Andrew Kabuswe

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PROFESSIONAL SUMMARY

A results-driven professional with 3 years of work experience, and vast knowledge in Data Analysis and data collection. I am passionate about Technology and Leadership. My core values include Integrity, commitment and hard work. Skilled in leveraging data-driven insights to inform decision-making

WORK EXPERIENCE

EEC Field Enumerator – Zambia Statistics Agency (Part time)   **Sep 2025 – Nov 2025**

- Collected accurate economic and demographic data from assigned establishments.
- Used digital data collection tools (tablets) to record and submit daily survey data
- Verified and updated business information including ownership, sector classification.
- Managed daily field schedules, mapped assigned areas, and achieved weekly data collection targets

Assistant Data Analyst – Nkana Water Supply and Sanitation Company   *Nov, 2024 – Present*

- Ensuring the accuracy of billing data, such as meter readings and customer information.
- Assisting in reconciling customer accounts to identify discrepancies in payments, account numbers, or billing details.
- Investigating and resolving billing discrepancies under supervision.
- Analyzing data to identify trends or anomalies in water usage and payments.
- Generating lists of delinquent accounts and supporting follow-up actions.
- Assisting with customer address verification and updating location data.
- Identifying and suggesting improvements to streamline billing processes.

Client Relationship Officer – Kanev Cash Advance, Micro-Finance   *Apr 2023 – Jun 2024*

- Managed a portfolio of clients, utilizing advanced data management techniques to track and analyze client interactions.
- Leveraged CRM software to gather insights and implement strategies that enhanced client retention rates.
- Conducted in-depth quantitative and qualitative analysis to identify trends and optimize client engagement strategies.
- Developed and implemented client retention strategies that led to a 15% growth in client base within six months.

Census Team Lead – Zambia Statistics Agency   *Jul 2022 – Oct 2022*

- Led a team of 52 members in conducting extensive data collection for national census projects.
- Monitored and evaluated Key Performance Indicators (KPIs) for all team members, resulting in a 95% accuracy rate in data collection.
- Supervised and managed 40 enumerators and 12 supervisors during the data collection process, maintaining high performance and accuracy.
- Collaborated with statisticians and data analysts to interpret results, applying both quantitative and qualitative research methods

EDUCATION

Bachelor of Mathematics and Statistics, Copperbelt University   **Aug 2017 – Oct 2021**

Focus: Data analysis, Qualitative and Quantitative Research, Data Statistical tools (Stata, SPSS), Complex Analysis, Operations Management.

Leadership: Publicity Secretary, Mathematics Society – *2021/2022*

TECHNICAL SKILLS

- Data analysis
- Stata, SPSS, Power BI
- Communication for Impact
- Leadership and Analytical skills
- Project Management
- Programming language; Python, SQL, R

CERTIFICATIONS

- Public Management, ***Young Africa Leadership Initiative (YALI)***   *2024*
- Forward Learners Leadership, ***Mckinsey & Company***   *2024*
- Artificial Intelligence   ***ALX Africa***   *2024*
- Project Management, ***Google Coursera***   *2023*
- Conference on Public Health CPHIA2023, ***African Union(AU)***   *2023*
- Data Analysis, ***CWW Tech Africa***   *2022*
- Financial Analysis, ***Cooperate Finance Institute-CFI***   *2022*
- Data Analysis with Advanced Excel, AQSkill   *2021*

INTERESTS

- Mental Health – Championing awareness.
- Data Science – Machine Learning and Data Modelling
- TED Talks
- Climate Change
- Researching

REFERENCES

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