ANDREW J. REYES

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SKILLS

- Proficiently type 90+ WPM
- Excellent communication abilities
- Outstanding people skills
- Problem-solving abilities
- Proficient in multiple Programming Languages (Frontend and Backend)
- Web design skills

EXPERIENCE

BASC Asst. Site Coordinator   July 2017 - May 2019
Issaquah School District | Issaquah, WA

- Managed staff, students, and overall Before and After School program needs at Cascade Ridge Elementary.
- Use computers for various applications, such as database management or word processing.
- Communicating daily with families, scheduling field trips, and building a community.

Hr Assistant   April 2016 - January 2017
Pacific Market Research | Renton, WA

- Handled recruitment, conducted interviews, assisted with training, processed new-hire orientations/terminations, assisted with payroll, used multiple databases to store employee information

Partner Contact Representative (Temp)   September 2015 - April 2016
Starbucks HQ | Seattle, WA

- Answered a high volume of inbound calls in a fast paced environment to deliver quality HR services for Starbucks Employees. Utilized multiple HR systems to research, troubleshoot and provide resolutions for employee inquiries

Lead Sales   October 2010 - January 2015
Footlocker | Seattle, WA

- Provide excellent customer service, handle cash register and online systems for exchanges/returns, helping with monthly audits, handled nightly cash deposits to bank after closing shifts.

EDUCATION

Full-Stack Web Development Bootcamp   August 2019
University of Washington, Seattle, WA
Programming Languages include: HTML/CSS, Javascript, Node.js, Express, jQuery, Handlebars,

BA - Human Development   August 2015
Washington State University, Pullman, WA
Minor in Psychology

Associates in Arts - Emphasis in HR   June 2013
Shoreline Community College, Shoreline, WA