View From a Seat removes the guesswork from buying tickets online. Upload images of your stage from the angle of a seat or section. Patrons view these images online and know what to expect when they buy tickets.

In this article, you'll learn how to prepare, upload, and manage your images.
- [Preparing images](#)
- [Uploading images](#)
- [Previewing images](#)
- [Viewing saved images](#)
- [Editing, unassigning, and deleting images](#)

Preparing images

First, take photos of your venue. Use an image for each seat, or use one image for multiple seats (sections).

If you'll showcase photos from sections instead of individual seats, we recommend first dividing the venue into several large sections with similar views.
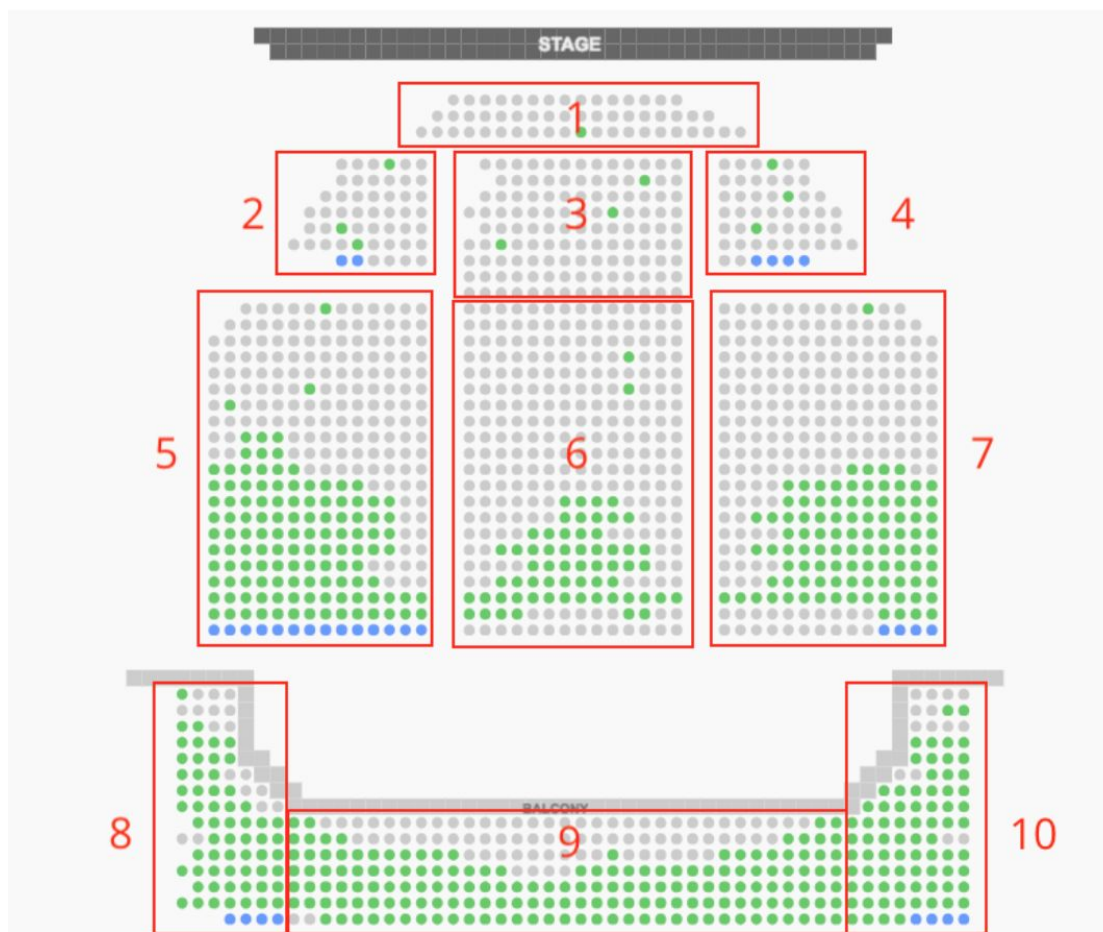
Take photos with either a mobile device or a professional camera. The larger the image, the better the quality. The max upload size is 50 MB.

