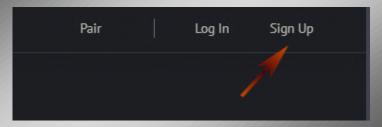
### Content.

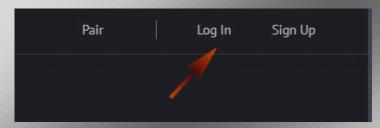
- 1. Registration and login.
- 2. Personal Area.
- 3. Addition. Taking the test.
- 4. Pair comparison.
- 5. Paid subscription.
- 6. Comparison of teams.

## 1. Registration and login.

To start the registration, the user must click the "Sign Up" button:

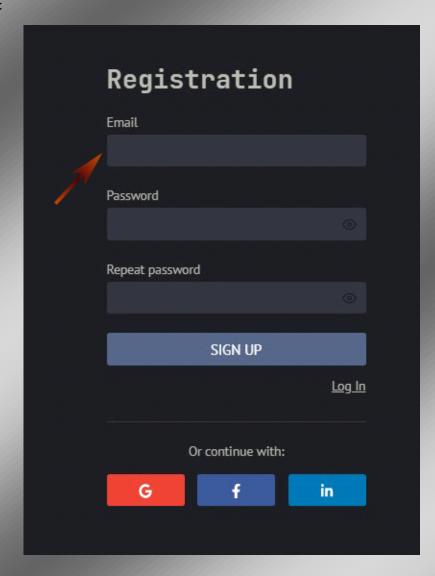


If the user is already registered, but logged out of the service, they need to log in to their profile by clicking the "Log In" button:

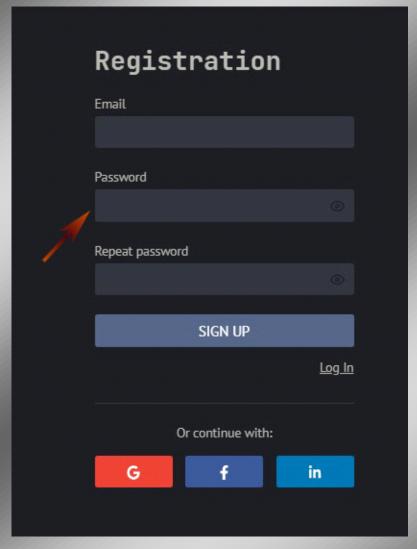


To register, the user must fill in the appropriate fields:

• user Email:



• Password (must contain at least 7 characters, including at least one numeric character 0-9, one non-alphanumeric, one lowercase and one uppercase Latin letter):



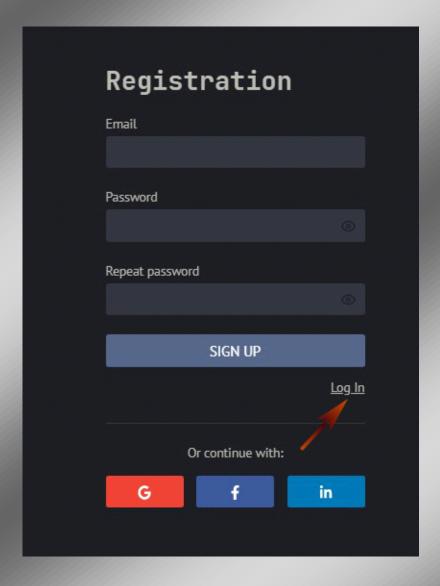
• Password confirmation. The value must match the value in the "Password" field:

	Registration	
	Email	
	Password	
	Repeat password	
1		
7	SIGN UP	
		<u>Log In</u>
	Or continue with:	
	G f	in

• After filling in all the registration fields (Email, Password, Repeat password) the user must click the "Sign up" button to complete the registration:

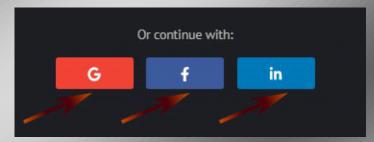
Registration <sup>Email</sup>	
Password	
Repeat password	
SIGN UP	
1	<u>Log In</u>
Or continue with:	
G f	in

• Alternative path. If the user is already registered, but logged out of the service, they can use the "Log In" hyperlink located below the "Sign up" button:



To continue registration, the user will recieve an email to confirm the registration.

