### **Attendance**

- Team Meeting, Monday 11/25/19 @ 9:30am KEC
  - Andrew Victor
  - o Ramiro Cabrera
  - Matt Shilling
- Client Meeting, Monday 11/25/19 @ 10:00am KEC
  - o Andrew Victor
  - o Ramiro Cabrera
  - Matt Shilling

## <u>Unknowns/Risks</u>

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# Hours This Week

|                | Total Hours | Hours w/ Team | Hours Helping |
|----------------|-------------|---------------|---------------|
| Andrew Victor  | 7           | 1             |               |
| Ramiro Cabrera |             |               |               |
| Matt Shilling  |             |               |               |

# **Tasks from This**

## Week

#### **Andrew Victor**

- Met with team, 0.5 hours
- Met with client, 0.5 hours
- Revised engineering requirements, 0.5 hours
- Technical demonstration, 5.5 hours
  - Waiting on parts to arrive :/

#### Matt Shilling

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#### Ramiro Cabrera

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#### Highs:

- ROV has been ordered and should arrive later this week

#### Lows:

#### **Useful Links:**

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# **Tasks for Next Week**

#### Andrew Victor

- Technical demonstration, 7-8 hours
- Research report, 2-3 hours
- Block diagram revision, 1-2 hours
- Power budget, 1 hour

#### Matt Shilling

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#### Ramiro Cabrera

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