

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY FULL NAME : Mediterranean Shipping Company

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

Position applied for	Job Location
Junior Developer.Net	Ambattur,CHENNAI

Personal Information

Full Name (First, Middle, Last) PRATHIKSHAA J.H		Former Name / Maiden Name (if Applicable) NA	
Father's Name JEYASINGH L		Date of Birth (DD/MM/YY) 13/03/98	
Gender <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Social Security Number (if applicable) NA	Nationality INDIAN	Marital Status Single
Current Address		Period of stay	Contact Details for Verification
Door No / Plot No	H-37	From (Month/Year) MAY/2015	Residence Landline Number NA
Premises Name	-		
Floor	-		
Corss / Main / Street	Phase 2,SWIMMING POOL STREET		
Village Name	PERUMALPURAM	To (Month/Year) April / 2021	Mobile number 9791407795
Post	627007		
Taluk	PALAYAMKOTTAI		
District	TIRUNELVELI		
State	Tamil Nadu		
Prominent Landmark	NEAR KARTHICK NURSING HOME		

Permanent Address		Period of stay	Contact Details for Verification
Door No / Plot No	H-37	From (Month/Year) MAY/2015	Residence Landline Number NA
Premises Name	-		
Floor	-		
Corss / Main / Street	Phase 2,SWIMMING POOL STREET		
Village Name	PERUMALPURAM	To (Month/Year) April / 2021	Mobile number 9791407795
Post	627007		
Taluk	PALAYAMKOTTAI		
District	TIRUNELVELI		
State	Tamil Nadu		
Prominent Landmark	NEAR KARTHICK NURSING HOME		

Education Qualification - Please attach copy of Degree and Final year mark sheet

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
FRANCIS XAVIER ENGINEERING COLLEGE, 103/G2, By pass Road, Vannarpet, Tirunelveli, Tamil Nadu 627003	Anna University Guindy, Chennai, Tamil Nadu 600025	05/08/2015	30/05/2019	<input checked="" type="checkbox"/> <input type="checkbox"/> Full Time	950715104065

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
2		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
3		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
4		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet
 ☐ Provisional Certificate
 ☐ Degree Certificate
 ☐ None

Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Name of Current Employer - 1 {Last Company} AXIS BANK			Address of Current Employer No 75A, Thiripura Arcade, Trivandrum Rd, Palayamkottai, Tirunelveli, Tamil Nadu 627002		
Telephone No	Employee Code/No 274775		Designation AM-CUSTOMER SERVICE OFFICER	Department BANKING	
Employment Period		Manager's Name GRAHARAJAN A	Manager's Contact No 9585520951	Can a reference taken now? <input type="checkbox"/> Yes <input type="checkbox"/> No	
From SEP 28 ,2020	To APR 13,2021		Manager's Email ID		
Duties & Responsibilities CUSTOMER SERVICE,QUERY HANDLING,SERVICE REQUEST PROCESSING			Reasons for leaving ALTERNATE JOB OFFER		
First Salary drawn 22000 <input type="checkbox"/>	Was this Position <input checked="" type="checkbox"/> Permanent		Agency Details (if temporary or contractual), provide details		
Last Salary drawn 22000 <input type="checkbox"/>	<input type="checkbox"/> Temporary				
<input type="checkbox"/>	<input type="checkbox"/> Contractual				
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)					
Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.					
Name of Employer (2)			Address of Employer		
Telephone No	Employee Code/No		Designation	Department	
Employment Period		Manager's Name	Manager's Contact No		
From	To		Manager's Email ID		
Duties & Responsibilities			Reasons for leaving		
First Salary drawn <input type="checkbox"/>	Was this Position <input type="checkbox"/> Permanent		Agency Details (if temporary or contractual), provide details		
Last Salary drawn <input type="checkbox"/>	<input type="checkbox"/> Temporary				
<input type="checkbox"/>	<input type="checkbox"/> Contractual				
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)					

Previous Employment History - Please attach a copy of your relieving letter/service certificate

Name of Employer (3)		Address of Employer	
Telephone No	Employee Code/No	Designation	Department
Employment Period		Manager's Name	Manager's Contact No
From	To		Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)			

Documents Required (Mandatory)Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Government Identity or Address Proof

- Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Signature: _____

Name: PRATHIKSHAA J H

Date: 17/05/2021