The user has the opportunity to log in to the service using Google, Facebook, LinkedIn accounts by clicking the appropriate button and logging into the service:

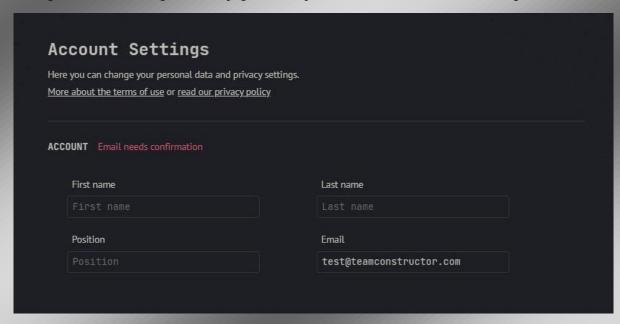


To log out of the account, the user must click "Log Out" in the drop-down menu of their personal account:

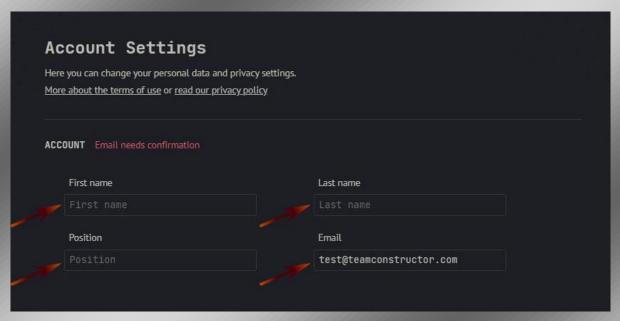


### 2. Personal Area

After registration, the user goes to the page of their personal account and account settings:

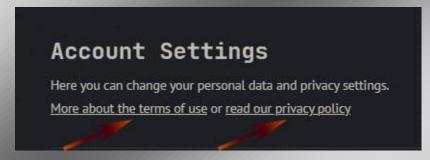


On the personal account page, the user is asked to enter: First name, Last name, Position of the user; if necessary, email may be changed in the appropriate field:

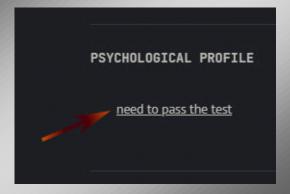


On the account page, user can change their personal data and privacy settings.

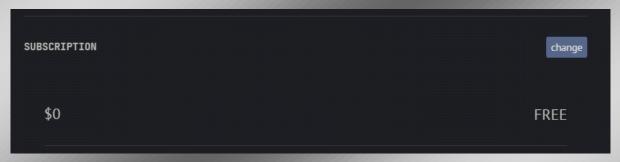
On the account page, user can find out more about the terms of use for the service and read the privacy policy by clicking the corresponding hyperlinks:



On the account page, the user is invited to pass a psychological test by following the corresponding hyperlink and, as a result, receive a unique encoded link for checking compatibility in a pair or a team:

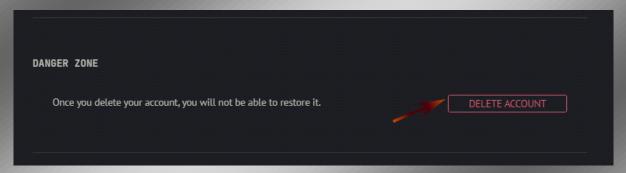


On the account page, the user is asked to subscribe and can see the information about the current subscription plan (initially, the subscription plan is "Free"):

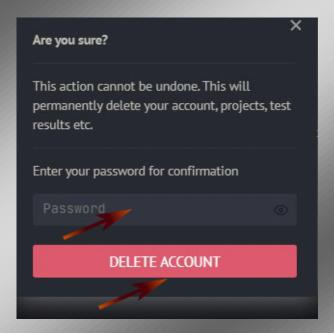


**Attention! Dangerous zone!** On the account page, the user may delete the existing account. If the account is deleted, the user will not be able to restore it and, in the case of a premium purchase, **they will not be able to return the money back.** 

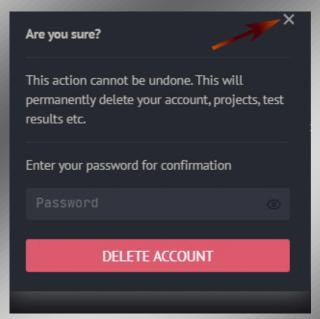
If the user needs to delete an existing account, they must press the "Delete account" button:



In the following pop-up, the user needs to enter the password for their account in the "Password" field and confirm the deletion by clicking the "Delete account" button:

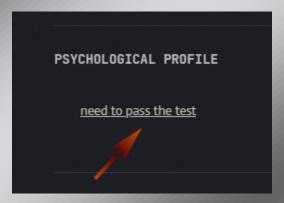


Or cancel the deletion by clicking "x" and closing the deletion pop-up:

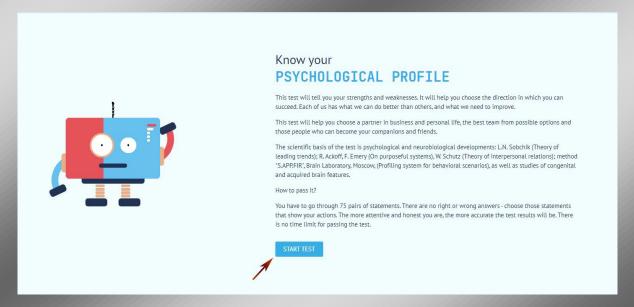


### 3. Addition. Passing the test.

To pass the test and receive a unique link code, the user must follow the hyperlink:



