

Date: May 23, 2020

Performance Appraisal

P.Prakash
Emp ID: KMT-0031
Software Engineer

Dear P.Prakash

The management is pleased to inform you that as part of our annual review we made it to appraise you to INR **4,14,996** /- CTC w.e.f **June01, 2020**. This appraisal is reflection for your performance and hard work. Your revised CTC structure is enclosed herewith as

Salary Head	Per Month (In Rs)	Per Annum (In Rs)
BASIC	16,267	1,95,204
HRA	8,134	97,608
CONVEYANCE	1,600	19,200
MEDICAL	1,250	15,000
MGT. ALLOWANCE	3,428	41,136
SPECIAL ALLOWANCE	3,904	46,848
C.T.C	34,583	4,14,996

In the year ahead, you are expected to perform with a greater zeal and enthusiasm to achieve organizational goals. We are sure that you will prove yourself worthy of the trust and expectation that the management has bestowed on you.

Wish you all the best for the upcoming assignments and responsibilities.

Yours truly,
For Kemu Tech India Pvt Ltd,



Subramaniyan S
Director

KEMUTECH INDIA PVT. LTD.
CHENNAI - 600 096.