- Landscape images are displayed in the aspect ratio of 4:3 on TicketLine (320 pixels wide by 240 pixels high).
- Panorama images show not only the stage but also the seat's surroundings. The minimum aspect ratio for panorama image is 2:1.
- If you have any special seats (e.g. partial view, obstructed view, accessible, etc), we recommend taking photos that show the special view(s).
- If you're taking photos of individual seats (or several seats), you could take photos of the seat number before/after you take the image of the view, so that you link the correct view to the correct seat.
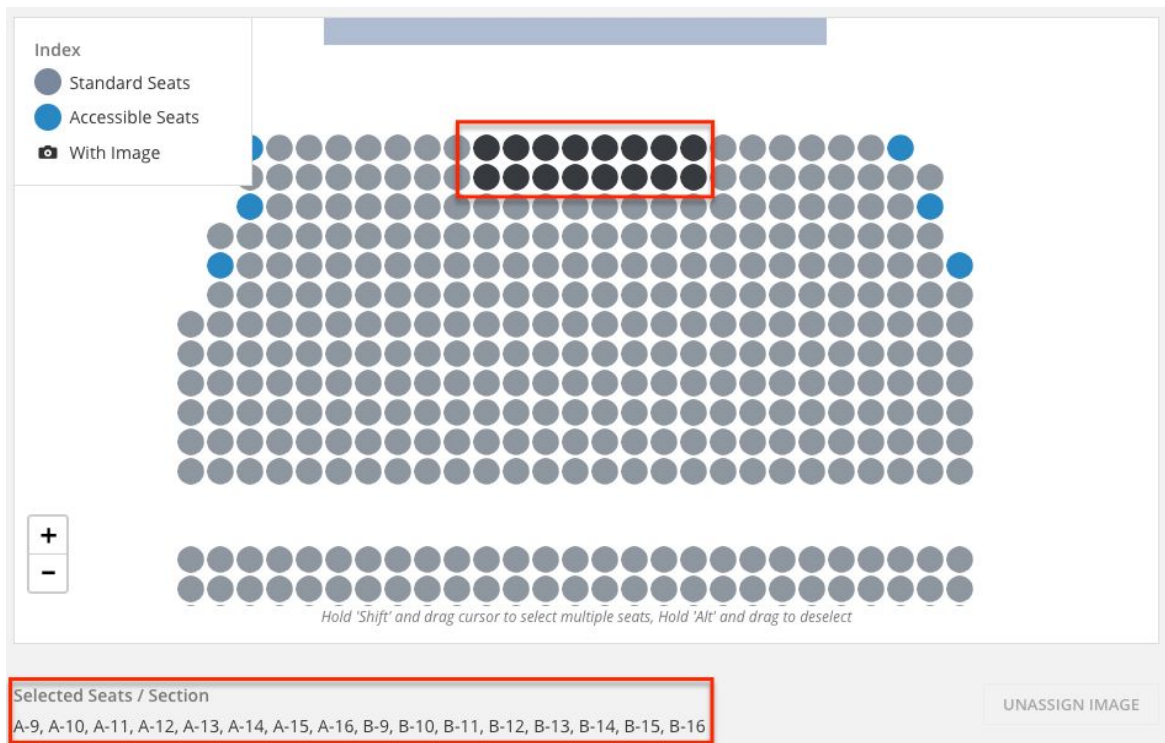

Uploading images

Log in to Member Home and follow the steps below to upload your images:

