

Company Contract

This Company Contract ('Contract') is made and entered into on 2024-01-01, by and between Wide World Importers ('Service Provider'), located at 789 Supply Avenue, Import City, and Woodgrove Bank ('Client'), located at 456 Banking Street, Woodgrove City. This Contract outlines the terms, conditions, and responsibilities for the provision of office supplies by Wide World Importers to Woodgrove Bank.

Effective Date: 2024-01-01

1. Scope of Services

Wide World Importers agrees to provide the following services to Woodgrove Bank:

- office supplies

2. Responsibilities

Wide World Importers will:

- Deliver services promptly and per agreed timelines.
- Maintain high-quality standards.
- Communicate any changes in services.

Woodgrove Bank will:

- Provide necessary approvals and inputs.
- Pay invoices as outlined in this Contract.
- Notify promptly about any issues or required changes.

3. Payment Terms

Services will be invoiced per the agreed terms. Payment is due within 30 days of the invoice date.

Late payments may result in additional fees.

4. Termination

This Contract may be terminated by either party with 90 days' written notice. Termination will not affect any active obligations under this Contract.

5. Confidentiality

Both parties agree to maintain the confidentiality of proprietary and sensitive information shared during the course of this Contract. Confidential information shall not be disclosed without prior written consent.

Signatures:

_____ (Wide World Importers - Morgan Skinner)

_____ (Woodgrove Bank - Sora Kim)