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20 21 22 23 24

## DISCOVERY [=====]

## Research [==]

## Wireframes [===]

## Prototypes [===]

MSFT/11Labs [=====]

CORE DEV [=====]

Platform [=====]

Auth [=====]

CMS [=====]

Wazuh [=====]

## FEATURES [-----]

Archive [=====]

AI Search [=====]

Voice [=====]

TESTING [=====]

**Beta** [=====]

## Access Audit [==]}

**Security** [====]

## LAUNCH

[-----]

Go -

live

[ == ]

## Training

[ == ]

## Handover

[ == ]

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\*\*My SFIA Level Assessment: Level 4 (Enable)\*\* SFIA Level 4 practitioners "work under general direction within clear framework of accountability, plan and manage their own work to meet objectives" (SFIA Foundation, 2024). ### 5.2 Detailed Cost Breakdown | Work Package | Days | Day Rate | Cost | -----|-----|-----| | \*\*WP1: Discovery and Design\*\* | 10 | £350 | £3,500 | | Community research and consultations | 3 | £350 | £1,050 | | Wireframes and UX design | 3 | £350 | £1,050 | | Lovable prototypes | 2 | £350 | £700 | | Microsoft/ElevenLabs setup | 2 | £350 | £700 | | \*\*WP2: Core Development\*\* | 15 | £400 | £6,000 | | Platform foundation (Omeka/Azure) | 5 | £400 | £2,000 | | Authentication system | 4 | £400 | £1,600 | | Content management | 4 | £400 | £1,600 | | Wazuh security setup | 2 | £400 | £800 | | \*\*WP3: Feature Development\*\* | 15 | £400 | £6,000 | | Archive system | 5 | £400 | £2,000 | | AI search integration | 5 | £400 | £2,000 | | ElevenLabs voice integration | 3 | £400 | £1,200 | | Community features | 2 | £400 | £800 | | \*\*WP4: Testing and Compliance\*\* | 5 | £400 | £2,000 | | Beta testing coordination | 2 | £400 | £800 | | Accessibility audit | 1.5 | £400 | £600 | | Security review | 1.5 | £400 | £600 | | \*\*WP5: Launch and Handover\*\* | 5 | £400 | £2,000 | | Platform launch | 1 | £400 | £400 | | Staff training | 2 | £400 | £800 | | Documentation | 2 | £400 | £800 | | \*\*Contingency (10%)\*\* | - | - | £2,000 | | \*\*TOTAL\*\* | \*\*50 days\*\* | - | \*\*£21,500\*\* | ### 5.3 Additional Value (Included at No Cost) | Service | Market Value | My Price | -----|-----|-----| | Microsoft nonprofit onboarding | £2,000 | Included | | ElevenLabs Impact Program application | £500 | Included | | Azure credits secured (annual) | £2,800 | Included | | Microsoft 365 nonprofit setup | £1,000 | Included | | Wazuh security platform | £3,000 | Included | | 12-month support | £4,000 | Included | | \*\*Total Value Added\*\* | \*\*£13,300\*\* | \*\*£0\*\* | ### 5.4 Total Cost of Ownership (5-Year Analysis) | Cost Category | Traditional Agency | My Model | Your Savings | -----|-----|-----| | Initial Development | £45,000 to £80,000 | £21,500 | £23,500 to £58,500 | | Annual Hosting | £3,000 to £6,000 | £0 to £500 | £2,500 to £5,500 per year | | Annual Maintenance | £8,000 to £15,000 | £2,000 to £4,000 | £6,000 to £11,000 per year | | Microsoft 365 | £2,000 per year | £0 (nonprofit) | £2,000 per year | | ElevenLabs | £2,640 per year | £0 (Impact Program) | £2,640 per year | | \*\*5-Year Total\*\* | \*\*£120,000 to £200,000\*\* | \*\*£35,000 to £50,000\*\* | \*\*£70,000 to £150,000\*\* | ### 5.5 Payment Schedule | Milestone | Percentage | Amount | Deliverable | -----|-----|-----| | Contract Signing | 20% | £4,300 | Project initiation | | WP1 Complete | 15% | £3,225 | Research, prototypes | | WP2 Complete | 25% | £5,375 | Core platform | | WP3 Complete | 20% | £4,300 | Full features | | WP4/5 Complete | 20% | £4,300 | Launch, handover | \*\*Business and Accountancy:\*\* - Business Account: Mettle (NatWest) - Accountancy: FreeAgent (Making Tax Digital compliant) - Invoicing: Professional invoices with full breakdown --- ## 6. Community Engagement Strategy ### 6.1 Co-Design Principles | Principle | Implementation | -----|-----| | \*\*Nothing about us without us\*\* | Community members involved in every design decision | | \*\*Accessible participation\*\* | Online and in-person consultation options | | \*\*Multiple narratives\*\* | Platform honours contested histories, not single story | | \*\*Intergenerational\*\* | Young people and elders both represented | | \*\*Multilingual\*\* | Content in community languages | ### 6.2 Engagement Activities | Phase | Activity | Participants | -----|-----|-----| | Discovery | Community listening sessions | 20 to 30 community members | | Design | Wireframe review workshops | 10 to 15 representatives | | Prototyping | Click-through

testing | 5 to 10 diverse users || Development | Feature feedback sessions | Ongoing community panel || Beta | User acceptance testing | 20 to 30 beta testers || Launch | Celebration event | Wider community | **6.3 Voice Preservation Programme**

