

Attendance

- ECE Team Meeting via Zoom, 5/4/2020 @ 5pm
 - Andrew Victor
 - Ramiro Cabrera
 - Matt Shilling

Unknowns/Risks

- Trouble moving this project forward in a meaningful with client, getting a little stagnant.

Hours This Week

	Total Hours	Hours w/ Team	Hours Helping
Andrew Victor	4.5	1	
Ramiro Cabrera	3.5	1	
Matt Shilling	4.5	1	

Tasks from This

Week

Andrew Victor

- Met with team, 1 hour
- CoP Meeting, 1 hour
- Worked on Project Summary Video, 1 hour
- Worked Project Showcase, 1 hour
- Worked on client update email, 0.5 hours

Matt Shilling

- Met with team, 1 hr
- Worked on Project Summary Video, 1 hr
- Worked on client update email, 0.5 hr
- Professional Development, 1hr

Ramiro Cabrera

- Met with team, 1hr
- Worked on Project Summary Video, 3hr
- Worked on client update email, 0.5hr

Highs:

- Project Showcase Video!

Lows:

-

Tasks for Next Week

Andrew Victor

- Meet with team, 1-2 hours
- Meet with CS Team and Dr. Nash, 1-2 hours
- Peer review Project Summary Videos/Project Showcases, 1-2 hours

Matt Shilling

- Meet with team, 1-2 hours
- Meet with CS Team and Dr. Nash, 1-2 hours
- Peer review Project Summary Videos/Project Showcases, 1-2 hours

Ramiro Cabrera

- Meet with team, 1-2 hours
- Meet with CS Team and Dr. Nash, 1-2 hours
- Peer review Project Summary Videos/Project Showcases, 1-2 hours