ANDY CHANG

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PROFILE

Experienced customer service professional with a background in administration and web development. Highly organised, detail-oriented, and committed to providing exceptional service to clients

EDUCATION

Academy of Interactive Technology **Expected Aug 2024**
Diploma of Information Technology

- Relevant Coursework:

Curtin University of Technology **Jun 2018**
Bachelor of Arts: Digital Design

- Relevant Coursework: User Interface Design, User Experience Design

WORK EXPERIENCE

Job Title **Date — Present**
Employer *Location, STate*

- **Lorem Ipsum** is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book.

Job Title **Date — Date**
Employer *Location , State*

- **Lorem Ipsum** is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. Managed and maintained guest records, including contact information and reservation details

SKILLS

Technical: Microsoft Office 365, Google Workspace, Adobe Photoshop

Soft Skills: Customer Service, Documentation, Scheduling, Reporting, Time Management

Design: Web Development, Wireframing, Design Research, UX/UI Design

Languages: Fluent English and Conversational Chinese