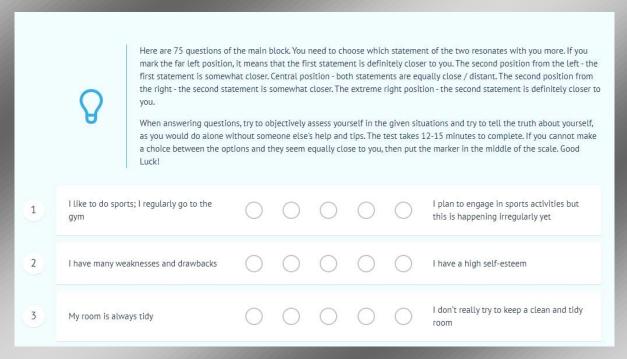
The link will open our service partner salary2me, after which the user should click on the "Start test" button:



On the next page, in the checkboxes, the user should specify information about themselves:

1	Status	0000	Single / Not married  Married  Divorced  I prefer not to answer
			18-24
			25-34
2	A	$\bigcirc$	35-44
	Age	$\bigcirc$	45-54
		0	55-64
		$\bigcirc$	65+
			Male
3	Sex	$\circ$	Female
	No.	$\bigcirc$	Another
_	NEXT →		

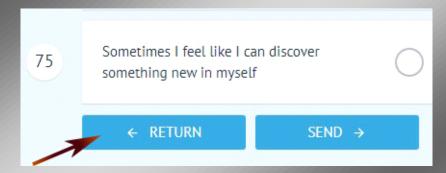
After clicking the "Next" button, the user will be taken to the page with the test:



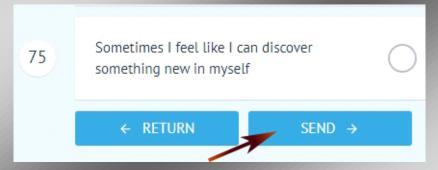
Attention, if the user does not fill in the checkboxes with personal information, the psychological test will not be available.

Attention. Please carefully read the rules for passing the test. Out of two options, the user rates the relatability of the statements by using one of the five checkboxes. Far left/right checkboxes mean total agreement; the second and fourth ones mean that the user is more inclined towards one of the options, but not entirely; the middle - the user finds it difficult to answer, or both options suit them equally.

At the bottom of the test page, the user can return to the page with personal information by clicking the "Return" button:

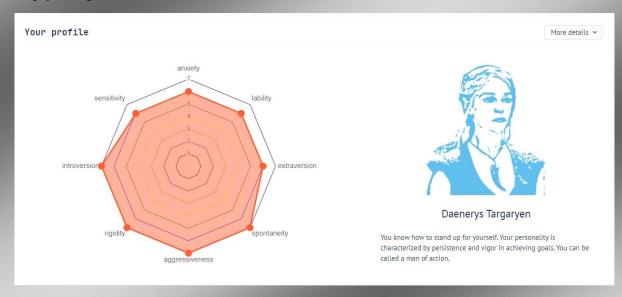


Or (after passing the test) press the "Send" button and go to the page with the test result:

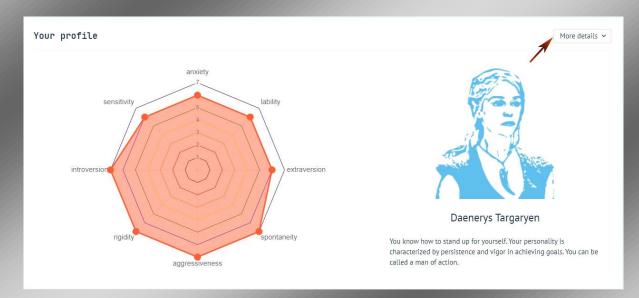


After pressing the "Send" button, the test result is calculated, and the user is redirected to the page with the result.

On the page with the test result, the user can check the diagram of their psychological profile, and with their psychological avatar:



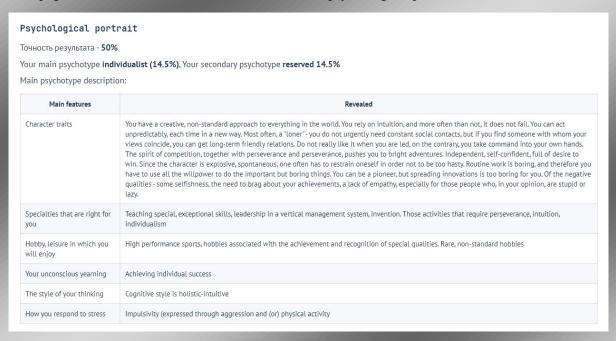
By clicking the drop-down list, the user can get help on the terminology used in the test:



The user has the opportunity to retake the test by clicking the "Take the test again" button on the page with results:



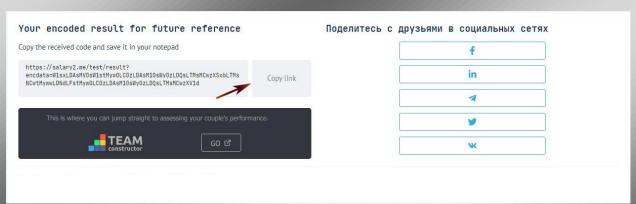
On the page with the test result, the user can check their psychological portrait.



