

THE ORTHODOX PARISH OF ST EPHRAIM

GUIDANCE FOR THE SET-UP TEAM

1. The Pews

- i. Hands should be sanitised with hand gel when entering the Church before set-up duties can commence
- ii. Latex gloves must be used by the Set-up team when moving furniture to reduce chances on cross contamination
- iii. The pews are moved to the side of the church in preparation for the first service of the weekend. They are to be returned to the same positions after Divine Liturgy on Sunday.
- iv. Going forward, for the foreseeable future, a limited number of 2, should be available for set up duties as no heavy lifting of pews will be needed.

2. The Icons and Candle stands

- i. Latex Gloves should always be used
- ii. Social distancing should always be observed when moving back and forth
- iii. For the immediate future the four main icons will be placed at the back of the Church.
- iv. The candle stands should be placed next to the icons as usual
- v. After the Divine Liturgy, latex gloves should be used to handle the icons and they should be placed back into their normal place.
- vi. The latex gloves should be disposed off in the bins provided.

3. Flower arrangement and candle stand cleaning

- i. Latex gloves should be used when setting up flowers
- ii. Candle stands should be cleaned and the latex gloves disposed off safely after.