1. Open the **Ticketing** menu. Click **Venues**.
2. Locate your reserved / flex venue. Click the **View From a Seat** button. If you do not see this button, your venue doesn't offer reserved seating.
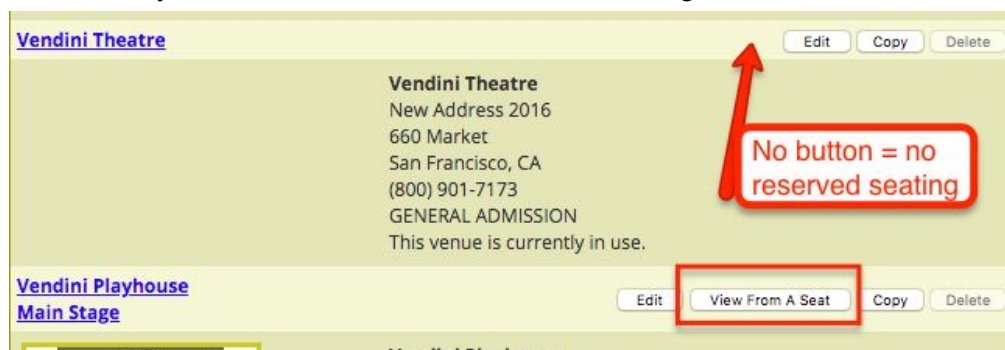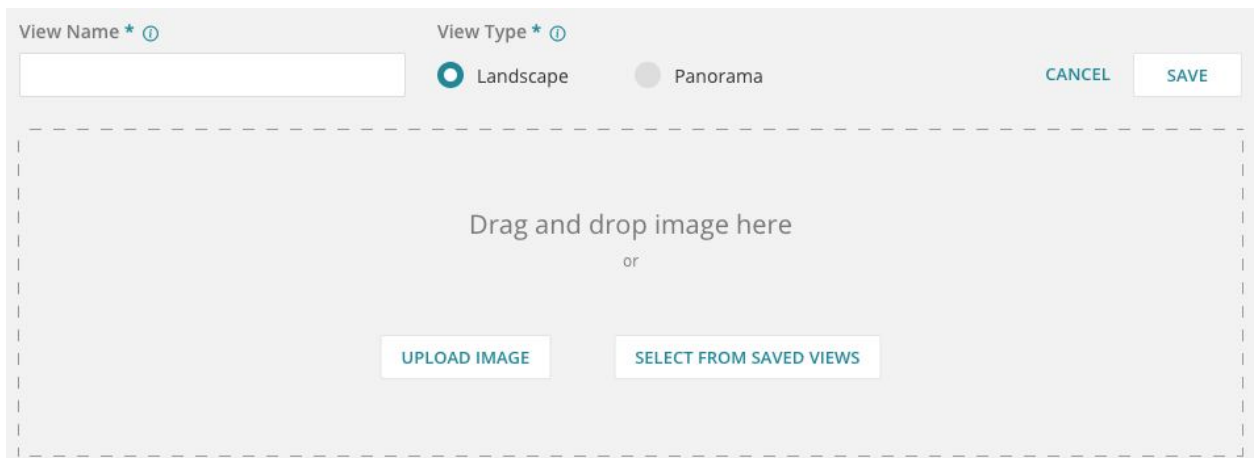

3. Select a seat or multiple seats. Verify the seat number(s) below the seat map.

Index
- Standard Seats
- Accessible Seats
- 📷 With Image

Hold 'Shift' and drag cursor to select multiple seats, Hold 'Alt' and drag to deselect

Selected Seats / Section
A-9, A-10, A-11, A-12, A-13, A-14, A-15, A-16, B-9, B-10, B-11, B-12, B-13, B-14, B-15, B-16

UNASSIGN IMAGE

- ○ **Select multiple seats:** Hold SHIFT while you drag your mouse over the seats.
- ○ **Deselect multiple seats:** Hold ALT and drag your mouse over the selected seats.

4. Upload an image for the seat(s).

View Name * ⓘ

View Type * ⓘ
- ○ Landscape
- ○ Panorama

CANCEL   SAVE

Drag and drop image here

or

UPLOAD IMAGE   SELECT FROM SAVED VIEWS

- ○ Name your image in the **View Name** field. We recommend using a consistent naming convention (Sec X, Row X, Seat X).
- ○ Drag and drop your image into the rectangle or click **Upload Image** to upload the image from your computer.
- ○ If you uploaded an image for other views, click **Select From Saved Views** to use that image.

