**Week 10 Report**

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| --- | --- |
| **Name of Student** |  |
| **Project title** |  |

**Student’s Self-Assessment (please attach and updated Gantt Chart**

Summary of progress:

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| --- |
|  |

Summary of problems encountered:

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| I have met with my supervisor: | | |  |  |
| Weekly | |  | |  |
| Fortnightly | | |  |  |
| Other (please state) | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

**Supervisor’s Assessment**

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| --- | --- | --- |
| The students’ progress to date: |  |  |
| Is satisfactory |  |  |
| Gives some cause for concern |  |  |
| Requires a verbal warning |  |  |
| Requires a formal warning |  |  |

Comments:

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|  |

**Approval (to be signed by student and supervisor)**

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| --- | --- |
| Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_ |
| Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_ |

**For office use only**

|  |  |
| --- | --- |
| Verbal warning given: | Date: |
| Formal warning given: | Date: |