

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for	Location
Senior Software Engineer	Chennai

Personal Information			
Full Name (First, Middle, Last) Sugavaneswaran Senthilkumar		Former Name / Maiden Name (if Applicable)	
Father's Name Senthilkumar B		Date of Birth (dd/mm/yy) 06/07/1995	
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Social Security Number (if applicable)	Nationality Indian	Marital Status Single
Current Address 278-2, Attukkaran Kadu, Annathanapatti, Salem - 636002	Period of stay 06-Jul-1995 to present	From (mm/yy)	To (mm/yy)
Prominent Landmark			
Residence Number 9087060795		Mobile number 8122423238	
Permanent Address 278-2, Attukkaran Kadu, Annathanapatti, Salem - 636002	Period of stay 06-Jul-1995 to present	From (mm/yy)	To (mm/yy)
Prominent Landmark			
Residence Number 9087060795		Mobile number 8122423238	

Education Qualification - Please attach copy of Degree and Final year mark sheet					
College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
Dhirajlal Gandhi College of Technology. Opposite Salem airport, Kamalapuram Sikkanampatty, Omalur, Tamil Nadu 636309	Anna University, Guindy, Chennai, Tamil Nadu 600025	dd/mm/yy 22/08/12	dd/mm/yy 25/04/16	<input type="checkbox"/> <input checked="" type="checkbox"/> Full Time Part Time	
		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> <input type="checkbox"/> Full Time Part Time	

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Please tick mark the documents submitted for this qualification along with this form

Marksheet

Provisional Certificate

Degree Certificate

None

Employment History- Current Employment

Current Employment

Name of Current Employer Unimoni Global Business Services		Address of Current Employer DLF & IT Park SEZ Shivaji Garden, Block 2, First Floor Mount Poonamallee Road, Manapakkam, Chennai, Tamil Nadu 600089	
Telephone No 044 6121 2222	Employee Code/No 2139	Designation Software Engineer	Department SD-IT
Employment Period From 02-Jun-2017 To 13-Sep-2020		Manager's Name SathishA	Manager's Contact No 96772 26982
		Manager's Email ID sathish.amaresan@unimoni.com	Can a reference taken now? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties & Responsibilities Software development		Reasons for leaving Looking for new opportunities	
First Salary drawn 3LPA	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 6.5LPA			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			
Please tick mark the documents submitted for this employment			
Last Salary drawn			
Please tick mark the documents submitted for this employment			
Service Certificate None	Relieving letter	Offer letter	Any Other (please specify)
<div style="text-align: center;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div>			

Previous Employment History - Please attach a copy of your relieving letter/service certificate				
Name of Employer (2) Tent Software		Address of Employer 21/22 Taylor's Road, Millennium Tower 1st Floor, Kilpauk, Chennai - 600010, Tamil Nadu		
Telephone No 044 4285 8997	Employee Code/No TS0491	Designation Junior Software Engineer	Department Software Development	
Employment Period		Manager's Name	Manager's Contact No	
From 01-Jun-2016	To 26-May-2017	Ravi	9841133997	
			Manager's Email ID ravi@tentsoftware.com	
Duties & Responsibilities Software development and training		Reasons for leaving For better career growth		
First Salary drawn 10,000	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details nil		
Last Salary drawn 10,000				
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None				
References: Please provide the details of professional reference(Any two, who are not your relatives)				
Reference (1)				
Name & Position held: Usha Sridhar				
Email Address: usha.sridhar@unimoni.com				
Contact Number: 99529 64005				
How do you know this person? HR Director of Unimoni GBS				
Reference (2)				
Name & Position held: Kirupa Sankar				
Email Address: kirupashankar.thiyagarajan@gmail.com				
Contact Number: 97909 91423				
How do you know this person? Office Colleague				

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity

- Pan Card / Passport Copy/ Driving License

Declaration and Authorization

I hereby authorize Gold Quest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to Gold Quest Global HR Services Private Limited or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Signature:



Name: Sugavaneswaran S

Date: 06-Oct-2020