5. Choose **Landscape** or **Panorama**.

○ **Landscape:** What you see is what patrons see.
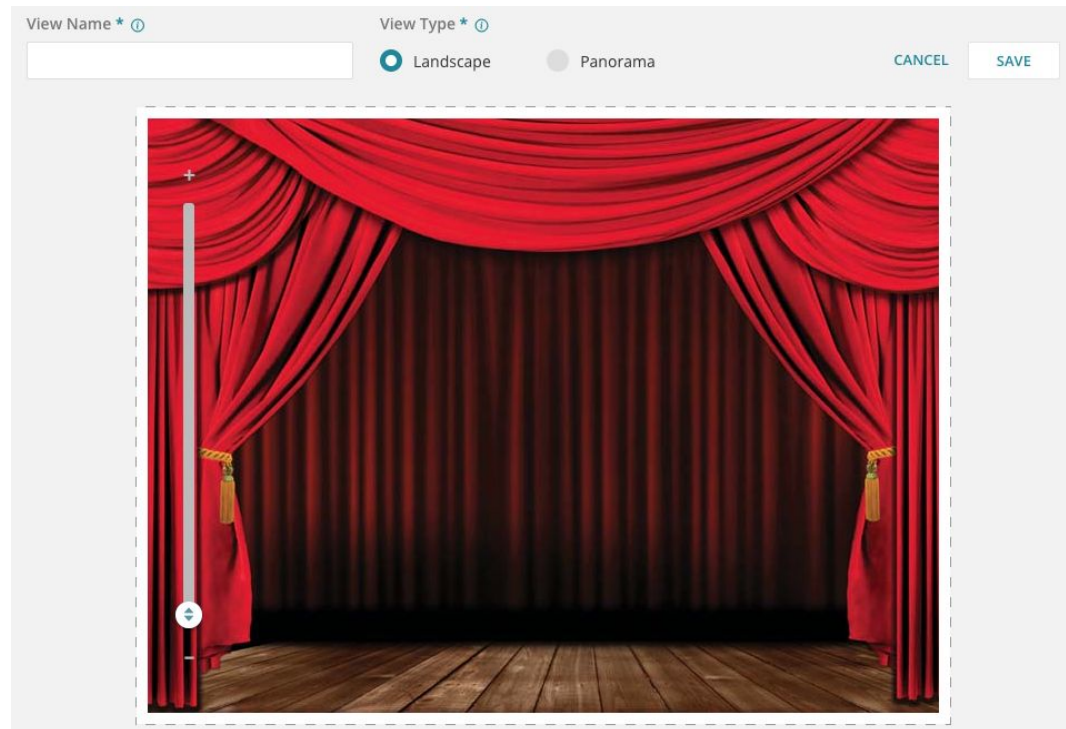
○ **Panorama:** What you see in the center area is what patrons see initially. But they'll see the pieces of the image in the grayed-out areas when scrolling from side to side.
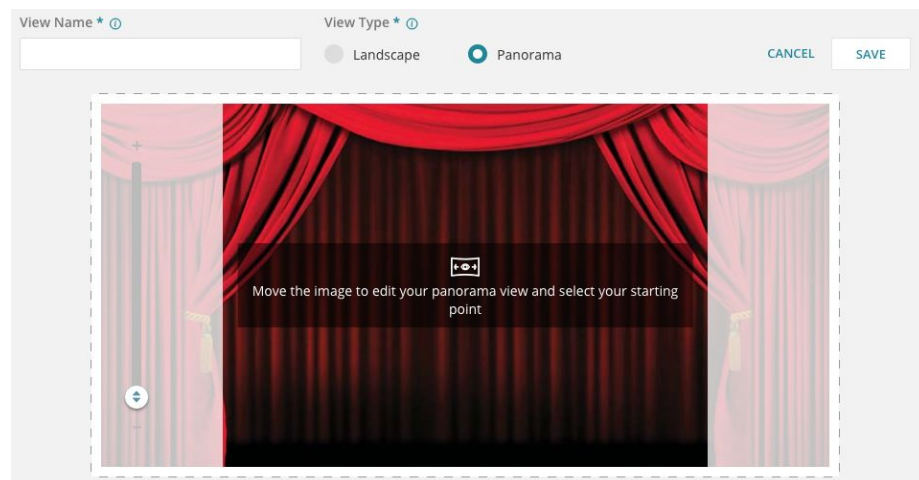
6. Use the slider on the left to zoom in/out. Click on the image and drag to adjust its position.
7. Click **Save** to finish.

