

100 Blythwood Road
Waterloo, Ontario
N2L 4A2

September 19, 2019

Mr. James Hobson
Hacksmith Industries LTD
5 Forwell Road
Unit 5
Kitchener, Ontario
N2B 1WS

Dear Mr. Hobson:

As a grade 12 student, I am applying for a co-operative education placement with HACKSMITH INDUSTRIES. My long-term career goal is to work in a computer programming environment.

Currently, as a senior student at Resurrection Catholic Secondary School, my courses are directly and indirectly connected to a computer programming co-op placement. In my grade 11 computer science course I scored 94% and in Advanced Functions 92%. I'm currently taking Grade 12 Computer Science and Physics. I also demonstrate teamwork by participating annually in the math contest.

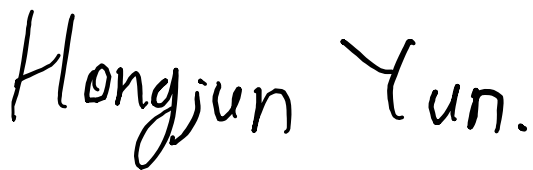
In addition to my dedication to my academics. I frequently help out in the community. I have spent over 80 hours volunteering at homeless shelters. In my spare time, I helped new students from Korea to adapt to Canadian culture and offer academic support. Currently, I am doing the pen pal program with students in Nunavut Territory to develop my English written communication skills.

The following accomplishments reflect what I can bring to your organization:

- Successful in both individual and team environments.
- Proven ability to quickly learn and implement new materials and skills.
- Excellent time management resulting in the completion of tasks ahead of due dates.
- Consistently recognized for professional behaviour and conduct
- Proficient in computing languages such as Java, C, and C++
- Use both macOS and Windows PC without trouble

I look forward to meeting you.

Sincerely,

A handwritten signature in black ink that reads "Hongjun Yun." The signature is written in a cursive, flowing style.

Hongjun(Andy) Yun