



# SUNRISE BIZTECH SYSTEMS

29<sup>th</sup> March 2019

Rashmi Magal

Employee ID – SBS0090

Dear Rashmi,

**Sub:- Your resignation and acceptance thereof:-**

With reference to your resignation dated **04<sup>th</sup> March 2019** and further to the discussion you had with us, we hereby inform you that we are regretfully accepting your resignation. You would be relieved from the services of Sunrise Biztech Systems Pvt. Ltd ("**Company**") at the close of working hours on **29<sup>th</sup> March 2019**.

Please note that the following terms survive the termination of your employment with Sunrise. You agree that you will not breach or cause to breach the following terms as specified in your employment agreement dated **20<sup>th</sup> December 2013**.

**Non-Disclosure of Confidential Information:** You agree and acknowledge that the Company has legally protectable interests in all confidential information of the Company, its customers/clients, business associates and other third parties whom the Company had or currently engaged for rendering its services. Such confidential information shall include (but not limited to) the Company's business, dealings, transactions, trade secrets, customer names, customers' business, details of other employees (current or past) etc. Therefore, for the purposes of protecting the interest of the Company, you hereby agree that, you shall not use OR divulge OR disclose OR communicate such confidential information to any person, firm, corporation or to any other third party in any form or manner.

**Non-Solicitation:** You agree and acknowledge that the Company has legally protectable interest in its customer/client contacts, customer/client engagement, goodwill and relationship with its employees. Therefore, in the interest of the Company, **you hereby agree that, for a period of 18 (Eighteen) months from the date of termination of your employment, you shall not:** (a) seek or procure orders from or do business with any person,

firm or company who is a client/customer of the Company; (b) solicit or divert any customer/client of the Company for the purposes of obtaining its patronage OR selling to any such customer/client any services that are similar or substantially similar to that of the Company; and (c) endeavour to entice away from the Company any person who has been engaged or employed by the Company.

You will also agree that, you will not do anything that would and could be construed to defame, disparage the reputation of Sunrise Biztech Systems Pvt Ltd., and clients associated with, in any public online forums or websites such as Glassdoor, google reviews etc.,

You have been an integral part of the Company and we thank you for your contributions towards the growth of the organisation.

We wish you all the best for your future endeavours.

Sincerely,

**For Sunrise Biztech Systems Pvt Ltd.,**



**Smitha T**  
**Senior Manager- HR**





# SUNRISE

BIZTECH SYSTEMS

29<sup>th</sup> March 2019

Rashmi Magal  
Employee ID – SBS0090

Dear Rashmi Magal,

Your service record is as follows:-

Name	: Rashmi Magal
Employee Id	: SBS0090
Designation	: Senior Team Lead
Department	: US Staffing
Date of Joining	: 20 <sup>th</sup> December 2013
Date of Relieving	: 29 <sup>th</sup> March 2019
Reason for separation	: Resignation

You are requested to contact Finance department for Full and Final settlement.

Sincerely,

For Sunrise Biztech Systems Pvt Ltd.,

Smitha T  
Senior Manager- HR

**Sunrise Biztech Systems Pvt Ltd**

H2 Mountain Ash Manyata Embassy Park Outer Ring Road Bangalore Karnataka India 560045

**FINAL SETTLEMENT**

Employee Number : SBS0090  
Name : Rashmi Magal  
Deputed At : SUNRISE BIZTECH SYSTEMS PVT LTD  
Department : Recruitment  
Designation : Senior Team Lead  
Location : US Team  
Cost Center :  
Date of Joining : 20-Dec-2013  
Submission date of resignation : 04-Mar-2019  
Last date of working : 29-Mar-2019  
Last salary paid : February 2019  
Number of days salary payable : 32  
Number of days in the month : 31  
PAN Number : ASRPM4300Q

Earnings	Rs.	Deductions	Rs.
BASIC	40179.00	PF	1800.00
HRA	16071.00	PROFESSIONAL TAX	200.00
MEDICAL	1339.00	INCOME TAX	12681.00
OTHERS	25272.00	EMPLOYER PF CONTRIBUTION DEDUCTION	1800.00
STATUTORY BONUS	1500.00		
LTA	8370.00		
EMPLOYER PF CONTRIBUTION	1800.00		
GRATUITY	108173.00		
MEAL CARD	2143.00		
CONVEYANCE	1714.00		
INCENTIVE	20405.00		
<b>Total Earnings</b>	<b>226966.00</b>	<b>Total Deductions</b>	<b>16481.00</b>

Net Pay: Rs. 210485.00/- (Rupees Two Lakh Ten Thousand Four Hundred Eighty Five Only)

For Sunrise Biztech Systems Pvt Ltd

**Payment Details**

Date 29-Mar-2019  
Cheque No 001978  
Bank Name ICICI Bank

Authorised Signature

**RECEIPT**

I have received Rs. 210485.00/- (Rupees Two Lakh Ten Thousand Four Hundred Eighty Five Only) from Sunrise Biztech Systems Pvt Ltd, towards my Full & Final Settlement of all Dues. I confirm that I have no claim from company now.

Date: 29-Mar-2019  
Place: US Team

( Rashmi Magal )  
Signature of the Employee

*Rashmi Magal*  
29/03/2019.