

2060/2062 Balboa Ave, San Diego, CA 92109

Departure Checklist

Check-Out Time: 10:30 a.m. (Daily)

- ☐ TAKE all trash to the outside trash cans
- ☐ PLACE all used bedding and towels into the laundry basket. Don't worry, we'll do the laundry.
- ☐ LOAD all dirty dishes, add detergent and RUN the dishwasher.
- ☐ Be sure to LEAVE the portable speaker and TV remote controls on the coffee table. LEAVE bedroom TV remote on cable box (below TV).
- ☐ DISCARD any perishable, opened food items from the refrigerator.
- ☐ Turn OFF lights, ceiling fans, TVs and all other electronics devices.
- ☐ Turn OFF heating and/or A/C (if applicable)
- ☐ LOCK all doors and CLOSE all windows
- ☐ RETURN all items to the 'Toy Box' area (bikes, boards, chairs, etc.)
- ☐ Clean the BBQ grill and all BBQ utensils
- ☐ Please DEPART by 10:30 am so we can prepare the cottage for our next guests

❖ Please SIGN our guestbook and consider an online review

❖ **THANK YOU** and have a safe journey home

TO BE COMPLETED PRIOR TO DEPARTURE. PLEASE LEAVE ON TABLE

We hope you have enjoyed your stay. Before you leave, please complete a few departure items and sign below. Hope to see you again.

✓ All items listed above have been completed

X _____

Date: _____