

## C Grammar exercises

### 1 Fill in the gaps with the correct form of the verbs in brackets.

Tutor: So have you managed 1 to finish (*finish*) the assignment, Kumiko?

Kumiko: Well, I've nearly finished but I forgot 2 ..... (*add*) a bibliography, so I'd like 3 ..... (*have*) an extension, if that's possible?

Tutor: How long will you need 4 ..... (*do*) it?

Kumiko: I aim 5 ..... (*finish*) it today, but maybe two days would be the best thing.

Tutor: Yes, that's fine. Have you begun 6 ..... (*work*) on your dissertation yet?

Kumiko: Yes, I started 7 ..... (*write*) my questionnaire a couple of weeks ago, but I stopped 8 ..... (*complete*) this assignment. I'm planning 9 ..... (*get*) the questionnaire ready by the end of the week, and I'm hoping 10 ..... (*show*) it to you for your comments before I use it. Could we meet next week?

Tutor: Yes, of course. I'm afraid I can't find my diary though. I remember 11 ..... (*put*) it in my briefcase this morning, but it doesn't seem 12 ..... (*be*) there. Why don't you email me with a suitable time?

Kumiko: Yes, okay.

Tutor: So, I'll see you in the seminar tomorrow. Don't forget 13 ..... (*email*) me!

Kumiko: Thank you, I'll try 14 ..... (*remember*).

### 2 Underline the correct form of the verbs.

1 Mario remembered to give / giving his assignment to his tutor because he had spoken to her about its length, but she insisted that she had never received it.

2 If you can't find the information at the library, try to look / looking on the Internet.

3 She studied medicine at university and went on to become / becoming a surgeon.

4 Look at Mum's car! It definitely needs to clean / cleaning!

5 I'll never forget to fall / falling off that swing when I was a child.

6 I was really nervous about the interview, and although I tried not to worry / not worrying, I was awake most of the night.

7 The new government needs to take / taking notice of the opinions of the people.

8 It seems that the new system of sending out reminders has worked, because this year 90% of members remembered to renew / renewing their membership in time.

9 Economists predict that house prices will go on to rise / rising for at least another year.

10 We weren't able to see the concert because Tamsin forgot to bring / bringing the tickets.

- 3** Decide if the underlined sections are correct or not. Tick (✓) them if they are right and correct them if they are wrong.

**Teacher:** What impact do you feel a good learning experience at school can have on people in terms of future learning?

**Student:** Oh, well, obviously, having a good experience as a student will 1 allow you feel positive about learning in general. If you've had supportive teachers at school who 2 encouraged you to work hard, you are more likely 3 to go on to be conscientious in your university studies.

**Teacher:** Can you give me an example?

**Student:** Well, with my art classes, my teacher was so supportive that I 4 tried very hard pleasing her. However, I have had other teachers who 5 have made me to feel useless, and that 6 made me wanting to give up.

**Teacher:** How can teachers ensure that their students have a positive learning experience?

**Student:** I think teachers 7 need to be interested in their students. If they aren't interested, their students 8 will stop to make an effort. Also, if students 9 enjoy being in class, they are more likely to learn. Students 10 don't mind to work hard if they like what they are doing. So teachers should 11 try to make their classes stimulating.

**Teacher:** Do you think that the curriculum in schools allows teachers to be creative and make their lessons interesting?

**Student:** Yes, in my country teachers must follow a curriculum, but the government 12 doesn't force them teach in a certain way. That means that teachers can 13 decide to teach the topic however they like. So, teachers can still be creative and 14 let their students deciding how they learn.

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**4** Fill in the gaps in the letter using both of the verbs in brackets.

Dear Sir,

I am writing to complain about the service I received in your hotel at the weekend. I arrived at your hotel at lunchtime on Friday and your receptionist 1 told me to take (tell/me/take) a seat while she dealt with some other customers. I 2 ..... (not feel like/wait) after a long journey but I sat down anyway. However, after your receptionist 3 ..... (finish/talk) to the other customers she walked away and left no one behind the desk. After about ten minutes, I rang the bell, but still no one came. I 4 ..... (try/find) someone else to help me, and when I 5 ..... (fail/do) this I went behind the desk and called through the door. The receptionist was sitting in the back room at the computer. When she 6 ..... (see/me/stand) in the doorway, she apologized and said she 7 ..... (need/send) an urgent email and 8 ..... (carry on/look) at her screen.

If this had been the only poor service I received during my stay, I would not 9 ..... (bother/write) this letter. However, later that evening, in the dining room, I had another bad experience. Your menu only had one vegetarian dish, so I ordered this. Imagine my horror when I 10 ..... (start/eat) and discovered meat in the dish. I 11 ..... (consider/leave) immediately, but instead I explained the situation to the waiter. I 12 ..... (expect/him/get) me another vegetarian meal, but instead he simply shrugged his shoulders, removed the plate and walked away.

I 13 ..... (hope/receive) a full apology from you for this poor service and some recompense for the unpleasant time I experienced whilst staying in your hotel. I 14 ..... (advise/you/give) your staff some customer care training in the immediate future.

Yours faithfully,  
Geraint Rees