

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY FULL NAME :

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

Position applied for	Job Location
Software Engineer	Hyderabad

Personal Information

Personal Information			
Full Name (First, Middle, Last) Beela Chiranjith Viswa Mohan		Former Name / Maiden Name (if Applicable)	
Father's Name Beela Murali Mohan		Date of Birth (DD/MM/YY) 04/05/1997	
Gender <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Social Security Number (if applicable)	Nationality India	Marital Status Unmarried

Current Address	Period of stay	Contact Details for Verification
Flat no: 102, Ratna Nilayam Appts	From (Month/Year)	Residence Landline Number
Mangapuram Colony	2007	NA
Moulali	To (Month/Year)	Mobile number
Hyderabad- 500040	NA	7032347161

Permanent Address	Period of stay	Contact Details for Verification
Flat no: 102, Ratna Nilayam Appts	From (Month/Year)	Residence Landline Number
Mangapuram Colony	2007	NA
Moulali	To (Month/Year)	Mobile number
Hyderabad- 500040	NA	7032347161

Education Qualification - Please attach copy of Degree and Final year mark sheet

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
1 IIIT Sricity	IIIT Sricity, Chittoor, Andhra Pradesh	dd/mm/yy 01/08/2014	dd/mm/yy 08/05/2018	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	IS201411008

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
2		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
3		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
4		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet
 ☒ Provisional Certificate
 ☒ Degree Certificate
 ☐ None

Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Name of Current Employer - 1 {Last Company} Techolution			Address of Current Employer Red bricks, Financial District, Nanakramguda, Hyderabad		
Telephone No 091000 98968	Employee Code/No TECHO1251		Designation Associate Cloud Native Developer	Department IT	
Employment Period		Manager's Name Hari	Manager's Contact No 9445566390	Can a reference taken now? <input type="checkbox"/> Yes <input type="checkbox"/> No	
From June 2019	To August 2020		Manager's Email ID hariharan.anantharaman@techolution.com		
Duties & Responsibilities Developing Microservices			Reasons for leaving Financial Issues		
First Salary drawn July 2019	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		Agency Details (if temporary or contractual), provide details		
Last Salary drawn July 2020					
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None					
Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.					
Name of Employer (2) Glocal			Address of Employer 3B-207, Ecospace, Action Area II, CBD Rajarhat, New Town, Kolkata, West Bengal 700156		
Telephone No +91 33 46000450	Employee Code/No GHE0001582		Designation R & D Engineer	Department IT	
Employment Period		Manager's Name Srikanth	Manager's Contact No 9073932613		
From June 2018	To June 2019		Manager's Email ID		
Duties & Responsibilities Develop the existing product for backend and frontend			Reasons for leaving Wanted to work at my home town Hyderabad and stay with my family		
First Salary drawn June 2018	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		Agency Details (if temporary or contractual), provide details		
Last Salary drawn June 2019					
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None					

Previous Employment History - Please attach a copy of your relieving letter/service certificate

Name of Employer (3)		Address of Employer	
Telephone No	Employee Code/No	Designation	Department
Employment Period		Manager's Name	Manager's Contact No
From	To		Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)			

Documents Required (Mandatory)Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Government Identity or Address Proof

- Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Signature: _____

Name: Beela Chiranjith Viswa MohanDate: 17th August 2020