Previewing images

Zoom in on your venue map to view your images. Seats with assigned images are marked with a camera.

Landscape view
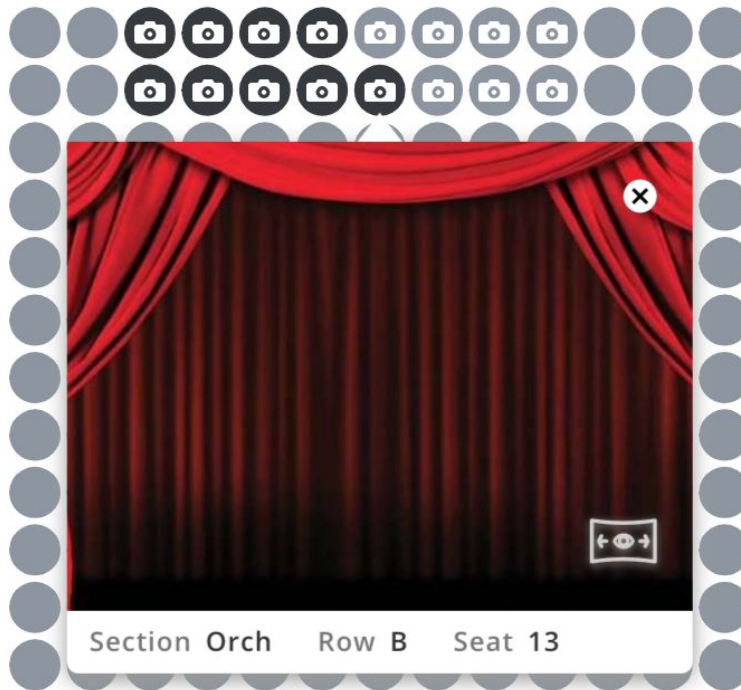Landscape images are static.

Click the "x" to close the preview.

Panorama view
Panorama images are noted by the icon in the lower right-hand corner.

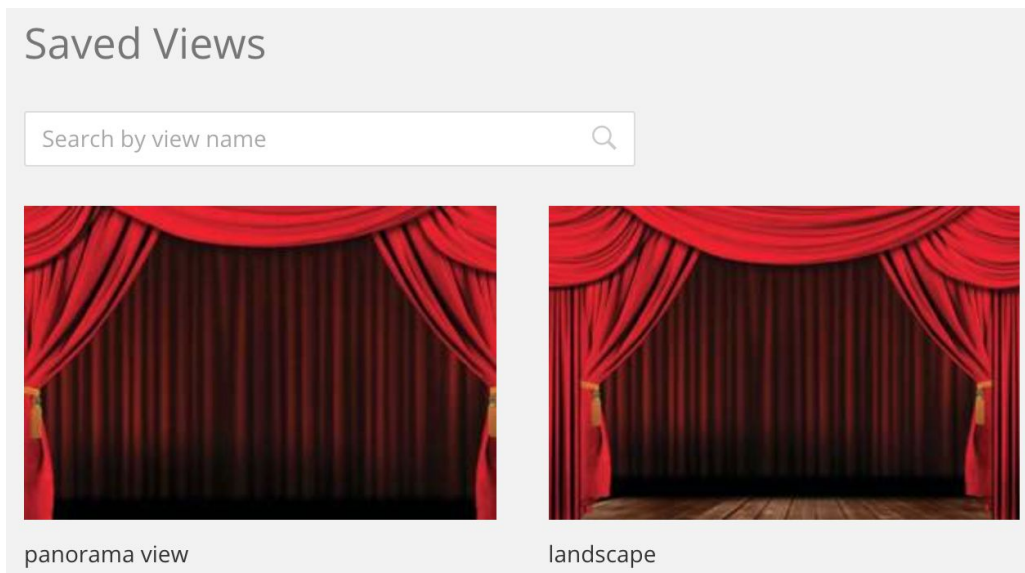Click on the image and drag to preview the panorama view.

