

## CDAC Media Resources Web Site Acceptable Use Policy

### July 2006\*

This is a private site for the use of CDAC staff and volunteers only. This site is legal under the CCLI License Agreement only if used in the following manner:

- A username and password are assigned to CDAC staff and volunteers who require access to the media resources database **for ministry needs only**.
- Usernames and passwords are for the exclusive use of the individuals they have been assigned to. **Do not share your username and password.**
- Users can print music and download mp3s (and make CDs) according to CDAC ministry needs.

What this site **cannot** be used for:

- Making CDs for distribution to friends, etc...
- Building up a personal music library. (i.e. don't download everything and make 100 mixed CDs)
- Sharing your access with others. **The activities of each individual user are monitored and recorded.** If unusually high use is observed, activities will be questioned. If abuse is occurring, access will be suspended.
- Storage of non-ministry related content, or that unbecoming of this ministry.

This is not a public file sharing site. Please respect the above procedure and guidelines so that we are operating within the laws of Canada. All that we do is for God's honor, and He expects us to live within the laws of our country and respect the talented producers of this music. Furthermore, the material on this site is copyrighted material for which we at CDAC are accountable. Please respect this resource as it is a benefit to everyone.

\* This policy is subject to amendment as the need arises.