

## **EMPLOYEE BACKGROUND VERIFICATION FORM**

### **COMPANY FULL NAME : Wortgage Finance**

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization.

#### **Position applied for**

Partner Relationship Manager

bangalore

#### **Personal Information**

|  |  |   |   |
|--|--|---|---|
| Full Name (First, Middle, Last)                                  |  | Former Name / Maiden Name (if Applicable) |   |
| Subhash  |  |   |   |
| Father's Name  |  | Date of Birth (DD/MM/YY)                  |   |
| Arumughan c  |  | 15-05-1991                                |   |
| Gender   | Social Security Number (if applicable) | Nationality                               | Marital Status                          |
| <input type="checkbox"/> Male<br><input type="checkbox"/> Female |  | indian                                    | single                                  |
| <b>Current Address</b>   |  | <b>Period of stay</b>                     | <b>Contact Details for Verification</b> |
| Door No / Plot No  | room no 2 flat no 112                  | From (Month/Year)<br><br>05-2017          | Residence Landline Number               |
| Premises Name  | rajappa building                       |   |   |
| Floor  | 2 nd floor                             |   |   |
| Corss / Main / Street  | btm 1 stage                            |   |   |
| Village Name   | chocolate factory road                 | To (Month/Year)<br><br>till now           | Mobile number<br><br>8.88E+09           |
| Post   | tavarakare                             |   |   |
| Taluk  | bangalore                              |   |   |
| District   | bangalore                              |   |   |
| State  | karnataka                              |   |   |
| Prominent Landmark   |  |   |   |
| <b>Permanent Address</b>   |  | <b>Period of stay</b>                     | <b>Contact Details for Verification</b> |
| Door No / Plot No  | 6/494                                  | From (Month/Year)                         | Residence Landline Number               |
| Premises Name  |  |   |   |
| Floor  |  |   |   |
| Corss / Main / Street  | manalmantha                            |   |   |
| Village Name   |  | To (Month/Year)                           | Mobile number                           |
| Post   | ambikapuram po                         |   |   |
| Taluk  | palakkad                               |   |   |
| District   | palakkad                               |   |   |
| State  | kerala                                 |   |   |
| Prominent Landmark   |  |   |   |

**Education Qualification - Please attach copy of Degree and Final year mark sheet**

|   | College Name & Address | University Name & Address | Dates Attended | Qualification Gained   | ID /Roll No |
|---|------------------------|---------------------------|----------------|--|-------------|
|   |                        |                           | From           |  |             |
| 1 | bharathiar             | bharathiar university     | 07-06-2012     | 55%  |             |
|   |                        |                           |                | <input type="checkbox"/> Full Time<br><input type="checkbox"/> Part Time |             |

|   | College Name & Address                | University Name & Address | Dates Attended         | Qualification Gained   | ID /Roll No |
|---|---------------------------------------|---------------------------|------------------------|--|-------------|
|   |                                       |                           | From                   |  |             |
| 2 | College of applied science malampuzha |                           | dd/mm/yy<br>02-05-2008 | 58%  |             |
|   |                                       |                           |                        | <input type="checkbox"/> Full Time<br><input type="checkbox"/> Part Time |             |

|   | College Name & Address | University Name & Address | Dates Attended | Qualification Gained   | ID /Roll No |
|---|------------------------|---------------------------|----------------|--|-------------|
|   |                        |                           | From           |  |             |
| 3 |                        |                           | dd/mm/yy       |  |             |
|   |                        |                           |                | <input type="checkbox"/> Full Time<br><input type="checkbox"/> Part Time |             |

|   | College Name & Address | University Name & Address | Dates Attended | Qualification Gained   | ID /Roll No |
|---|------------------------|---------------------------|----------------|--|-------------|
|   |                        |                           | From           |  |             |
| 4 |                        |                           | dd/mm/yy       |  |             |
|   |                        |                           |                | <input type="checkbox"/> Full Time<br><input type="checkbox"/> Part Time |             |

