

Date: 22/08/2016

To:

Mr. Jigneshkumar Kapuriya

Surat

Dear Mr. Jigneshkumar Kapuriya

Congratulations!

We are pleased to extend the following offer of employment to you on behalf of Ishan Netsol Pvt Ltd, further to the interview and discussions you had with us.

We welcome you to our organisation and look forward to your contribution to the growth of the organization and yourself.

You are appointed to the position of L2 Support Executive and in this capacity, you will be reporting to Mr. Ravi Srivastva

Your starting Annual remuneration will be Rs. 209,831/- (Rupees: Two Lac Nine Thousand Eight Hundred Thirty One only)

Your compensation structure would be indicated in Annexure I.

Subsequently the structure of your compensation may be altered / changed from time to time in line with the compensation policy and practices of the Organisation.

As per Organisation Policy, the probation period applicable to you shall be three (3) months.

You would be posted at **Surat** branch. However as and when required, your service will be transferable to any of the offices in India.

After successful completion of the probation and review thereof, you will be entitled to other allowances and benefits whatsoever as per policies of the organisation. Regular performance reviews will be done to assess your suitability.

During probation, the period of notice is 7 Days on either side. After Completion of the probation, Your period of notice would be **30** days on either side.

You will abide by rules & regulations of the Company as may be in force from time to time and any violation made would subject to disciplinary action.

Your appointment is subject to satisfactory reference checks and clearance from any secrecy / service agreements that you may have executed, which could have bearing on your working with us.

This letter of offer is based on the information furnished in your application for employment and during the interviews you had with us. If, at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

ISHAN Netsol Pvt. Ltd.

CIN: U74900GJ2007PTC051929

Your dated of joining would be reflected as 22/08/2016 in the company records.

On the date of joining, please bring the following documents for verification / submission:

- 1. Copies of educational and technical certificates and mark sheets.
- 2. Relieving Letter & Experience Certificate from previous employer if applicable.
- 3. Salary Certificate and Pay Slip for recent three months from previous employer if applicable.
- 4. Copy of your Passport/PAN Card .(If you have one)
- 5. Current Residential Address Proof.
- 6. 3 Passport size photographs

Please indicate your acceptance of the terms by signing and returning the duplicate copy.

For Ishan Netsol Pvt Ltd

Ms. Purvi Kotecha

Director

I, Mr. Jigneshkumar Kapuriya here by accept this employment offered by Ishan Netsol Pvt Ltd.

Name

Mr. Jigneshkumar Kapuriya

Signature :

22/20/20/

Date