###### Andrew Marshall (236) 886 - 6304

Langley BC marshallandrew609@gmail.com

###### Objective

To obtain a position that will utilize my experience working in warehouse logistics.

###### Highlights of Qualifications

* Understand all aspects of warehouse production; adhere to strict safety and quality standards!
* Receive work orders to determine the type and quantity of items ordered by customers.
* Keep track of many profiles of product
* Process returns – identify and count items (only give credit for good product).
* Shipping and receiving from many courier and trucking companies.
* Swamping – help drivers deliver orders.
* Special out of town packing (cardboard, corners, shrink wrap, tape)
* Processing waybills, copying, taking and adding pictures to paperwork.
* Receive incoming shipments and compare them with the work orders.
* Set up / take down Racking (all types), Can use tape measure!
* Ensure that all incoming shipments are safely unloaded and moved to the assigned storage areas.
* Arrange in warehouse according to popularity and in line with price reduction.
* Possesses a strong work ethic, attention to detail, the ability to meet deadlines with a commitment to customer service.
* Valid Driver’s License (Class 5) & reliable transportation
* Forklift Class 1,2,4 and 5

###### Business Skills and Training

* Currently enrolled in a Web and Software Developer Diploma Program until April 2024
* MS Office (Word, Excel, Access, PowerPoint and Outlook), Windows 10 Level 2
* HTML, CSS, Bootstrap / JavaScript / C# and .NET
* Customer Service and Project Management

###### Education

**Academy of Learning Career College, Langley BC | April 2024** **Web and Software Developer Diploma**

**Alpha Secondary School, Surrey, BC | 1998** **Grade 12 Diploma**

###### Employment history

**Warehouse | Westcoast Molding and Millwork**2022 - 2023

**Construction / Warehouse | Employment Specialists** 2017 - 2021

**Warehouse | Samona International** 2015 - 2017

**Warehouse | Maynard’s Inc.** 2008 - 2014

**Courier | MDS Metro Laboratory Services** 1999 - 2006

***Excellent references available upon request***