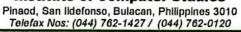


BULACAN AGRICULTURAL STATE COLLEGE

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CALENDAR OF ACTIVITIES

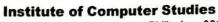
MONTH	WEEK NO.	DATE	DAY	TASK/ACTIVITIES
February		3	Monday	Orientation to OJT tasks, and library systems
	1	4	Tuesday	Encoding bibliographic records of library resources through Koha ILS. Assistance to library clients
		5	Wednesday	Work with teams to update and test their capstone projects
ē		6	Thursday	in the library (e.g., e-library resources update, update database
-		7	Friday	records, features, and interface) Work with teams on library system development Review progress and receive feedback from supervisors
		10	Monday	Encoding bibliographic records of library resources through
	2	11	Tuesday	Koha ILS. • Assistance to library clients at Circulation and theses Sections • Assistance to library staff in the library inventory • Work with teams on the development of the library website
		12	Wednesday	Work with teams to update and test their capstone projects in
		13	Thursday	the library (e.g., e-library resources update, update database
		14	Friday	records, features, and interface) • Work with teams on library system development
		17	Monday	Review progress and receive feedback from supervisors
		17	Worlday	Encoding bibliographic records of library resources through Koha ILS.
	3	18	Tuesday	Assistance to library clients at Circulation and theses Sections Assistance to library staff in the library inventory Work with teams on the development of the library website Development of automated library attendance system for DRT Campus
		19	Wednesday	Work with teams to update and test their capstone projects in
February		20	Thursday	the library (e.g., e-library resources update, update database
rebluary		21	Friday	records, features, and interface) Work with teams on library system development Review progress and receive feedback from supervisors
		24	Monday	Encoding bibliographic records of library resources through
		25	Tuesday	Koha ILS. Assistance to library clients at Circulation and theses Sections Assistance to library staff in the library inventory Work with teams on the development of the library website Development of automated library attendance system for DRT Campus
		26	Wednesday	Work with teams to update and test their capstone projects in
	4	27	Thursday	the library (e.g., e-library resources update, update database
		28	Friday	records, features, and interface) • Work with teams on library system development • Review progress and receive feedback from supervisors







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er recourses through

		3	Monday	Encoding bibliographic records of library resources through
		4	Tuesday	Koha ILS. • Assistance to library clients at Circulation and theses Sections • Assistance to library staff in the library inventory • Work with teams on the development of the library website • Development of automated library attendance system for
	1	5	Wednesday	Work with teams to update and test their capstone projects in
1		6	Thursday	the library (e.g., e-library resources update, update database
		7	Friday	records, features, and interface) • Work with teams on library system development • Review progress and receive feedback from supervisors
		10	Monday	Encoding bibliographic records of library resources through
	2	11	Tuesday	Koha ILS. Assistance to library clients at Circulation and theses Sections Assistance to library staff in the library inventory Work with teams on the development of the library website Development of automated library attendance system for
1		12	Wednesday	Work with teams to update and test their capstone projects in
		13	Thursday	the library (e.g., e-library resources update, update database
		14	Friday	records, features, and interface) Work with teams on library system development Review progress and receive feedback from supervisors
		17	Monday	 Encoding bibliographic records of library resources through
	3	18	Tuesday	Koha ILS. Assistance to library clients at Circulation and theses Sections Assistance to library staff in the library inventory Work with teams on the development of the library website Development of automated library attendance system for DRT Campus
		19	Wednesday	 Work with teams to update and test their capstone projects in
		20	Thursday	the library (e.g., e-library resources update, update database
March		21	Friday	records, features, and interface) • Work with teams on library system development • Review progress and receive feedback from supervisors
	Manager and	24	Monday	 Assistance to library clients at Internet and AVR Sections
March	4	25	Tuesday	 Update the library website with new features and interface (e.g., Library website, and Koha ILS (OPAC). Assistance to library staff and users with IT-related issues (e.g., Troubleshooting Library Computers, and printers) Development of automated library attendance system for DRT Campus
		26	Wednesday	 Work with teams to update and test their capstone projects in
		27	Thursday	the library (e.g., e-library resources update, update database
		28	Friday	records, features, and interface) • Work with teams on library system development • Review progress and receive feedback from supervisors







