

**Application for Program Completion****STUDENT INFORMATION**

Student ID #: _____

1. NAME (Print in capital letters as it appears on permanent records):

(Last Name)

(First Name)

(Middle Name)

2. NAME TO APPEAR ON DIPLOMA (only if name differs from what was provided in your application - attach the supporting documentation for any name changes):

(Last Name)

(First Name)

(Middle Name)

3. Date of Birth (DD/MM/YYYY): _____

4. Contact Information:

Personal Email Address: _____ Mailing (Home) Address: _____

Phone Number: _____

5. Program being completed (for example, ABIO-Associate Biology): _____

6. Indicate if you will attend the Graduation Ceremony in October: (Graduation fee is \$150) YES NO

7. If you plan to attend the ceremony, indicate the location? Belize City Punta Gorda

8. Please indicate "T" shirt size for the gown. X-Small Small Medium L XL XXL

9. Indicate Campus for REGALIA Pickup: Belmopan Belize City Punta Gorda

10. Indicate Campus for DEGREE collection: Belmopan Belize City Punta Gorda

Signature of Student_____
Date**DEADLINES FOR COMPLETION APPLICATIONS ARE AS FOLLOWS:**

*Completion in **May** is the last Monday in September (Previous Semester)

*Completion in **July (summer)** is the last Monday in February (Previous Semester)

*Completion in **December** is the last Monday in April (Previous Semester)

*Please place a checkmark for the completion period you are applying for

PLEASE NOTE:

All completed forms should be submitted or emailed to the Records Office (records@ub.edu.bz)

Program completion application fee: \$125 (undergraduate) | \$300 (graduate). Automatically charged to your account.

Graduation fee (\$150) is payable by August 31st prior to the Ceremony.