

## Attendance

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- Members present for Technical Meeting w/ Hanna on Monday @ 12pm -DB211
  - Andrew Victor
  - Ramiro Cabrera
  - Matt Shilling
- Members present for Requirements Meeting w/ Don on Monday @ 1:20pm - KEC
  - Andrew Victor
  - Ramiro Cabrera
  - Matt Shilling
- Members present for Client Meeting w/ Dr. Nash on Monday @ 4pm - KEC
  - Andrew Victor
  - Ramiro Cabrera
  - Matt Shilling
- Members present for Team Meeting on Monday @ 4:30pm - KEC
  - Andrew Victor
  - Ramiro Cabrera
  - Matt Shilling
- Members present for Communication Meeting with Rachael on Wednesday @ 12pm - KEC
  - Andrew Victor
  - Ramiro Cabrera
  - Matt Shilling

## Unknowns/Risks

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## Hours This Week

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	Total Hours	Hours w/ Team	Hours Helping
Andrew Victor	10	3	
Ramiro Cabrera	6.75	3	
Matt Shilling	6.75	3	

## **Tasks from This Week**

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Andrew Victor

- Worked on various Team Meeting notes, 1 hours
- Worked on Project Google Site, 3 hours
- Worked on Google Drive for Startup Packet, 1.5 hours
- Weekly reading summary and reflection, 1 hours
- Conducted outside research on project,
- Met with team, 1 hours
- Met with CS team and Dr. Nash, 0.75 hours
- Met with team and client, 0.75 hours
- Met with team and Rachael, 0.5 hours
- Met with team and Don, 0.5 hours

Matt Shilling

- Conducted experiments for attachment options, 2.5 hours
- Outside research for project, 1.5 hours
- Met with team, 1 hours
- Met with team and client, 0.75 hours
- Met with team and Rachael, 0.5 hours
- Met with team and Don, 0.5 hours

Ramiro Cabrera

- Worked on and finished opening letter for start up packet, 1.5 hours
- Conducted outside research on project regarding potential underwater drills/motors, 2 hours
- Met with team and client, 0.75 hours
- Met with team and Rachael, 0.5 hours
- Met with team and Don, 0.5 hours
- Met with team and Hanna, .5 hours

### **Highs:**

- Set up a regular meeting time with Dr. Nash every other Monday at 9:30am in KEC
- The ROV2 will be getting ordered very shortly.

### **Lows:**

- Our client pointed out a potential problem with using soldering irons to attach to the iceberg.
- Figuring out how to potentially waterproof a motor and resistant enough for extreme temperatures in Alaska.

### **Generated content:**

- [Project Google Website](#)

## **Tasks for Next Week**

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Andrew Victor

- Team meetings, 2 hours
- Block Diagram Design, 3 hours
- Reading/Reflection, 1 hour
- Technical demonstration, 2 hours

Matt Shilling

- Team meetings, 2 hours
- Block Diagram Design, 3 hours
- Reading/Reflection, 1 hour
- Technical demonstration, 2 hours

Ramiro Cabrera

- Team meetings, 2 hours
- Block Diagram Design discussions, 3 hours
- Readings/Reflection, 2 hours
- Technical demonstration research and brainstorm, 2 hours