

# ANDRI YANTO SITEPU

Information Systems Graduate

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## SUMMARY

Information Systems graduate with hands-on experience in data administration and web development. Successfully managed 500+ vehicle tax records during government internship with 99% data accuracy. Proficient in React JS, MySQL, and Excel for building web applications and managing data operations. Seeking entry-level position to apply analytical and technical skills in IT/Admin environment.

## WORK EXPERIENCE

### Administrative Intern | Medan Mayor's Office

Nov - Dec 2023 • Medan, North Sumatera

- Processed 500+ government vehicle tax records using Excel, achieving 99% data accuracy
- Managed administrative documents for official travel expenses and vehicle maintenance
- Generated monthly inventory reports and maintained organized data archives
- Streamlined data retrieval process, reducing document search time by 40%

## KEY PROJECTS

### Job Application Tracker | React JS, Local Storage

- Built responsive web app to track 20+ job applications with real-time status updates
- Implemented CRUD operations and filtering features for efficient application management

### E-Commerce Shopping Cart | React JS

- Developed interactive shopping cart with real-time price calculation and quantity management
- Implemented state management using React hooks for dynamic UI updates

### Todo List Application | JavaScript, HTML/CSS

- Created task management app with full CRUD functionality and priority sorting
- Enhanced personal productivity through intuitive UI and local data persistence

## EDUCATION

### Bachelor of Information Systems | STMIK Triguna Dharma

Jul 2021 - Oct 2025 • Medan, North Sumatera • GPA: 3.44/4.00

- Thesis: "Clustering and Prediction of Bullying Victims using K-Means and Logistic Regression"

## SKILLS

**Technical:** React JS • JavaScript • HTML/CSS • MySQL • Git/GitHub • Microsoft Excel (Advanced)

**Soft Skills:** Problem Solving • Attention to Detail • Time Management • Teamwork

**Languages:** Indonesian (Native) • English (Intermediate)