

dot-art Schools 2015-2016 Sign-Up Form

Please complete and return this form by either:

Email: schools@dot-art.com Fax: 0870 1412116

Post: dot-art Services, 16 Queen Avenue, Castle Street, L2 4TX

School name:

Participating Year Group (cross or tick): Year 6 Year 9

Contact Person (Full Name):

Job Title:

Email address (please print) :

Direct Phone Number & Extension:

Mobile Phone Number:

Twitter address:.....

Signature & Date:.....

Finance contact person

Email address for invoicing (please print) :

dot-art Schools will acknowledge receipt of your sign up form by email. Please contact us if you don't hear within 2 weeks. **If any key details change or the contact person changes please let us know.**

By signing this form you are agreeing to:

- Pay the fee of **£150 (per school year group)** when invoiced in January 2016.



- Photograph and send good high-resolution images of wall based work from 25 students, (only one submission per child) with information i.e. dimensions, medium.
- Framing and delivering the top work, as announced from the public vote.
- Advertising the competition internally and externally, and campaigning for people to vote for their favourite works.
- Encouraging shortlisted students and parents to attend the prize giving ceremony.
- Providing photography opt-out consent forms for students attending the prize giving ceremony.
- Allowing all submitted images to be used in publicity and promotional materials.
- Collecting the works after the exhibition has ended.
- Completing full evaluation forms for the school, pupils and parents at the beginning and end of project.

dot-art Schools agrees to:

- Provide an appropriate artist to host workshops (for extra fees) when required.
- Upload the 25 works on to your school's own page on the dot-art schools website.
- Provide a platform for participating schools to promote their own art department news and activities.
- Organise and hang an exhibition of students work at a City Centre Gallery.
- Provide marketing materials for schools including digital and hard copy voting posters, exhibition leaflets and exhibition posters.
- To distribute leaflets to locations across the region.
- Present certificates to all short listed artists.
- Present prizes to the top 3 overall winners, as judged by an appropriate panel.
- To market the competition and exhibition through press releases and social media.
- To work with a variety of partners and supporters, including local authorities to raise the profile of the competition.
- Respond to feedback and suggestions, to constantly evolve the programme.

@dotartschools / 0845 017 6660 / schools@dot-art.com / schools.dot-art.com

dot-art, 16 Queen Avenue, Castle Street, Liverpool, L2 4TX

Dot Art Services CIC - Company Registered in England and Wales : No 7088227.
Registered Address, Unit 20, St Mary's Complex, Waverley Street, Bootle, L20 4AP.

