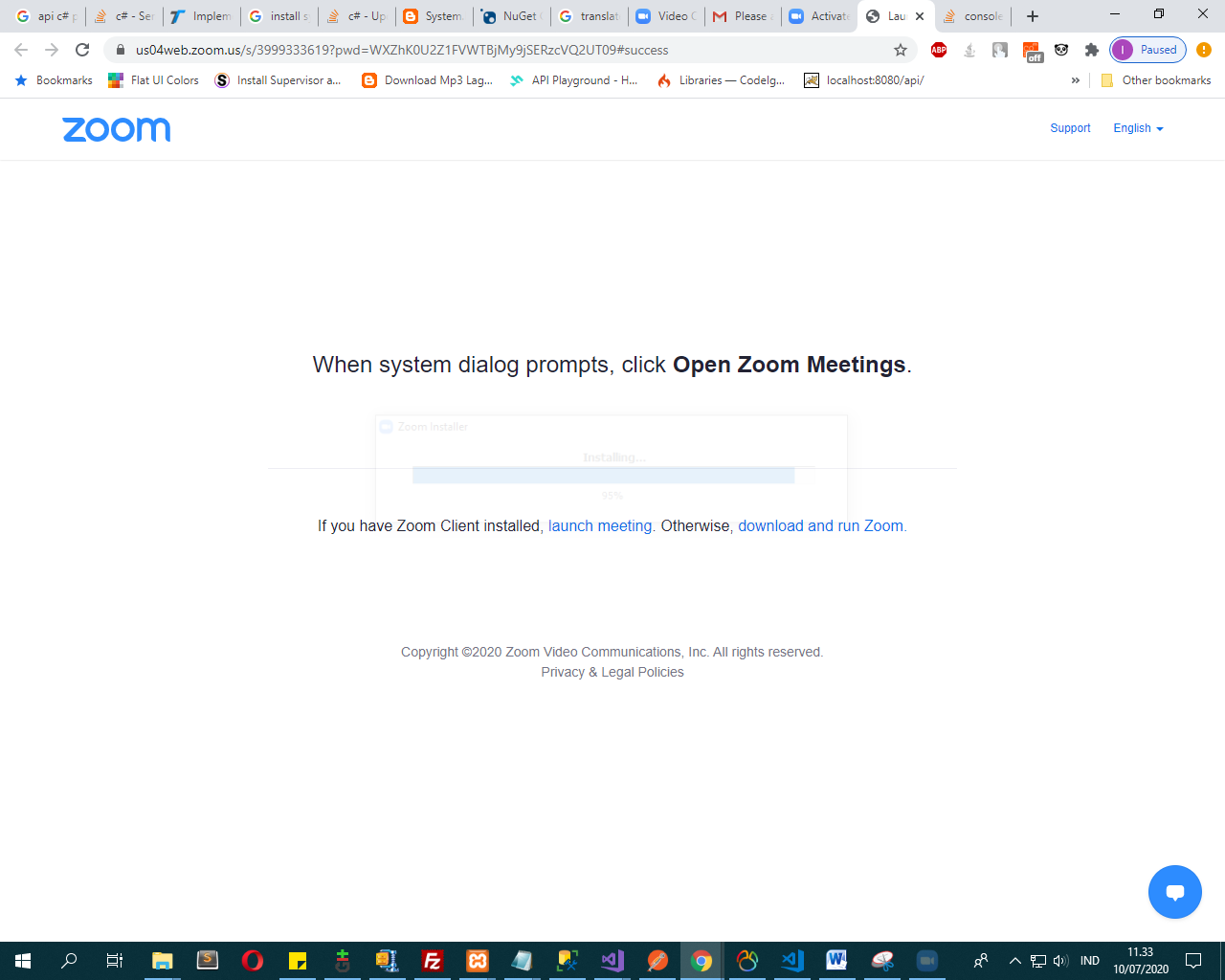
5. Setelah itu, masukan kata sandi yang ingin Anda gunakan.



