

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY FULL NAME :Wortgage Finance Private Limited

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

Position applied for

Job Location

HR

Bangalore

Personal Information

Full Name (First, Middle, Last)

Divya Kurian

Former Name / Maiden Name (if Applicable)

Father's Name

O.M Kuriachan

Date of Birth (DD/MM/YY)

20-11-1988

Gender

☐

Female

Social Security Number (if applicable)

Nationality

Indian

Marital Status

Married

Current Address

Period of stay

Contact Details for Verification

Door No / Plot No

32

Premises Name

Unniyappallil(H)

From (Month/Year)

Residence Landline Number

Floor

Corss / Main / Street

Village Name

Nov-88

Post

Kottody

To (Month/Year)

Mobile number

Taluk

District

Kasargod

Current

9900583408

State

Kerala-671532

Prominent Landmark

Permanent Address

Period of stay

Contact Details for Verification

Door No / Plot No

32

Premises Name

Unniyappallil

From (Month/Year)

Residence Landline Number

Floor

Corss / Main / Street

Village Name

Nov-88

Post

Kottody

To (Month/Year)

Mobile number

Taluk

District

Kasargod

Current

9900583408

State

Kerala-671532

Prominent Landmark

Education Qualification - Please attach copy of Degree and Final year mark sheet

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
Moodlakatte Institute of Technology	VTU,Moodalkatte, Kundapur Taluk Mudalkatte, Karnataka 576211	2007	2012	<input type="checkbox"/> Full Time <input type="checkbox"/>	4MK07EC014

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
2		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
3		dd/mm/yy	dd/mm/yy	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

College Name & Address	University Name & Address	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
4		dd/mm/yy	dd/mm/yy		

				<input type="checkbox"/> Full Time	
				<input type="checkbox"/> Part Time	

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet

☐ Provisional Certificate

☐ Degree Certificate

☐ None

Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Name of Current Employer - 1 {Last Company} Edify School			Address of Current Employer #388/0, 6th Main Cross, 14th Cross, Sector C, Surya Nagar Phase 2, Anekal Chandapura Main Road, Electronic City, Bengaluru, Karnataka 562106		
Telephone No	Employee Code/No ES/EC/059/17-18		Designation HR	Department HR	
Employment Period		Manager's Name	Manager's Contact No	Can a reference taken now? <input type="checkbox"/> Yes <input type="checkbox"/>	
From 20-11-2017	To 15-07-2019		Manager's Email ID hr@edifyschoolecity.com		
Duties & Responsibilities End to end HR Activity			Reasons for leaving Relocated		
First Salary drawn 3.36 Lpa		Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> <input type="checkbox"/>	Agency Details (if temporary or contractual), provide details		
Last Salary drawn 3.96					
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)					
Previous Employment History - Please attach a copy of your relieving letter/service certificate					
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.					
Name of Employer (2)			Address of Employer		
Telephone No	Employee Code/No		Designation		
Employment Period		Manager's Name	Manager's Contact No		
From	To		Manager's Email ID		
Duties & Responsibilities			Reasons for leaving		

Previous Employment History - Please attach a copy of your relieving letter/service certificate				
Name of Employer (3)		Address of Employer		
Telephone No	Employee Code/No	Designation	Department	
Employment Period		Manager's Name	Manager's Contact No	
From	To		Manager's Email ID	
Duties & Responsibilities		Reasons for leaving		
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details		
Last Salary drawn				
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)				
Documents Required (Mandatory)				
<u>Education:</u> <ul style="list-style-type: none"> ● Photocopy of degree certificate and final mark sheet of all examinations 				
<u>Employment</u> <ul style="list-style-type: none"> ● Photocopy of relieving / experience letter for each employer mentioned in the form 				
<u>Government Identity or Address Proof</u> <ul style="list-style-type: none"> ● Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook 				
Declaration and Authorization				
I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.				

relevant to this enquiry to disclose it to Conduct Credit Ref Services Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

Signature: Divya Kurian

Name: Divya Kurian

Date: 25-05-2021

15/07/2019

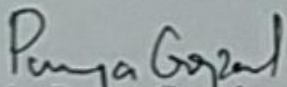
Experience Certificate

This is to certify that Ms. **Divya Kurian** has worked as HR in Edify School Electronic City from 20th Nov 2017 to 15th July 2019.

We found her responsible, enthusiastic and hardworking during her working tenure. She can prove to be an asset for any organization.

We wish her success in her future endeavors.

Yours Sincerely,
For Edify School, Electronic City


Ms. Purva Gopal
Secretary KME Trust



भारत सरकार
Government of India

भारतीय विशिष्ट पहचान प्राधिकरण
Unique Identification Authority of India

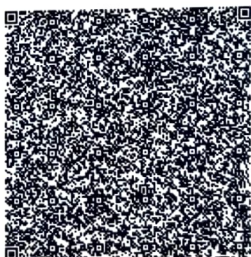
Enrollment No.: 2003/44198/00341

To
Divya Kurian
D/O: Kuriachan O M,
Unniyappallil House, Kottody,
VTC: Kallar,
PO: Kottody,
Sub District: Hosdurg, District: Kasargod,
State: Kerala,
PIN Code: 671532,
Mobile: 9900583408

72526033



MF725260337FI



आपका आधार क्रमांक / Your Aadhaar No. :

9622 2730 7237

मेरा आधार, मेरी पहचान



भारत सरकार
Government of India



Divya Kurian
DOB : 20/11/1988
Female

Issue Date : 29/10/2012

9622 2730 7237

मेरा आधार, मेरी पहचान

सूचना

- आधार पहचान का प्रमाण है, नागरिकता का नहीं।
- सुरक्षित QR कोड/ऑफलाइन XML/ ऑनलाइन ऑथेंटिकेशन से पहचान प्रमाणित करें।

INFORMATION

- Aadhaar is a proof of identity, not of citizenship.
- Verify identity using Secure QR Code / Offline XML / Online Authentication.

- आधार देश भर में मान्य है।
- आधार कई सरकारी और गैर सरकारी सेवाओं को पाना आसान बनाता है।
- आधार में मोबाइल नंबर और ईमेल ID अपडेट रखें।
- आधार को अपने स्मार्ट फोन पर रखें, mAadhaar App के साथ।

- Aadhaar is valid throughout the country.
- Aadhaar helps you avail various Government and non-Government services easily.
- Keep your mobile number & email ID updated in Aadhaar.
- Carry Aadhaar in your smart phone – use mAadhaar App.

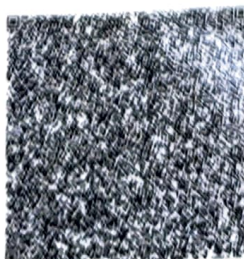


भारतीय विशिष्ट पहचान प्राधिकरण

Unique Identification Authority of India



Address: D/O: Kuriachan O M,
Unniyappallil House, Kottody, Kallar,
Kasargod, Kerala, 671532



9622 2730 7237

आयकर विभाग

INCOME TAX DEPARTMENT

DIVYA KURIAN

KURIAN

20/11/1988

Permanent Account Number

DSNPK6167A

Divya

Signature



भारत सरकार

GOVT. OF INDIA

