ANDRÉS MENESES

PROJECT MANAGEMENT & WEB DEVELOPMENT



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Goal-oriented professional with 14 years of experience in digital media, project management, and communications. Strengths include strong communication skills, and management of multiple projects with high levels of efficiency. Work experience in multiple countries and a proven record of excelling as an individual and as a leader.



WORK EXPERIENCE

Digital Content Manager

2017 - PRESENT

American Pharmacists Association

- · Conceptualize, develop, and manage online content for PharmacyLibrary.com
- Analyze and make data-aligned improvements to continuously enhance and improve UI/UX
- · Oversee workflow management, improvements, content testing, and updates on CMS
- Manage vendors in the areas of front end and back end development, and design
- · Coordinate editorial production with authors, proofreaders, and typesetters
- Develop and implement digital strategy to promote content across social media channels
 Key Accomplishments
- Implemented use of project management software and Agile methodologies to more effectively track the life-cycle of projects
- · Improved vendor responsiveness by setting clear guidelines, timelines, and communications
- Boosted utilization of online product, Peripheral Brain 2017, by 18% compared to 2016 edition
 by leveraging online platform's new features

Project Manager: Knowledge and Publishing

2005 - 2017

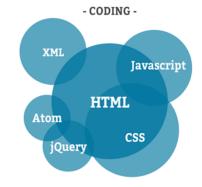
The World Bank Group

- Provided daily, life-cycle project management of 15+ high-profile publishing projects
- Managed vendor and client deliverables within internal and external digital and print communication channels
- Produced highly-ranked **podcast** Ideas Unbound with 1,250 average plays per episode
- Maintained critical databases and content management systems for SEO and data analysis to increase audience impact through multi-channel social media marketing
- Advised stakeholders in knowledge management in accordance with editorial guidelines
- Worked within a Scrum framework to produce Open Knowledge Repository and eLibrary
- Refined project workflows, including **XML**, for greater efficiency
- · Deployed metrics to improve productivity
- Participated in cross-team mobile app and web portal working groups
- Designated **team lead** backup due to consistently high performance

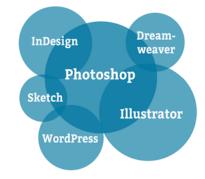
Key Accomplishments

- Implemented business model transition from traditional publishing to new media publishing
- Leveraged digital, social media and open-access asset management and dissemination
- Collaborated with the Nicaragua Country Office to create safeguards for project bidding and awarding criteria by the Nicaraguan Ministry of Education; uncovered a case of improperly-awarded projects in the amount of \$1,050,000
- Improved production efficiency by 20% for a World Bank division by implementing new design standards, efficient workflows, and repositioning digital media presence

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-DESIGN-





LANGUAGES

- English fluent
- Spanish fluent



EDUCATION

B.S. New Media Publishing – Graphic Communications Rochester Institute of Technology Programming Foundations with Javascript, HTML, and CSS Duke University Codecademy Ready Front End Developer Boot Camp IN PROGRESS Codecademy



INTERESTS

Chief Blog Editor – Social Media
Manager: Insight Meditation

Wellness: Certified meditation, yoga teacher, and CrossFit coach