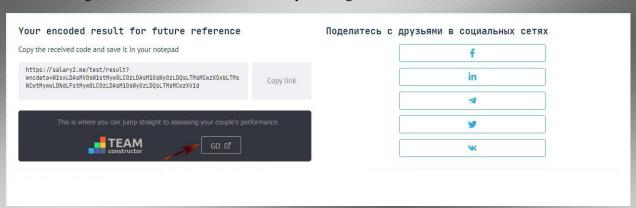
On the page with the test result, the user can get acquainted with the transcript of their psychological profile.

#### Psychological profile description Main features Revealed Main features Revealed Profile (combination of profiles) individualist, reserved Being a team player Expressiveness weak Selfno tendency to self-organization Attitude towards establishing relationships high organization Propensity to accept relationships Loyalty can change jobs if a better offer is received Neuroticism Initiative high proactive Easy to train. It is necessary to show the possibility of practical application of knowledge and purpose. Learning is helped by physical Adjustment to stress high The best way Thinking style holistic, heuristic, intuitive to learn activity. Has a holistic, intuitive thinking and an unwillingness to follow the rules. Strives for leadership Leading tendencies spontaneity, aggressiveness Conformism has its own opinion Response type spontaneity (impulsivity) low self-esteem Efficiency good performer assessment Leadership skills leader-politician Conflictness confrontational Depressiveness depression is unlikely

At the bottom of the page, the user receives a unique encoded link with the result of the passed test. They can copy it by clicking on the "Copy link" button:



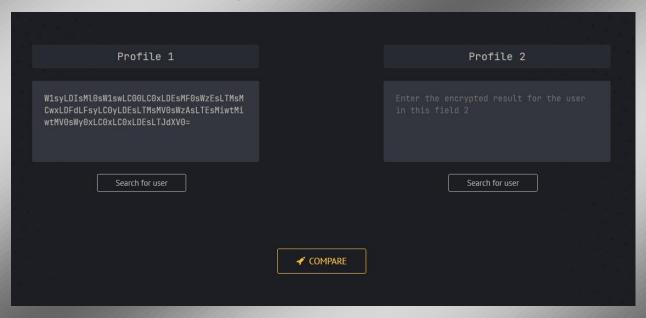
The user can go to the Teamconstructor service by clicking on the "Go" button:



Also, the user can share their result on social networks (Facebook, Twitter, VK, LinkedIn, Telegram):

ne received code and save it in your notepad		V	f	
s://salary2.me/test/result? ata=WlaxtDAsHVOsWlatHywGLCOzLDAsH10sWyOzLDQsLTMsMCwzXSxbLTMs MywwLDNdLFstMywGLCOzLDAsH10sWyOzLDQsLTMsHCwzXV1d	Copy link	A	in	
		V	4	
This is where you can jump straight to assessing your couple's perfo	rmance.	-	y	
TEAM GO &			W	
				*

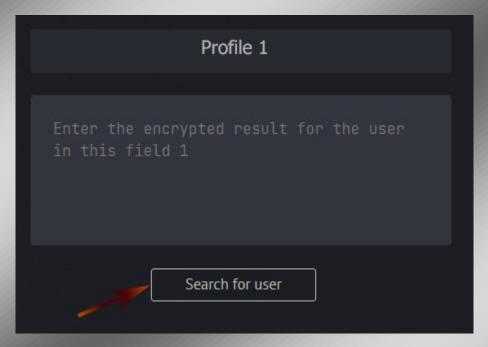
When clicking the link in the Teamconstructor service, the user is redirected to the comparison of pairs, where the encoded link is automatically inserted in the Profile 1 field:



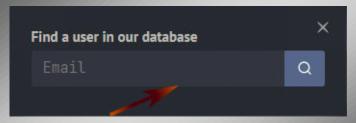
### 4. Comparison of pairs.

To compare pairs, the user needs two unique encoded links (encrypted results), available after passing the psychological test (see the section "Addition. Passing the test").

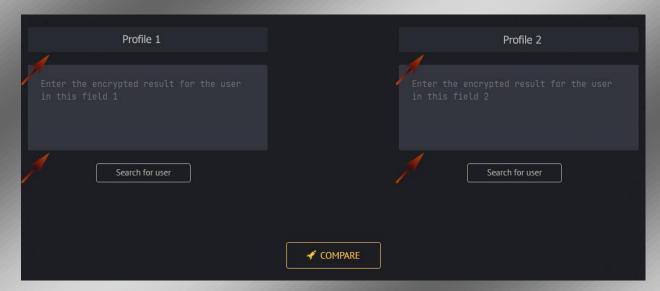
Also, these codes can be obtained by clicking on the "Search for user" button to search for a spectific user:



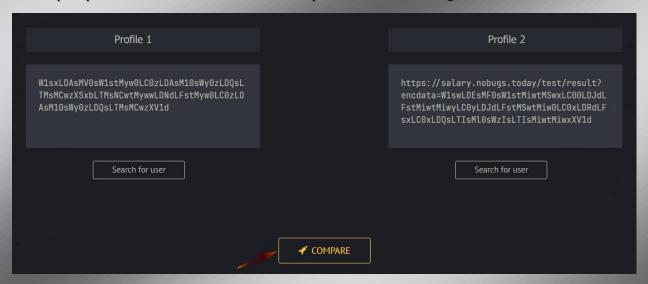
The search requires the second user's email, and is impossible if the second user has hidden their result:



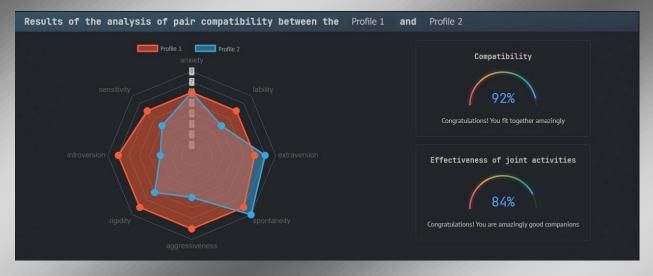
In the fields Profile 1 and Profile 2, you can enter names, nicknames, or other information to facilitate identification of the compared profiles. In the fields below, with the hint text "Enter the encrypted result for the user 1 in this field 1" and "Enter the encrypted result for the user 2 in this field 2", you must enter a unique reference code for each of the profiles.



To compare pairs, the user needs to click the "Compare" button after filling in the codes.



After clicking the "Compare" button, the compatibility of the two profiles is calculated, and the user goes to the page with the output of the comparison result, can check the graph for comparing the compatibility of the pair, the gauges of compatibility and the effectiveness of joint activities:



Below the user can see a brief description in the form of a table:

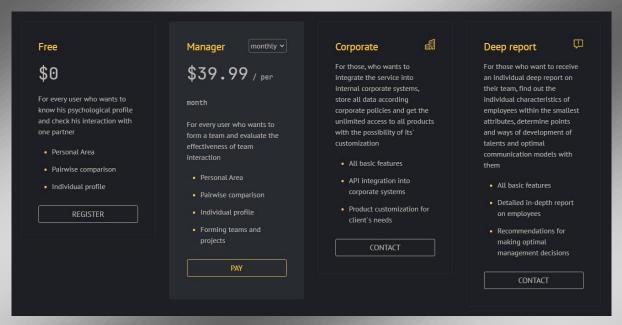
### ■ Description

Main characteristics	Revealed	
Acceptance of partner characteristics	88%	
Mutual understanding	100%	
Unconscious attraction	Profile 1 - 49%, Profile 2 - 75%	
The similarity of attitudes		
Similarity of thinking	100%	
Complementarity	Profile 1 brings ability to achieve goals, non-standard approach to the pair.  Profile 2 brings striving for novelty, striving for success to the pair	
Psychological adulthood	Profile 1 - 100%, Profile 2 - 100%	

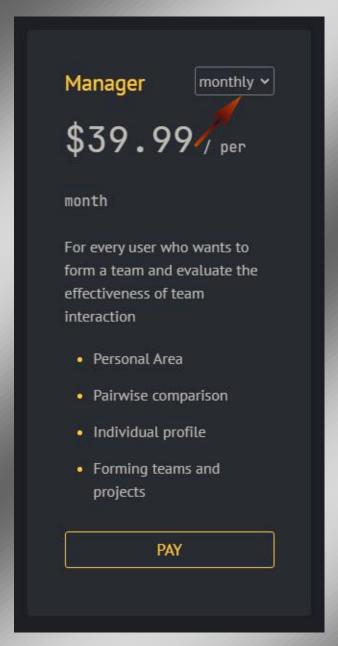
## 5. Paid subscription.

Paid subscription allows the user to create their own projects and form teams for them.

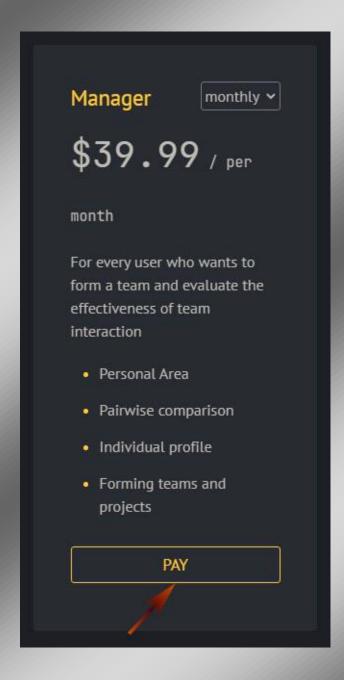
To subscribe, the user needs to go down to item 5 "Cost" on the main page:



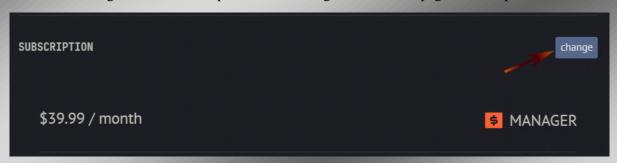
From the drop-down list in the "Manager" subscription, user must select the subscription period (billed monthly or annually). Initially, there is a monthly subscription value.



