**ANDREW SOTO**

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**WORK EXPERIENCE**

**-**AUDIO/VISUAL tech member at University Memorial Center, Boulder CO

Crew Member, December 2015- Present

Set up, manage and storage Audio/visual equipment for big/small events

Supervise social events

-SET-UP crew at University Memorial Center, Boulder CO

Crew member, September 2015- Present

Organize furniture for events and slight janitorial work.

* ROSS STORES at Orchard Mall, Westminster, CO

Stock Room, April 2015 – June 2015

Stock room, place merchandise around store, training for loss prevention, customer service and cashier.

* TOASTED SUBS Boulder CO

Delivery driver, June 2015 – August 2015

Customer service, wash dishes, order taking, waiter, clean specific areas of

restaurant.

* MCDONALD'S Thornton CO

Crew member October 2014 - April 2015

Maintain sanitation, health, and safety standards in work areas.

Clean, stock, and restock workstations and display cases.

Serve orders to customers at windows, counters, or tables.

Order and take delivery of supplies.

* MINI HELICOPTERS INC. Broomfield, CO

Sales representative April 2014 - August 2014

Answer customers' questions about merchandise and giving customers advice on merchandise selection.

Take inventory or examine merchandise to identify items to be reordered or replenished.

Pack customer purchases in bags or cartons.

Stock shelves, racks, cases, bins, and tables with new or transferred merchandise.

Clean display cases, shelves, and aisles.

Receive payment by cash, check, credit cards, vouchers, or automatic debits.

Issue receipts, refunds, credits, or change due to customers.

**EDUCATION**

Horizon High School Thornton CO

High School Diploma, May 2015

University of Colorado Boulder, CO

Nursing program Candidate, May 2019

**ADDITIONAL SKILLS**

Communication, hard worker, fluent in Spanish, organized, technical skills (Microsoft Office), multitasking and prioritizing.