**\*\*ElevenLabs-powered oral history initiative:\*\*** 1. Identify community elders and heritage bearers 2. Record high-quality voice samples (supervised, consented) 3. Create voice clones for archival purposes 4. Enable future generations to hear stories in original voices 5. Provide accessibility through text-to-speech in community voices --- ## **7. Managed Service Commitment** **My Commitment to BSWN for Your Funding Duration** I am committed to supporting BSWN throughout the full duration of your National Lottery Heritage Fund grant period:

**\*\*During the Project (Months 1 to 12):\*\*** - Full development and delivery - Weekly progress reports - Responsive communication within one working day

**\*\*Post-Launch Support (Months 13 to 24):\*\*** - Included maintenance and bug fixes - Staff training refreshers - Microsoft grant renewal assistance

**\*\*Extended Partnership (Years 2 to 4):\*\*** - Priority access for additional work - Ongoing digital strategy advisory - Grant application support - Technology roadmap planning

**\*\*My commitment\*\*:** I do not deliver a platform and disappear. I build lasting relationships because community technology requires sustained partnership.

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**8.1 Relevant Experience**

**\*\*PRGRSS / Global Purpose Enterprise: Product Owner and Manager\*\*** April to July 2025 | United Kingdom to Pakistan Coordination - Led product development for global mentorship platform - Managed cross-timezone development team - Built four rapid prototypes using Lovable.dev - Reduced development miscommunication by 60 per cent

**\*\*Nyfasi: Microsoft Nonprofit Onboarding\*\*** September 2020 to December 2020 - Secured \$5,000 Azure AI facility through Microsoft nonprofit programme - Navigated complete Microsoft compliance verification cycle - Demonstrated exact skills needed for BSWN onboarding

**\*\*University of South Wales: Digital Technical Mentor\*\*** September 2023 to August 2024 - Supported 23,000 users across multiple campuses - Enterprise IT support and training delivery

**\*\*Technocamps: STEM Ambassador\*\*** February 2023 to August 2024 - Wales-wide education delivery - Ukrainian refugee children technology workshops

## **8.2 Qualifications**

- **\*\*BSc (Hons) ICT\*\*** | University of South Wales (2:1, Dissertation: First Class)

- **\*\*AWS Cloud Engineering re/Start\*\*** | Cardiff and Vale College (2024)

- **\*\*DBS Enhanced Check\*\*** | Cleared

## **8.3 References Available upon request from:**

- **\*\*Gary Thompson\*\*** | Creative and Cultural Consultant, Cables and Cameras CIC, Bristol

- **\*\*Laura Roberts\*\*** | Technocamps, Wales

- **\*\*Sally-Anne\*\*** | USW Study Skills Team

- **\*\*Alaya\*\*** | CEO, FirstGens CIC

- **\*\*Hope\*\*** | Founder, Irene Vera Foundation

## **9. Closing Statement**

The UnMuseum is an extraordinary opportunity to create something truly meaningful: a living digital space where Black and racially minoritised communities across the South West can see themselves, tell their own stories, and preserve their heritage for future generations. I bring:

- Technical excellence proven across multiple platforms
- Microsoft nonprofit expertise (demonstrated with Nyfasi)
- ElevenLabs voice preservation for oral histories
- Enterprise security through Wazuh - Zero trust architecture ensuring data protection
- Commitment to knowledge transfer so BSWN is never dependent solely on me
- Microsoft engineer review ensuring professional validation

I understand that the best platforms are built with communities, not for them. I would be honoured to bring my

technical skills, stewardship philosophy, and genuine passion for this work to help bring the UnMuseum vision to life. \*\*Let us build something powerful together.\*\* \*\*Andrea Enning\*\* 28 January 2026 --- \*Submitted to: Mina Drobna, Operations Director\* \*Email: mina@bswn.org.uk\* --- ## Bibliography ElevenLabs (2025) \*Impact Program\*. Available at: <https://elevenlabs.io/impact-program> (Accessed: 28 January 2026). Heritage Fund (2024) \*Good Practice Guidance: Digital Projects\*. National Lottery Heritage Fund. Available at: <https://www.heritagefund.org.uk> (Accessed: 28 January 2026). Microsoft (2019) 'Breaking New Sound: The Hip Hop Museum', \*Microsoft Unlocked\*. Available at: <https://unlocked.microsoft.com/the-hip-hop-museum/> (Accessed: 28 January 2026). Microsoft (2024) 'Microsoft for Nonprofits: Eligibility', \*Microsoft Nonprofits\*. Available at: <https://www.microsoft.com/en-us/nonprofits/eligibility> (Accessed: 28 January 2026). Omeka (2025) \*Omeka S Technical Documentation\*. Available at: <https://omeka.org> (Accessed: 28 January 2026). SFIA Foundation (2024) \*SFIA 9: Skills Framework for the Information Age\*. Available at: <https://sfia-online.org> (Accessed: 28 January 2026). Wazuh (2025) \*Open Source Security Platform\*. Available at: <https://wazuh.com> (Accessed: 28 January 2026). ]]>