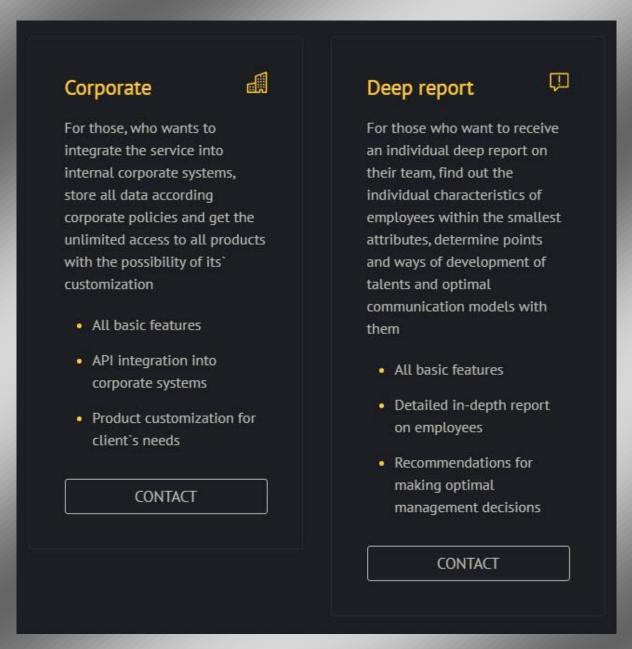
Then select the appropriate plan and click the "Pay" button:



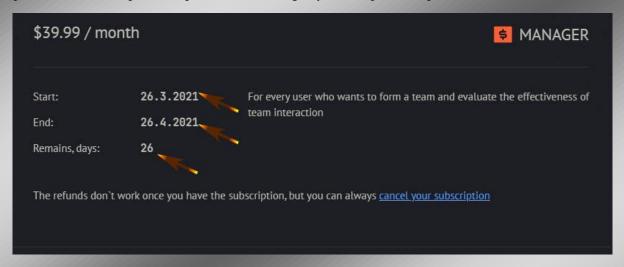
Or click the "Change" button in their personal account, go to the "Cost" page, select a plan:



On the page "Cost" there is a button "Contact" for registration of the premium plan "Corporate" and "Deep report":



On the personal account page, the following is indicated: the start date of the premium plan, the expiration date of the premium plan, the remaining days of the premium plan):



On the personal account page, the user can cancel the premium subscription:

Start: 26.3.2021 For every user who wants to form a team and evaluate the effectiveness of team interaction

End: 26.4.2021

Remains, days: 26

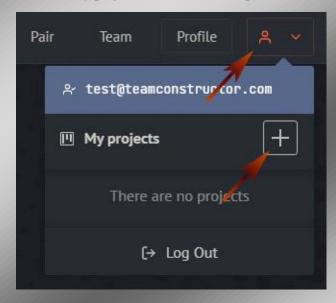
The refunds don't work once you have the subscription, but you can always cancel your subscription

**Attention!** The service does not refund the subscription after it was completed. The user can unsubscribe by following the hyperlink in their personal account.

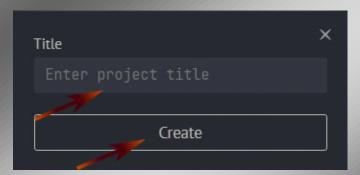
# 6. Comparison of teams.

Attention! The Team Comparison service works only after a premium subscription.

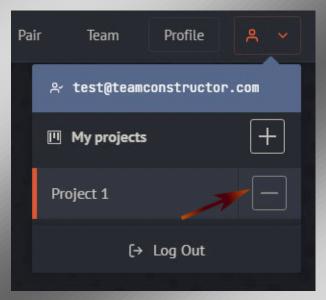
To compare the psychological compatibility of employees in teams, user must click on the personal account menu in the header, select "My projects" tab from the drop-down list and click "+":



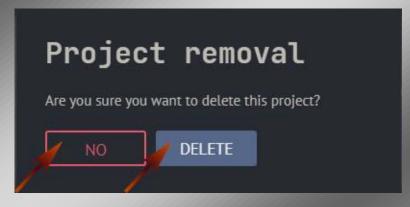
In the pop-up window, the user must enter the name of the project in the "Enter project title" area and click the "Create" button.



