

# **EMPLOYEE BACKGROUND VERIFICATION FORM**

## **COMPANY FULL NAME :**

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

**Position applied for**

**Job Location**

### **Personal Information**

Full Name (First, Middle, Last)

**MUDASSIR AHAMED V M**

Former Name / Maiden Name (if Applicable)

Father's Name

**Munavar Basha V R**

Date of Birth (DD/MM/YY)

**16/02/1991...**

Gender

Male  
 Female

Social Security Number (if applicable)

Nationality

**INDIAN**

Marital Status

**SINGLE**

### **Current Address**

### **Period of stay**

### **Contact Details for Verification**

Door No / Plot No

**10/24**

From (Month/Year)

Residence Landline Number

Premises Name

**Chanda Miyan St**

16/02/1991

Floor

Corss / Main / Street

Village Name

Post

Taluk

District

State

Prominent Landmark

### **Permanent Address**

### **Period of stay**

### **Contact Details for Verification**

Door No / Plot No

**10/24**

From (Month/Year)

Residence Landline Number

Premises Name

**Chanda Miyan St**

16/02/1991

Floor

Corss / Main / Street

Village Name

Post

Taluk

**TIRUPATTUR TALUK**

District

**TIRUPATTUR**

State

**TAMIL NADU**

Prominent Landmark

**MASJIDE FALAH**

### **Education Qualification - Please attach copy of Degree and Final year mark sheet**

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
1 Aalim Muhammed Saleh Clg of Engineering	Anna University	dd/mm/yy 08/01/2012	dd/mm/yy 06/30/2015	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
2 Islamiah Colleage of Arts and Science	Thiruvalluvar University	dd/mm/yy 03/01/2009	dd/mm/yy 07/31/2012	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
3 Al Ameen Matriculation Higher Secondary School	CBCS	dd/mm/yy 07/1/2007	dd/mm/yy 03/31/2009	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
4 Al Ameen Matriculation Higher Secondary School...	CBCS	dd/mm/yy 03/31/2006	dd/mm/yy 07/31/2007	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
Please tick mark the documents submitted for this qualification along with this form <input checked="" type="checkbox"/> Marksheets <input checked="" type="checkbox"/> Provisional Certificate <input checked="" type="checkbox"/> Degree Certificate <input type="checkbox"/> None					

Previous Employment History - Please attach a copy of your relieving letter/service certificate				
Name of Current Employer - 1 {Last Company}  MUDASSIR AHAMED V M		Address of Current Employer		
Telephone No	Employee Code/No 4580	Designation Customer Relationship Officer	Department Customer Service	
Employment Period  From 02/01/2018 To 03/26/2019		Manager's Name	Manager's Contact No	Can a reference taken now?
			Manager's Email ID	<input type="checkbox"/> Yes <input type="checkbox"/> No
Duties & Responsibilities  Personal Loan and Credit Card			Reasons for leaving  Family Personal Reason	
First Salary drawn		Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn				
Please tick mark the documents submitted for this employment  <input checked="" type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None				
Previous Employment History - Please attach a copy of your relieving letter/service certificate				
<p><b>Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.</b></p>				
Name of Employer (2)		Address of Employer		
Telephone No	Employee Code/No	Designation	Department	
Employment Period  From To		Manager's Name	Manager's Contact No	
			Manager's Email ID	
Duties & Responsibilities			Reasons for leaving	
First Salary drawn		Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn				
Please tick mark the documents submitted for this employment  <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None				

**Previous Employment History - Please attach a copy of your relieving letter/service certificate**

Name of Employer (3)		Address of Employer	
Telephone No	Employee Code/No	Designation	Department
Employment Period		Manager's Name	Manager's Contact No
From	To		Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
<p>Please tick mark the documents submitted for this employment</p> <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None      (please specify)			

**Documents Required (Mandatory)**

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity

- Pan Card / Passport Copy/ Driving License

**Declaration and Authorization**

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Signature: \_\_\_\_\_

Name: MUDASSIR AHAMED V M...

Date: 05/25/2021

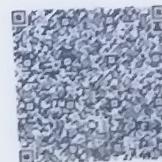


இந்திய அரசாங்கம்

Government of India



வானகார் முனவர் முதல்வீர் அஹமெத்  
Vanakaar Munavar Mudassir Ahamed  
பிறந்த நாள்/DOB: 16/02/1991  
ஆண்/ MALE



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எனது ஆதார், எனது அடையாளம்

Redmi



இந்திய தனிப்பட்ட சுகாடியரள் ஆணைய அமைப்பு  
Unique Identification Authority of India

**Address:**

S/O: Vanakaar Munavar Basha,  
10/24, CHANDAMIYAN STREET,  
THIRUPATHUR, THIRUPATHUR,  
Tirupathur, Vellore,  
Tamil Nadu - 635601

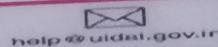
**முகவரி:**

S/O: வானேக்கார் முனவர் பாஷா,  
10/24, சந்தாமியான் தெரு,  
திருப்பத்தூர், திருப்பத்தூர்,  
திருப்பத்தூர், வேலூர்,  
தமிழ்நாடு - 635601

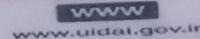
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आयकर विभाग

INCOME TAX DEPARTMENT



भारत सरकार

GOVT. OF INDIA

MUDASSIR AHAMED V M

MUNAVERBASHA VANAKAARRAVOOF

16/02/1991

Permanent Account Number

BGMPM8443C

*Mudassir Ahamed V.M.*

Signature



07/09/2010

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