

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY FULL NAME :

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

Position applied for

Job Location

SSIS DEVELOPER

WORK FROM HOME

Personal Information

Full Name (First, Middle, Last)

K RAMESH BABU

Former Name / Maiden Name (if Applicable)

Father's Name

K CHANDRA REDDY

Date of Birth (DD/MM/YY)

01/06/90

Gender

☒ Male
☐ Female

Social Security Number (if applicable)

Nationality

INDIAN

Marital Status

SINGLE

Current Address

Period of stay

Contact Details for Verification

Door No / Plot No

19-455/0392

Premises Name

POST OFFICE ROAD

Floor

2nd FLOOR

Corss / Main / Street

BAIRAGI PATTEDA

Village Name

Post

Taluk

District

CHITTOOR

State

ANDHRA PRADESH

Prominent Landmark

NEAR CANARA BANK

From (Month/Year)

2019

Residence Landline Number

To (Month/Year)

PRESENT

Mobile number

9966265599

Permanent Address

Period of stay

Contact Details for Verification

Door No / Plot No

24-1-11

Premises Name

Floor

Corss / Main / Street

Village Name

SUKRAIAH PAEM

Post

UDAMALAKUDTHI

Taluk

PUTTUR

District

CHITTOOR

State

ANDHRA PRADESH

Prominent Landmark

From (Month/Year)

1990

Residence Landline Number

To (Month/Year)

PRESENT

Mobile number

9966265599

Education Qualification - Please attach copy of Degree and Final year mark sheet

College Name & Address	University Name & Address	Date of Award		Qualification / Degree	Percentage
		From	To		
1 SRI VENKATESWARA UNIVERSITY, TIRUPATI		2009	2012		
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time					

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID/Roll No
		From dd/mm/yy	To dd/mm/yy		
2 NA				<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID/Roll No
		From dd/mm/yy	To dd/mm/yy		
3 NA				<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID/Roll No
		From dd/mm/yy	To dd/mm/yy		
4 NA				<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet
 ☐ Provisional Certificate
 ☐ Degree Certificate
 ☐ None

Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Name of Current Employer - 1 (Last Company)			Address of Current Employer		
NIRWANI TECHNOLOGIES PVT. LTD			7WFIS, B-7, ALLIED HOUSE PLOT NO 5, VASANT KUNJ, NEW DELHI, 110070		
Telephone No		Employee Code/No		Designation	
01166765358		N3843		Sr. System Engineer	
				Department	
				Development	
Employment Period		Manager's Name		Manager's Contact No	
From To		RAJEEV SHARMA		9949403185	
SEP 29, 2014		APR 30, 2021		Manager's Email ID	
				rajeevsharma@nirwanitech.in	
				Can a reference taken now?	
				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Duties & Responsibilities			Reasons for leaving		
Designing and developing SSIS Packages			Contract Expired		
First Salary drawn		Was this Position		Agency Details (if temporary or contractual), provide details	
23,330		<input type="checkbox"/> Permanent		NIRWANI TECHNOLOGIES PVT. LTD	
Last Salary drawn		<input type="checkbox"/> Temporary			
74,000		<input checked="" type="checkbox"/> Contractual			
Please tick mark the documents submitted for this employment					
<input checked="" type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)					
<input type="checkbox"/> None					
Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.					
Name of Employer (2)			Address of Employer		
NA					
Telephone No		Employee Code/No		Designation	
				Department	
Employment Period		Manager's Name		Manager's Contact No	
From To				Manager's Email ID	
Duties & Responsibilities			Reasons for leaving		
NA					
First Salary drawn		Was this Position		Agency Details (if temporary or contractual), provide details	
		<input type="checkbox"/> Permanent			
Last Salary drawn		<input type="checkbox"/> Temporary			
		<input type="checkbox"/> Contractual			
Please tick mark the documents submitted for this employment					
<input checked="" type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)					
<input type="checkbox"/> None					

Previous Employment History - Please attach a copy of your relieving letter/service certificate			
Name of Employer (3) NA		Address of Employer	
Telephone No	Employee Code/No	Designation	Department
Employment Period		Manager's Name	Manager's Contact No
From	To NA		Manager's Email ID
Duties & Responsibilities NA		Reasons for leaving	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			
Documents Required (Mandatory)			
<u>Education:</u> • Photocopy of degree certificate and final mark sheet of all examinations <u>Employment</u> • Photocopy of relieving / experience letter for each employer mentioned in the form <u>Government Identity or Address Proof</u> • Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook			
Declaration and Authorization			
I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.			
I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.			
Signature: <u>K. Ramesh Babu</u>		Date: <u>03-05-2021</u>	
Name: <u>K RAMESH BABU</u>			