

MEETING REPORT

Team Name: Soft&Solution

Date of Meeting: 29/03/2018

Start Time: 13:30 **End Time:** 15:25

Meeting Location: Students Council

Moderator: Andis Xhaferraj

Recorder: Mirlian Çakalli

Other Members Present: Olimbia Qirjaqi
Klajdi Balliu

Members Absent: none

Topics Discussed:

The group discussed about the modules that can be included in the software. The team leader also defined a couple of questions related with the structure of DPSHTRR to Mirlian, since he had connection with one of the DPSHTRR ex-directors of Elbasan region in order to gather as much information as it was possible. Besides that, the main discussion was about the Requirements Specification that we have due 03/04/2018. The team leader divided the work. The group discussed about each content of the requirements specifications in order to be easier to deal with each of them. We also discussed the technologies that we researched and until this part the back-end part will be implemented with PHP. Other technologies that will be used are HTML/CSS/BOOTSTRAP, Javascript, jQuery, Ajax, MySQL and other packages that will be needed which are not defined yet.

Decisions Made:

Until next week we have to finish the requirements specifications document in the best approach that would fit our project.
Gather as much as possible information about how the services of DPSHTRR were related with the structure of this organization.

Tasks Assigned:

Mirlian will find answer of the questions that were defined in the discussion part.
Andis, Olimbia will handle the Executive Summary, Product/Service Description and the Functional Requirements.
Klajdi, Mirlian will handle the non-functional requirements and the domain requirements.

Time, Place, and Agenda for Next Meeting: 5 April 2018, Students Council

Agenda: Discussing about further work.
Discussing about information that all team members gathered this week.
Dividing work for next week.