Click the "x" in the upper right-hand corner to close the preview.

Viewing saved images

To view all of the images uploaded into a venue, scroll down to the **Saved Views** header. All of your images are displayed here.

Saved Views

Search by view name

panorama view   landscape

- If you uploaded more than six images, use the pagination to locate your image.

Saved Views

Search by view name   1 2 3 4 > >>
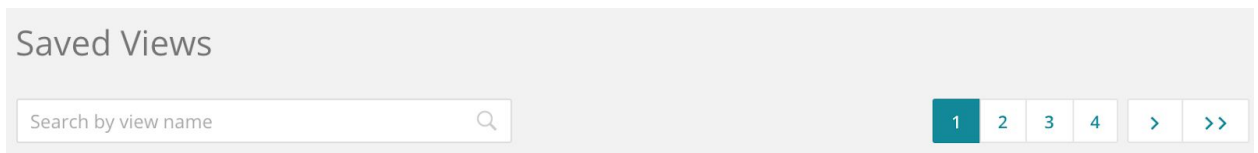
- Enter the name of your view in the search bar to search for your image. After you enter three characters, any possible matches are displayed. Choose your view from the list.

Saved Views

pan

Images

panorama view
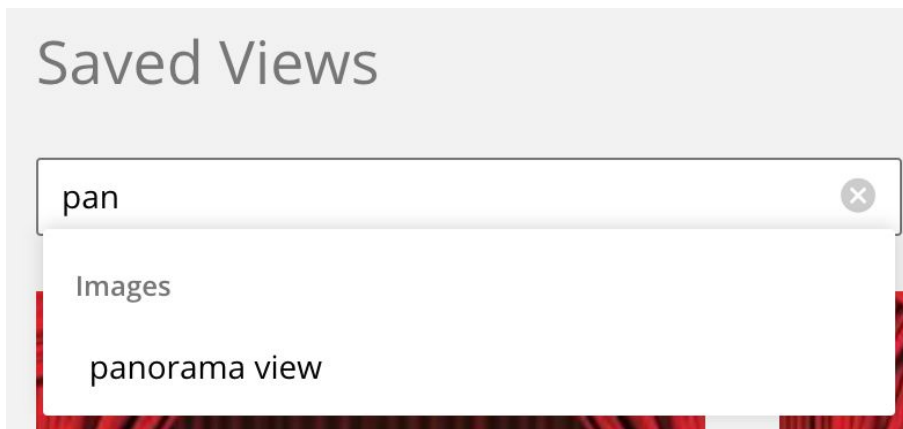
Editing, unassigning, and deleting images

Editing an image

To edit an image (to change the view type, crop, etc.), follow the steps below:

1. Locate the image in the **Saved Views** section.
2. Click the image.

3. Scroll up the page, and you'll see the image you clicked appear in the editor, just below the venue map. Make any changes, then click **Save**.