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet     
 ☐ Provisional Certificate     
 ☐ Degree Certificate     
 ☐ None

| Previous Employment History - Please attach a copy of your relieving letter/service certificate   |                  |   |   |   |  |
|---|------------------|---|---|---|--|
| Name of Current Employer - 1 {Last Company}<br>Teleperformance india pvt ltd  |                  |   | Address of Current Employer<br>whitefield                     |   |  |
| Telephone No  | Employee Code/No |   | Designation<br>Relationship Manager                           | Department<br>Digital   |  |
| Employment Period   |                  | Manager's Name  | Manager's Contact No<br>9686198862                            | Can a reference taken now?<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |
| From<br>2017  | To<br>2019       |   | Manager's Email ID  |   |  |
| Duties & Responsibilities<br>maintaining relationship with customer   |                  |   | Reasons for leaving   |   |  |
| First Salary drawn<br><input type="checkbox"/>  |                  | Was this Position<br><input type="checkbox"/> Permanent<br><input type="checkbox"/> Temporary<br><input type="checkbox"/> Contractual | Agency Details (if temporary or contractual), provide details |   |  |
| Last Salary drawn   |                  |   |   |   |  |
| Please tick mark the documents submitted for this employment<br><input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/><br><input type="checkbox"/> None    |                  |   |   |   |  |
| Previous Employment History - Please attach a copy of your relieving letter/service certificate   |                  |   |   |   |  |
| <b>Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.</b> |                  |   |   |   |  |
| Name of Employer (2)<br><a href="http://indianmoney.com">indianmoney.com</a>  |                  |   | Address of Employer<br>shanthinagar                           |   |  |
| Telephone No  | Employee Code/No |   | Designation<br>Account Manager                                | Department<br>partner retention   |  |
| Employment Period   |                  |   |   |   |  |
| From<br>2015  | To<br>2017       |   |   |   |  |
| Duties & Responsibilities<br>maintaining portfolio of customer  |                  |   | Reasons for leaving   |   |  |
| First Salary drawn  |                  | Was this Position<br><input type="checkbox"/> Permanent<br><input type="checkbox"/> Temporary<br><input type="checkbox"/> Contractual | Agency Details (if temporary or contractual), provide details |   |  |
| Last Salary drawn   |                  |   |   |   |  |
| Please tick mark the documents submitted for this employment<br><input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/><br><input type="checkbox"/> None    |                  |   |   |   |  |

| Previous Employment History - Please attach a copy of your relieving letter/service certificate |                  |                   |   |            |  |
|---|------------------|-------------------|---|------------|--|
| Name of Employer (3)  |                  |                   | Address of Employer   |            |  |
| Telephone No  | Employee Code/No |                   | Designation   | Department |  |
| Employment Period   |                  |                   |   |            |  |
| From  | To               |                   |   |            |  |
| Duties & Responsibilities   |                  |                   | Reasons for leaving   |            |  |
| First Salary drawn  |                  | Was this Position | Agency Details (if temporary or contractual), provide details |            |  |

|  |   |                                       |
|--|---|---------------------------------------|
|  | <input type="checkbox"/> Permanent        |                                       |
| Last Salary drawn  | <input type="checkbox"/> Temporary        |                                       |
|  | <input type="checkbox"/> Contractual      |                                       |
| Please tick mark the documents submitted for this employment |   |                                       |
| <input type="checkbox"/> Service Certificate                 | <input type="checkbox"/> Relieving letter | <input type="checkbox"/> Offer letter |
| <input type="checkbox"/> None                                |   |                                       |

**Documents Required (Mandatory)**Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Government Identity or Address Proof

- Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook

**Declaration and Authorization**

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

Signature: \_\_\_\_\_ subhash.a \_\_\_\_\_

Name: \_\_\_\_\_ subhash.a \_\_\_\_\_

18-05-2021  
\_\_\_\_\_



ಭಾರತೀಯ ವಿಶಿಷ್ಟ ಗುರುತು ಪ್ರಾಧಿಕಾರ

ಭಾರತ ಸರ್ಕಾರ  
Unique Identification Authority of India  
Government of India

ನೋಂದಾವಣೆ ಕ್ರಮ ಸಂಖ್ಯೆ / Enrollment No.: 2017/12102/01693

To,  
Subhash A  
S/O Arumukhan C  
#6/494  
Manalmantha  
Near By Manalmantha Childrens Park  
Palakkad  
Ambikapuram Palakkad Palakkad  
Kerala 678011  
8546835316

Ref: 8676 / 04M / 515887 / 515895 / P



SB574272659FH



ನಿಮ್ಮ ಆಧಾರ್ ಸಂಖ್ಯೆ / Your Aadhaar No. :

**5791 8307 8374**

ನನ್ನ ಆಧಾರ್, ನನ್ನ ಗುರುತು



ಭಾರತ ಸರ್ಕಾರ

Government of India



Subhash A  
ತಂದೆ : Arumukhan C  
ಜನ್ಮ ದಿನಾಂಕ / DOB : 15/05/1991  
ವೈರುಷ / Male



**5791 8307 8374**

ನನ್ನ ಆಧಾರ್, ನನ್ನ ಗುರುತು