

Andrew Hahn

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(404) 424-2879 • Richmond, VA

Professional Profile Experienced as a higher education instructional designer, instructor, substantive editor, and script writer. MFA in creative writing and frequently contributor of prose and poetry to numerous journals.

Select Career Achievements

- Facilitated the transition of University faculty members to an online teaching environment.
- Created higher education content in Blackboard and Canvas learning management systems.
- Developed course curriculum and taught a college-level *Introduction to Writing* course.
- Served as writer-in-residence at Randolph College.
- Published book of poetry with Sibling Rivalry Press.

Education

Certificate in Technical Writing | University of Richmond, 2020
Master of Fine Arts in Creative Writing | Vermont College of Fine Arts, 2019
Bachelor of Arts in English | Liberty University, 2013

Technical Skills Canvas (Including DesignPLUS), Blackboard, HTML, Articulate Storyline 360, Participoll, Qualtrics, Respondus, VoiceThread, Harmonize, Peerceptiv, Microsoft Office Suite, and all major social media platforms.

Career Experience **INSTRUCTIONAL DESIGNER | Virginia Commonwealth University, Richmond, VA 2021 to Present**

Establish faculty competence in the online learning environment. Design online faculty development courses, facilitate best practice workshops, and organize technology bootcamps to secure faculty's digital literacy as the school establishes an online presence.

- Partner with faculty to develop courses to establish programs for VCU Online.
- Facilitate 16-microcourse training program aligned with new best practice research.
- Facilitate face-to-face course term prep in accordance with each department's needs.
- Collaborate to develop and deliver training for online teaching best practices.
- Write and perform video scripts to rebrand and establish VCU Online's presence.
- Present paper on "Collaboration between Facilitator and Researcher" at SITE 2023.

COURSE BUILDER | Virginia Commonwealth University, Richmond, VA 2020

Accelerate faculty adjustment to the online learning environment. Build online courses to improve faculty competence in this workspace, with the ultimate goal of establishing an online presence.

- Built VCU Online's 16-microcourse training program.
- Developed and deliver training for academic technologies, including Canvas and online tools.
- Collaborated with instructional designers to import courses and ensure their quality with regard to the Course Quality Rubric and Checklists.
- Provided additional technical support to faculty via Zoom.

WRITER-IN-RESIDENCE | Randolph College, Lynchburg, VA 2019

Created and taught *Introduction to Writing* curriculum for class of ten students. Led roundtable discussion about the writer's life and the artistic process.

- Mentored individual students with respect to their strengths and weaknesses.

SCRIPT WRITER | Leadovate (contract)
2019

Assisted college applicants with admissions essays by conceiving and writing video scripts elucidating the Common App writing prompts. Applied client feedback to adapt scripts to the needs of high school students.

- Drafted scripts weekly, including revisions and storyboarding for videographer.
- Advised the founder with respect to strategies for business and audience expansion.

INSTRUCTIONAL DESIGNER | Wayne State University, Detroit, MI
2018 to 2019

Enhanced quality of instruction by counseling faculty and subject matter experts about optimal use of Canvas for hybrid learning environment. Designed and developed media and web-based resources on best practices in use of emerging technologies and specific applications such as Participoll and Qualtrics.

- Created and edited instructor’s guides for Canvas and Participoll.
- Organized a veterans’ healthcare workshop on behalf of a residential subject matter expert.
- Developed interactive assessments with Respondus.

COURSE EDITOR | Liberty University, Lynchburg, VA
various dates from 2014 to 2017

Created content for instructional documents and online learning platforms. Collaborated with subject matter experts to edit and optimize flagship courses in Blackboard. Scripted interactive APA style guide presentations for online courses.

- Devised and implemented coaching system to improve work quality and strengthen relationships between managers and subordinates.
- Developed standardized list of interview questions; boosted student retention rate.
- Created training materials and trained student workers.

Publications
God’s Boy. Little Rock: Sibling Rivalry Press, 2019 (chapbook of poetry).

Prose featured in:

- *Anti-Heroic Chic*
- *Revolute*
- *Lunch*
- *Pithead Chapel*
- *Chronotope Magazine*
- *Apple in the Dark*

- *Hobart Pulp*
- *Crab Creek Review*
- *Crab Fat Magazine*
- *R.kv.r.y Quarterly*
- *Past-ten*
- *Lavender Bluegrass: LGBT Writers on the South*

Poems published in:

- *The Florida Review*
- *Okay Donkey*
- *Ghost City Review*
- *all the sins*
- *Rappahannock Review*
- *Screen Door Review*
- *Broadkill Review*

- *Butter Press*
- *Yes, Poetry*
- *Bending Genres*
- *Glass: A Journal of Poetry*
- *REO Town Reading Series Anthology*
- *Barren Magazine*
- *Tampa Review*

Volunteer Experience

Prose Editor | Lamp Literary Journal | Lynchburg, VA, Aug 2014 to May 2015
English 101 Classroom Assistant | Liberty University | Lynchburg, VA, Sep 2013 to Dec 2013
Writer/Contributor | Lamp Literary Journal | Lynchburg, VA, Jun 2012 to Dec 2013