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	9/4 EV-19	31	Monday	Assistance to library clients at Internet and AVR Sections
	1.	1	Tuesday	 Update the library website with new features and interface (e.g., Library website, and Koha ILS (OPAC). Assistance to library staff and users with IT-related issues (e.g., Troubleshooting Library Computers, and printers) Development of automated library attendance system for DRT Campus
	A single	2	Wednesday	Work with teams to update and test their capstone projects in
		3	Thursday	the library (e.g., e-library resources update, update database
	建 克西斯 10%	4	Friday	records, features, and interface)
	4			Work with teams on library system development
				 Review progress and receive feedback from supervisors
		7	Monday	 Assistance to library clients at Internet and AVR Sections
₹		8	Tuesday	Update the library website with new features and interface
April	and the second		lacoday	(e.g. Library website, and Koha ILS (OPAC).
				Assistance to library staff and users with IT-related issues
	MATERIAL PROPERTY.		1	(e.g., Troubleshooting Library Computers, and printers)
				Development of automated library attendance system for
				DRT Campus
	4	9	Wednesday	. Work with teams to update and test their capstone projects in
	2	10	Thursday	the library (e.g., e-library resources update, update database
	基于是是	11	Friday	records, features, and interface)
			Tilday	Work with teams on library system development
	B			Review progress and receive feedback from supervisors
		14	Monday	Encoding bibliographic records of library resources through
1		15	Tuesday	Koha ILS.
				Assistance to library clients at Learning Commons Section
			1	Assistance to library staff in the preparation of accreditation
				(e.g., layout design)
				Assistance to library staff (e.g., library activities, technical and
April				mechanical processing of library resources)
April	3			Work with teams on the development of the library website
				Development of automated library attendance system for
		10	Medagaday	DRT Campus
		16	Wednesday Thursday	Work with teams to update and test their capstone projects in the library (e.g., e-library resources update, update database
		18	Friday	records, features, and interface)
		10	riluay	Work with teams on library system development
				Review progress and receive feedback from supervisors
		21	Monday	Encoding bibliographic records of library resources through
		22	Tuesday	Koha ILS.
		22	lucsuay	Assistance to library clients at Learning Commons Section
			1	Assistance to library staff in the preparation of accreditation
1				(e.g., layout design)
)	Assistance to library staff (e.g., library activities, technical and
				mechanical processing of library resources)
	4			Work with teams on the development of the library website
				Development of automated library attendance system for
			Let	DRT Campus
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		23	Wednesday	Work with teams to update and test their capstone projects in
		24	Thursday	the library (e.g., e-library resources update, update database
		25	Friday	records, features, and interface)
				Work with teams on library system development
				Review progress and receive feedback from supervisors
		28	Monday	 Encoding bibliographic records of library resources through
		29	Tuesday	Koha ILS.
	1			 Assistance to library clients at Learning Commons Section Assistance to library staff in the preparation of accreditation (e.g., layout design) Assistance to library staff (e.g., library activities, technical and mechanical processing of library resources) Work with teams on the development of the library website Development of automated library attendance system for DRT Campus
May		30	Wednesday	Library systems testing
		1	Thursday	Assistance to library clients
		2	Friday	
		5	Monday	Library systems testing
				Assistance to library clients
		6	Tuesday	Library system deployment
	2			Assistance to library clients
	A Sent Sent	7	Wednesday	Assistance to library clients
		8	Thursday	
1		9	Friday	

Prepared by:

ANDREI FRANCEZCA R. GONZALES Intern/Student Treinee, BSIT 4B

Date: 02 - 24 - 25

Noted by:

LEANELLED. REYNO College Librarian III

Date: 02-24-25



