

Social Contract

What is necessary in order to create a healthy climate and ensure cooperation?

- Try to communicate with other group members to avoid arguments.
- Listen to other group members.
- Help each other!
- Don't hesitate to voice your ideas and ask questions!

Meeting rules

- Notify in advance if you know that you will be running late to a meeting.
- No cell phones up during meetings. (Emergency calls are ok)
- If you anticipate a call during the meeting, notify the other members.
- Feel free to eat during meetings.
- Speak up if you don't agree with something.
- Focus on the meeting.

What level of ambition does the group have?

We are aiming for a higher grade and we will try to learn as much as possible from this course.

Facilitator

Elin will be the facilitator for the meetings.

Keeping protocol

Raha will document the meetings in English.

Rotations for documentation will occur. The person who documents will decide on the language. (Swedish or English only)

How will we divide the workload?

Everyone should contribute and follow the scrum plan.

We'll try to divide the workload as equally as possible between us.

Decision making

We will make decisions based on the majorities vote.

Handling of issues

If a group member doesn't follow the group rules:

Make sure the member knows that they're doing something wrong.

On repeated offenses, the member will receive a warning from the group, eventually the course mentors will be notified.

If a group member falls ill we will try to include them as much as possible through skype meetings and easier tasks.

Other

These guidelines are not set in stone, they can be changed during the course of the project.