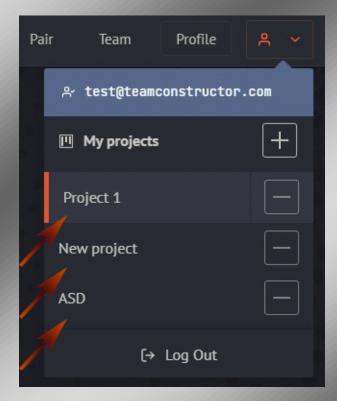
If a user needs to delete a project, they must click on the personal account menu in the header, select the "My projects" tab and click "-" next to the project that needs to be deleted:



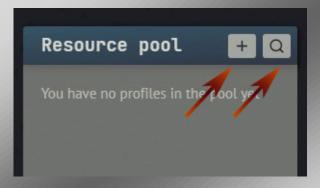
In the pop-up window, user must click the "Delete" button to confirm deletion, or the "No" button if the user changes their mind to delete the project.



To access the created project in the personal account menu, the user needs to select the desired project and click on it:



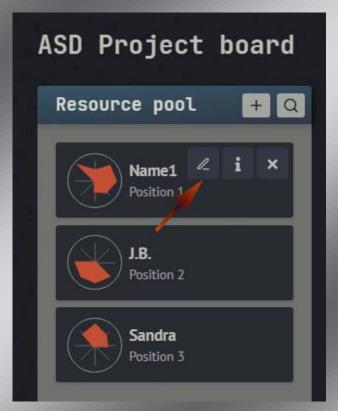
To add a psychological profile in the "Resource pool" column, the user needs to click the "+" button, or use the search icon.



To remove an employee from the "Resource pool", the user needs to press "x":



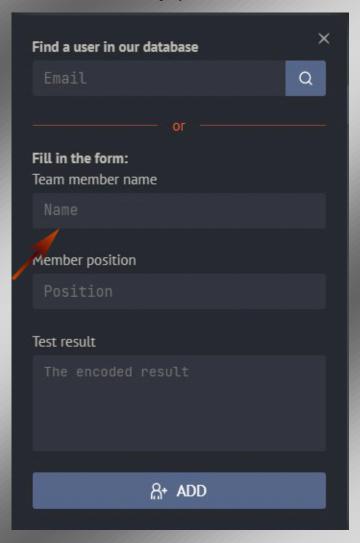
To edit an employee's profile, the user needs to click "Edit":



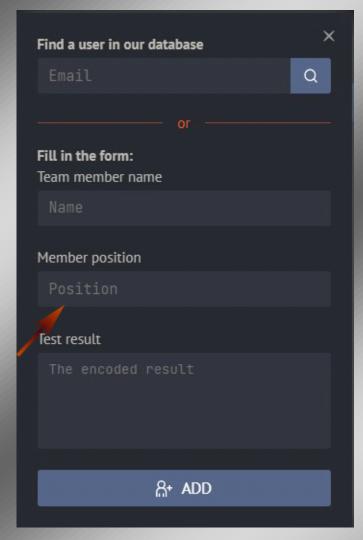
To view information about an employee's profile, the user needs to click "i":



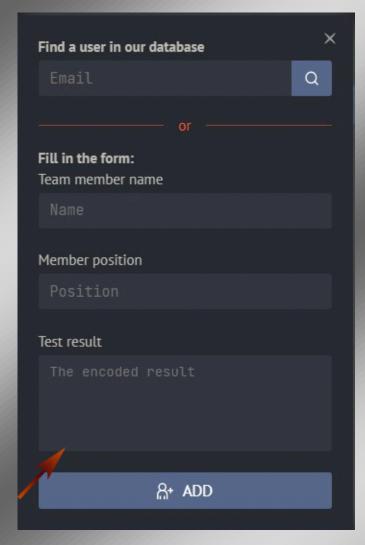
In the pop-up window, the user must enter the employee's name in the "Name" field:



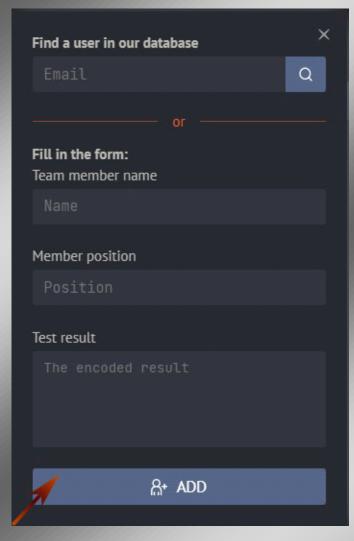
The position of the employee in the "Position" field:



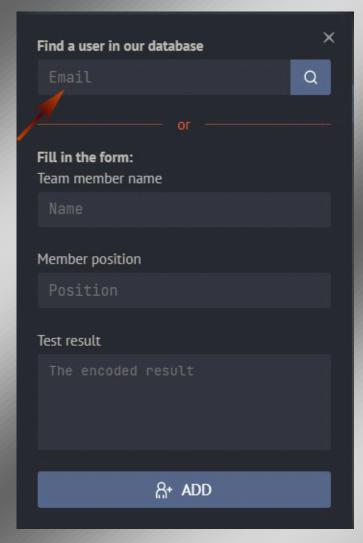
A unique code-link with the result of the psychological test in "The encoded result" field:



And click the "Add" button:



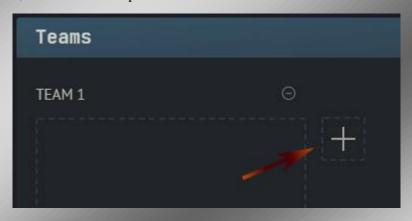
Or use the search in the database by entering a user's e-mail and clicking the search button:



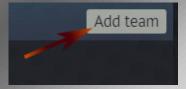
**Attention!** For comparison, a team needs at least 3 employees with unique reference codes (to compare two results, the service for comparing pairs must be used).

