Andrée Brazeau

Experienced Project Manager and Certified ScrumMaster

Innovative and rigorous project manager with 3 years of experience. Successfully managed the deployment and integration of software in different industries such as mining, manufacturing and pharmaceutical. Excellent knowledge of software life cycle, PMI and Agile methodologies. Successfully managed budgets and risks on large software projects. Excellent interpersonal, problem solving and organizational skills. Good ability to build relationships with customers from various levels of staff.

Major achievements

Maintenance software coaching in a copper refinery

Successfully completed a 1M\$ project in the manufacturing industry 2 months ahead of planed schedule. This new maintenance software brought a brand new level of safety in the metal industry. Lead a 30 person team. Trained 400 workers on how to use our software and integrate it into their daily work.

Maintenance software deployment in a gold mine

With a highly effective risk analysis at the beginning of the project, successfully brought a 6 months project back on schedule. Lead the development of 1200 safety procedures for all production machinery by a multi-site team. Established a brand new safety level in the mining industry.

Development of the official monthly report

Successfully developed a highly efficient communication tool use throughout the company to inform clients and teams of the project progression. Schedule, budget, risks, completed tasks and what to prepare for next month, in a single page format.

Professional experience

Le Groupe ID, Montreal, Canada

Project Manager,

7/2008 -7/2011

Managed the deployment and adoption of safety programs according to CSA standards as well as the integration of the software developed by Le Groupe ID.

- Managed large projects through their entire life cycle
- Closely worked with the engineering team on the last release of the software
- Supervised staff in multisite teams
- Distributed tasks amongst actors
- Planed and monitored budgets, activities and schedule
- Provided software training internally and externally
- Organized and led meetings with high ranking managers and technicians
- Developed tools to improve process, communication and performance

Project Manager Assistant,

2007

Assisted the manager of the product development team in the elaboration of technical reports and product and material research. Used Solidworks to create innovative models for parts used in the company's designs, such as motorcycles, trailers and interior design. Also wrote several advanced technical reports describing the manufacturing and assembly process for those devices and parts.

Laval University, Québec, Canada

Teacher Assistant

2006-2007

Introduction MatLab and Maple class

Taught the introduction to MatLab and Maple class to engineering undergrads. The course was meant as an introduction to programming for engineers. Concepts such as conditionals and loops were taught.

Introduction Pro-Engineer and AutoCAD class

Introduced engineering undergrads to CAD software.

Skills

Management: Experienced using PMI standards and familiar with Scrum/Agile

methodology

Office tools: MS Project, Microsoft Office, Mac OS, very proficient with

technology

Programming: HTML, Java Script, C, Visual Basic.net, MatLab, Maple

CAD tools: Pro-E, AutoCAD, Catia, Solidworks, NX-5

Languages: Fluent in English and French

Education

- Certified ScrumMaster
- **PMI:** PMP Certification in progress
- 2009 2011: **Project Management Certificate,** HEC, Montreal, Canada (15 credits)
- 2003 2008: **B.S. Mechanical Engineering,** Laval University, Quebec, Canada

Special activities and personal commitments

- Organizer of the social comity at ID Group (25th anniversary comity, newspaper)
- President of 2008 Laval University Engineering Games Team
- Co-president of the organizing committee of the 2006 Quebec Engineering Games
- Internal Vice—president of the Laval University Engineering Student Association
- Travel, cycling, yoga, can solve the Rubik cube in under 90 seconds