**Reimbursement**

PENDING | APPROVED | DISAPPROVED | CANCELLED

Requester Data Table

REQ # | PR No. | REQ Date | Type | Description | Qty | Unit Price | Total | REQ By | REQ DATE TIME ACTION

1 1234 11/30/20 Trave Travel Allowance to Tawi 1 200 200 MYONGSON 11/30/2020 11:00: 00 am edit|cancel

Requester Form

**Select Office**

<Select Office dropdown>

**PR No.**

<input textbox>

**Request Date:**

<datepicker default date today>

**Reimbursement Type:**

**Select Dropdown** - Meal Expense | Travel Expense | Gas Expense

**Select Unit - Pax, | Pcs**

**Item Description**

-Textbox

**Qty**

-Textbox

**Unit Cost**

-textbox of price

**Total Cost**

-Readonly equals to Qty \* Unit Cost

**Purpose**

<textbox>

**Upload Receipt:** <one or multiple photos>

**Upload Attachment :** < one or multiple attachment