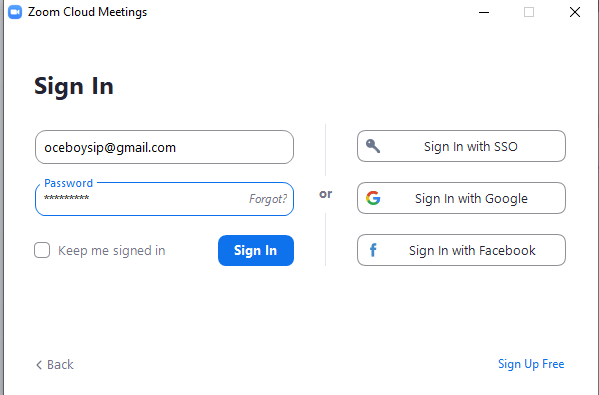
6. Undang rekan kerja yang akan Anda ajak dengan memasukkan alamat email mereka.atau bisa di skip dengan centang capta dari google.

7. Jika tempat tidak mencukupi, pilih 'Add another email'.

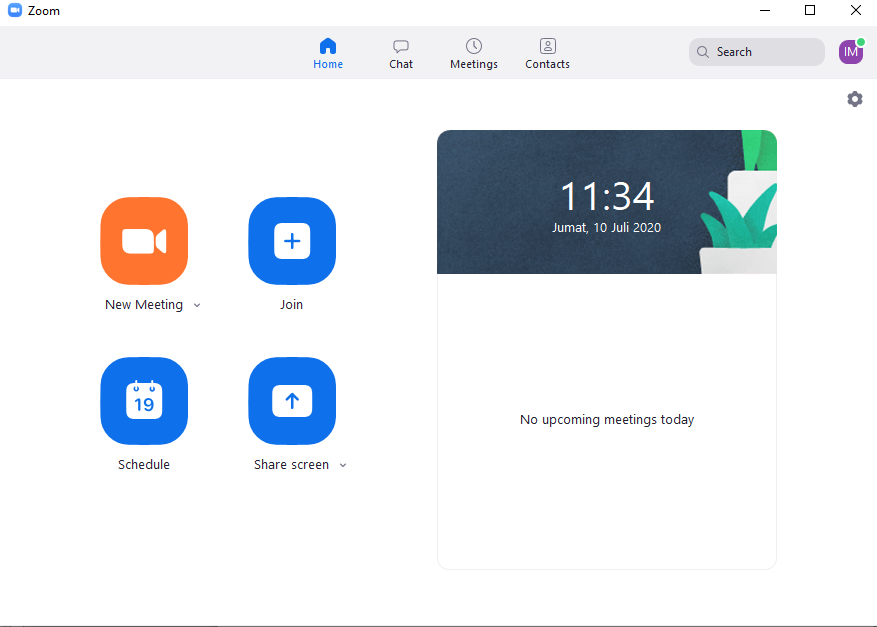
8. Simpan url rapat, kemudian pilih 'Start Meeting Now'.



