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| **Use Case Number:** | *UC-004* | |
| **Use Case Name:** | *Prepare Mailing Labels* | |
| **Actor(s):** | *Subscription Clerk* | |
| **Description:** | *Prepare mailing labels for days processed subscriptions* | |
| **Preconditions:** | *UC001- Subscriptions received* | |
| **Trigger:** | *Processed subscription requests* | |
| **Input(s):** | *Subscriber mailing information* | |
| **Normal flow of events:** | **Actor action** | **System Response** |
| *1. Subscription clerk complies list of mailing address information for processed subscriptions*  *4. Subscription clerk received printout of labels* | *3. system prints the labels* |
| **Alternate flow of events:** | *4a. if the subscription request is incomplete the labels are not printed for that order* | |
| **Output(s):** | *Labels are printed out for mailing subscriptions* | |
| **Post-conditions:** | *Printed labels are sent to the shipping department for processing.* | |
| **Assumptions:** |  | |