| **Proposed Project:** EaseDocument System |
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**EXECUTIVE SUMMARY**

The project has two major subcomponents, the User Interface Module and the Document Processing Module. This will be a great opportunity for the barangay to find a better, more effective, and more efficient way of processing and handing out documents. Each module includes training for a better understanding of the system.

**OBJECTIVES**

To Implement a system for a better, effective, and efficient way of processing and handing out papers/documents.

**SOLUTION**

- **User Interface Module:** Contains features such as login, dashboard, verification if a resident of the barangay, and notifications.
- **Document Processing Module:** contains features such as application/order form, status updates, and history.

**Project Description:**

The EaseDocument System is a web application/platform designed to help the barangay residence to obtain essential documents such as Barangay ID, Barangay Clearance, Certificate of Residency, and Certificate of Indigency. This platform allows residents to request various documents online, reducing wait times and minimizing multiple trips to barangay.

**Objectives:**

Main Objective: To create an online system that allows residents to easily request and obtain documents from their barangay, reducing wait times and multiple trips.

Specific Objectives:
1. To create a platform for residents to request barangay documents.
2. To implement real-time status updates.
3. To provide customer support to user's inquiries.
4. To provide training for barangay staff to effectively use the system.
5. To safely deliver the requested documents to the resident's house.

Scope:
1. This system will cover commonly requested documents that can be provided by the barangay, such as Barangay ID, Barangay Clearance, Certificate of Residency, and Certificate of Indigency.
2. The system will support multiple payment options.
3. The system will focus on providing an online form for submitting document requests in barangay.
4. The system will ensure that all sensitive resident and document information is securely stored and processed in compliance with data privacy laws and regulations.
5. The system will provide certified and legitimate produce of the designated barangay.

Limitations|Delimitations:
1. The system will initially handle a limited set of documents and will not cover additional or specialized documents in this version of the platform.
2. The system will serve residents of the specific barangay.

3. The system will be exclusively accessible via the website.
4. The service will only be available during barangay office hours.
5. The use of the internet is required to access the website.