Unassigning an image from all seats
To remove an image from all of the seats that use it, follow the steps below:
1. Scroll down to the **Saved Views** header. All of your images are displayed here.
2. Locate your image. Click the image. All seats that use the image turn black and are listed below the venue map.
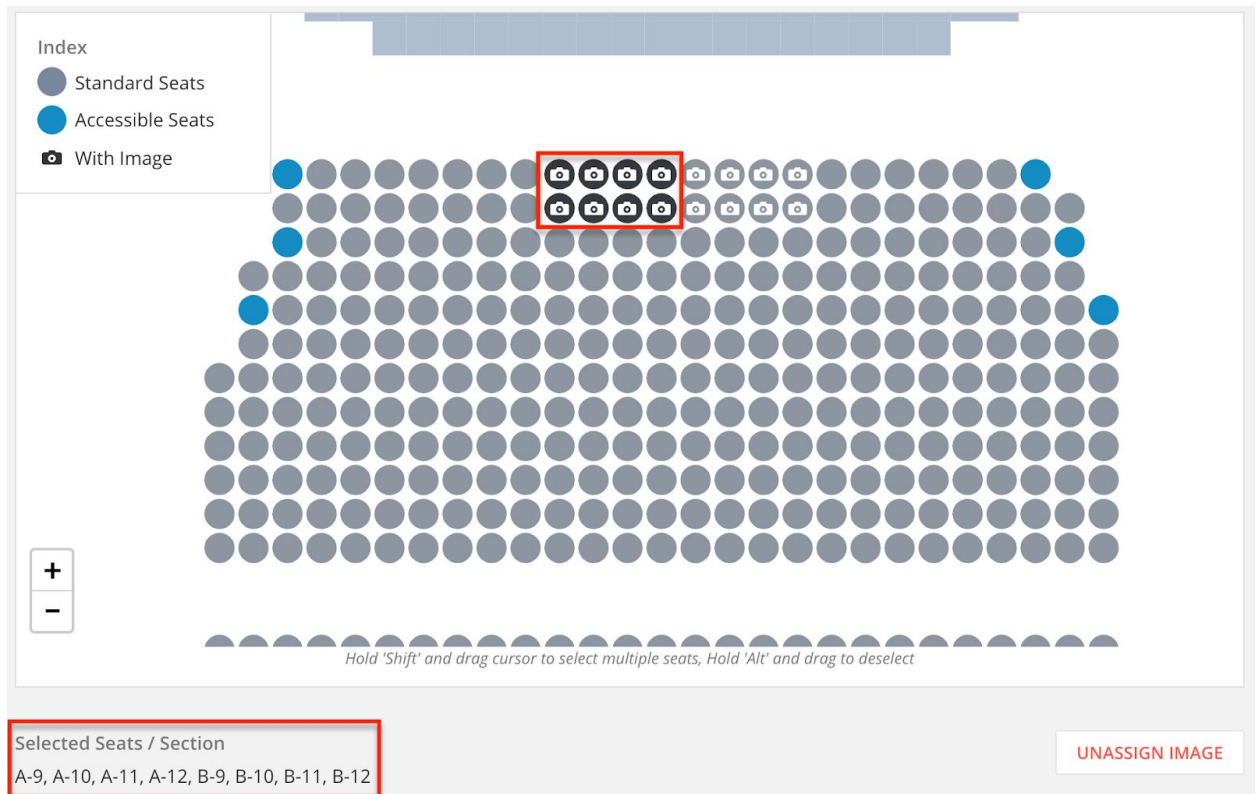
3. Click **Unassign Image** to remove the image from all seats.

Changing an image / unassigning from just some seats
To change a seat's image or unassign an image from just some of the seats that use it, follow the steps below:
1. Click the seat for which you want to change the image, or locate the image in the **Saved Views** section. All of the seats that use that image turn black and are listed below the venue map.

Hold 'Shift' and drag cursor to select multiple seats, Hold 'Alt' and drag to deselect

Selected Seats / Section
A-9, A-10, A-11, A-12, B-9, B-10, B-11, B-12

UNASSIGN IMAGE

2. Deselect any seats that you want to keep that image. Make sure that only the seats for which you'll change the image are listed below your venue map.

Hold 'Shift' and drag cursor to select multiple seats, Hold 'Alt' and drag to deselect

Selected Seats / Section
A-10, A-11, A-12

UNASSIGN IMAGE

3. Click **Unassign Image**.
4. To use a new image, select the seats from which you removed the old image. Then assign a new image to those seats.

Deleting an image

To delete an image, scroll down to the **Saved Views** header and locate your image. Click the red "x" in the upper right-hand corner.