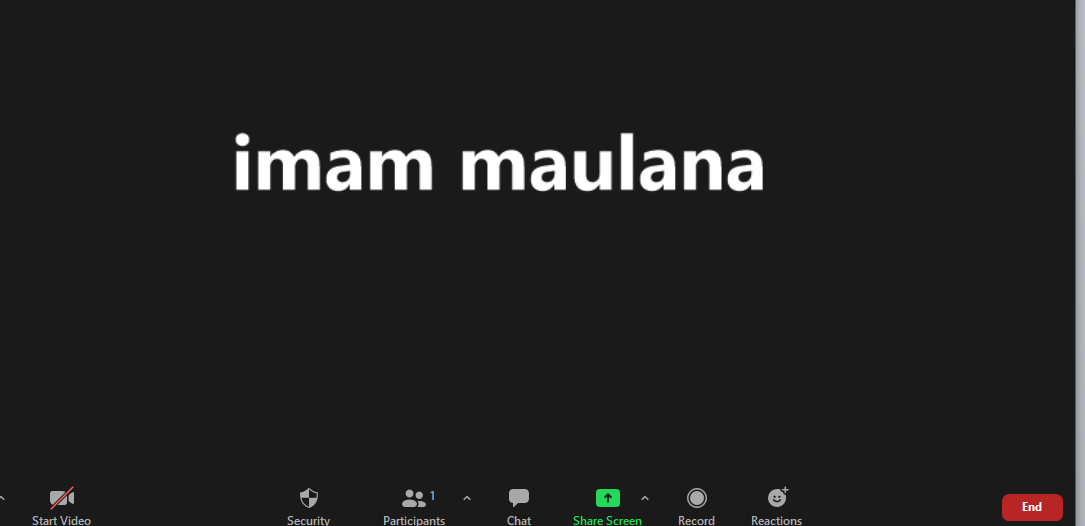
9. Masukkan user dan password zoom



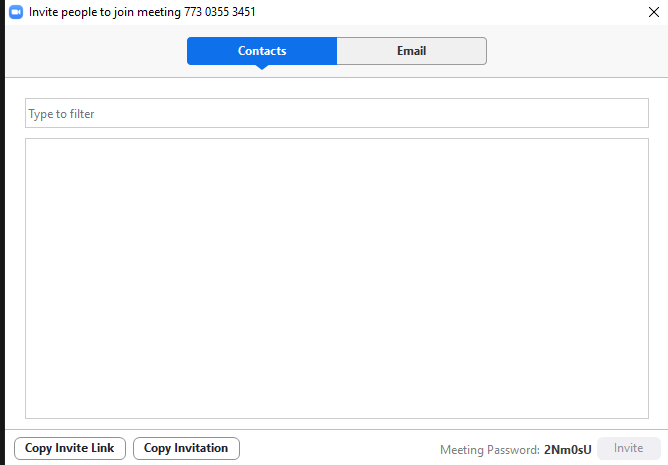
10. Pilih New Meeting



11. Pilih partisipant -> invite ->



12. Copy Invite Link atau Copy invitation -> share join Zoom Meeting



Berikut Hasil Copy Invitation

**Join Zoom Meeting**

https://us04web.zoom.us/j/77303553451?pwd=eHpieVIxUnhIbWRSa0NCc09vRDVtdz09

Meeting ID: 773 0355 3451

Password: 2Nm0sU

------- **English** -------

Tutorial on how to use the Zoom application for **Admin / Initiator**

Here's a tutorial on how to use the Zoom application for online meetings as practices:

1. Download the Zoom application, how to download is at the end of this tutorial.

How to Download the Zoom Client Meeting Application

• 1. Open an internet browser (chrome, mozilla, opera, etc.).

• 2. Then open https://zoom.us/download

• 3. Select the Zoom application Client Meeting. (Windos, Mac, Linux)

2. Create an account by registering using an email address.

2. Enter the first and last name, then check 'I Agree to the TOS'.

3. Then select 'Sign Up'.

4. Open the email used to register, then 'Activate Account'.

5. After that, enter the password that you want to use.

6. Invite the coworkers you will invite by entering their email addresses.

7. If there isn't enough space, select 'Add another email'.

8. Enter the Captcha code.

9. Select 'Invite'.

10. Save the meeting url, then select 'Start Meeting Now'.

11. Pilih partisipant -> invite

12. Copy Invite Link atau Copy invitation -> share join Zoom Meeting

Example

**Join Zoom Meeting**

https://us04web.zoom.us/j/77303553451?pwd=eHpieVIxUnhIbWRSa0NCc09vRDVtdz09

Meeting ID: 773 0355 3451

Password: 2Nm0sU