**Attention!** Calculation within the team allows to compare up to 9 employees; to compare more employees, several teams must be created.

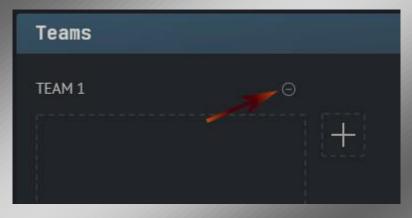
To create a new team, the user needs to press "+" in the "Teams" field:



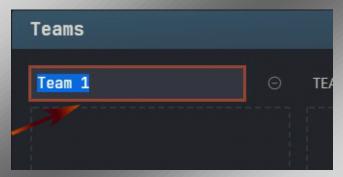
Or the "Add team" button:



To delete an existing team, the user needs to press "-":

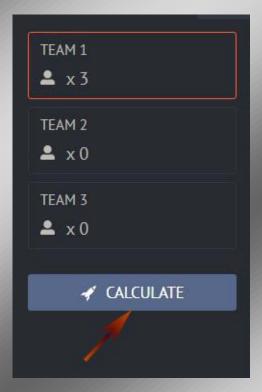


For the team name, user must click on the "Team" area and enter the desired value there (initially new teams are named automatically: Team 1, Team 2, Team 3, etc.):



After adding 3 employees to the team column, the service automatically calculates the comparison results.

After changing the specialization or composition of the team, the user needs to click the "Calculate" button:

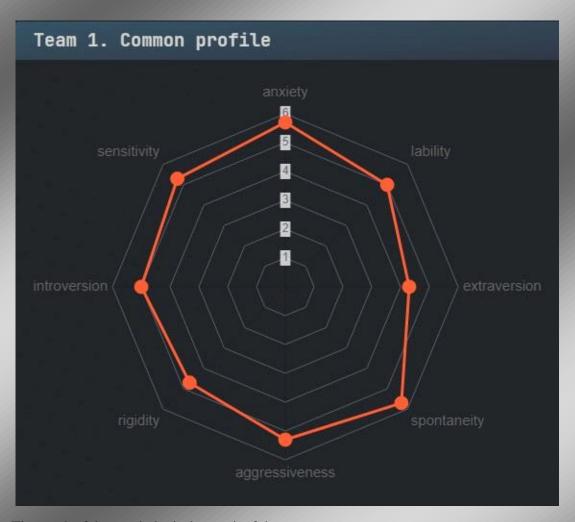


Based on the comparison results, the user is shown:

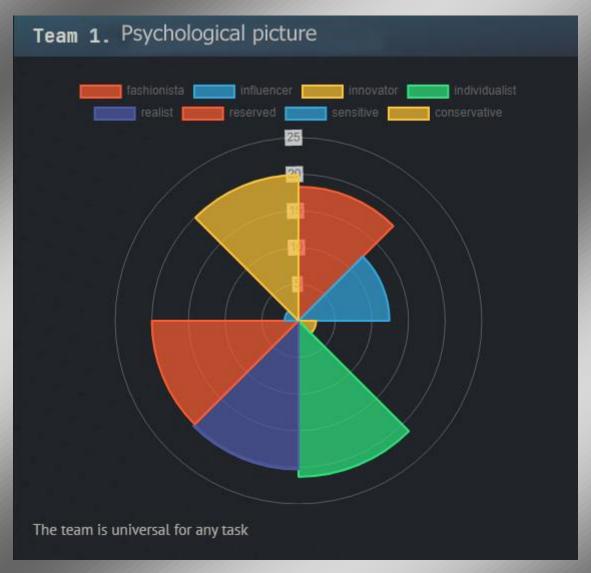
• Profile graph of team members:



• Team's general profile graph:



• The graph of the psychological portrait of the team:



Key characteristics of a team with gauges: cross-functionality, emotional compatibility, interoperability:



• Brief characteristics of the team.

Team 1. Team description	
	oals, non-standard approach, adjustment to external circumstances and esponsibility, ability to work without control, logic, stability, critical thinking
Loyalty to external leadership The group is close-knit, non-conflict, controlled	Team responsibility There is responsibility
Team leader Name1	Alternative leader     Sandra
<ul> <li>Recommended psychotypes for the team innovator, sensitive</li> </ul>	<ul> <li>Recommended employees to the team</li> <li>There is no suitable candidate among your employees</li> </ul>
Workers who create tension in the team Name1, Sandra	

Thank you for using our service.