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| **EMPLOYEE BACKGROUND VERIFICATION FORM** | | | | | | | |
| **COMPANY FULL NAME :** Mediterranean Shipping Company | | | | | | | |
| Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same | | | | | | | |
| shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization. | | | | | | | |
| **Positionappliedfor Job Location** | | | | | | | |
| Junior Developer.Net | | | | | Ambattur,Chennai | | |
|  | | | | | | | |
| **Personal Information** | | | | | | | |
| Full Name (First, Middle, Last) YASODHA A | | | | Former Name / Maiden Name (if Applicable) NA | | | |
| Father's Name ARUL R P | | | | Date of Birth (DD/MM/YY) 02/02/2000 | | | |
| Gender | Social Security Number (if applicable)  NA | | | Nationality  INDIAN | | Marital Status  Single | |
| Male |
| Female |
| **Current Address** | | | **Period of stay** | | | **Contact Details for Verification** | |
| Door No / Plot No | No 9 | |
| Premises Name | - | | **From (Month/Year)**  **April/2018** | | | **Residence Landline Number**  **NA** | |
| Floor | Flat no F1 | |
| Corss / Main / Street | 15th Cross Street,Mahalakshmi Nagar | |
| Village Name | Adambakkam,Chennai | |
| Post | 600088 | | **To (Month/Year)**  **May / 2021** | | | **Mobile number**  **8778721934** | |
| Taluk | Saidapet | |
| District | Kanchipuram | |
| State | Tamil Nadu | |
| Prominent Landmark | Near GK Shetty Hindu Vidyalaya Primary School. | |
|  | | | | | | | |
| **Permanent Address** | | | **Period of stay** | | | **Contact Details for Verification** | |
| Door No / Plot No | No 9 | |
| Premises Name | - | | **From (Month/Year)**  **April/2018** | | | **Residence Landline Number**  **NA** | |
| Floor | Flat no F1 | |
| Corss / Main / Street | 15th Cross Street,Mahalakshmi Nagar | |
| Village Name | Adambakkam, Chennai | |
| Post | 600088 | | **To (Month/Year)**  **May / 2021** | | | **Mobile number**  **8778721934** | |
| Taluk | Saidapet | |
| District | Kanchipuram | |
| State | Tamil Nadu | |
| Prominent Landmark | Near GK Shetty Hindu Vidyalaya Primary School. | |
|  | | | | | | | |
| **Education Qualification - Please attach copy of Degree and Final year mark sheet** | | | | | | | |
| **College Name & Address** | | **University Name & Address** | | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 1  St.Joseph’s College Of Enginnering  OMR , Chennai 119,  Tamil Nadu. | | Anna University  Guindy, Chennai,  Tamil Nadu 600025 | | 23/08/2017 | 30/05/2021 | Full Time Part Time | 312317205160 |

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| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 2 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
|  | | | | | |
| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 3 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
|  | | | | | |
| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 4 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
| Please tick mark the documents submitted for this qualification along with this form  Marksheet ProvisionalCertificate DegreeCertificate None | | | | | |

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| **Previous Employment History - Please attach a copy of your relieving letter/service certificate** | | | | | | | | | |
| Name of Current Employer - 1 {Last Company} | | | | | Address of Current Employer | | | | |
| Telephone No | | Employee Code/No | | | Designation | | | Department | |
| Employment Period | | | Manager's Name | | | Manager's Contact No | | | Can a reference taken now?  Yes No |
| From | To | |
| Manager's Email ID | | |
| Duties & Responsibilities | | | | | | Reasons for leaving | | | |
| First Salary drawn | | | Was this Position | | Agency Details (if temporary or contractual), provide details | | | | |
| Permanent | |
| Last Salary drawn | | | Temporary | |
| Contractual | |
| Please tick mark the documents submitted for this employment | | | | | | | | | |
| Service Certificate | |  | Relieving letter | | Offer letter | | Any Other | |  |
| None |  |  |  |  |  |  | (please sp | ecify) |  |
|  | | | | | | | | | |
| **Previous Employment History -** Please attach a copy of your relieving letter/service certificate | | | | | | | | | |
| **Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is**  **mandatory. If your previous employer did not provide one, please mention and state reasons for the same.** | | | | | | | | | |
| Name of Employer (2) | | | | | Address of Employer | | | | |
| Telephone No | | Employee Code/No | | | Designation | | | Department | |
| Employment Period | | | | Manager's Name | | | Manager's Contact No | | |
| From | | To | |
| Manager's Email ID | | |
| Duties & Responsibilities | | | | | | Reasons for leaving | | | |
| First Salary drawn | | | Was this Position | | Agency Details (if temporary or contractual), provide details | | | | |
| Permanent | |
| Last Salary drawn | | | Temporary | |
| Contractual | |
| Please tick mark the documents submitted for this employment | | | | | | | | | |
| Service Certificate | |  | Relieving letter | | Offer letter | | Any Other | |  |
| None |  |  |  |  |  |  | (please sp | ecify) |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Previous Employment History -** Please attach a copy of your relieving letter/service certificate | | | | | | | |
| Name of Employer (3) | | | | Address of Employer | | | |
| Telephone No | Employee Code/No | | | Designation | | | Department |
| Employment Period | | | Manager's Name | | | Manager's Contact No | |
| From | To | |
| Manager's Email ID | |
| Duties & Responsibilities | | | | | Reasons for leaving | | |
| First Salary drawn | | Was this Position | | Agency Details (if temporary or contractual), provide details | | | |
| Permanent | |
| Last Salary drawn | | Temporary | |
| Contractual | |
| Please tick mark the documents submitted for this employment | | | | | | | |
| Service Certificate |  | Relievinglet | ter | Offerletter |  | Any Oth | er |
| None |  |  |  |  |  | (please sp | ecify) |
|  | | | | | | | |
| **Documents Required (Mandatory)** | | | | | | | |
| Education: | | | | | | | |
| Photocopy of degree certificate and final mark sheet of all examinations  Employment    Photocopy of relieving / experience letter for each employer metioned in the form  Government Identity or Address Proof    Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook | | | | | | | |
| **Declaration and Authorization** | | | | | | | |
| IherebyauthorizeGoldQuestGlobalHRServicesPrivateLimitedanditsrepresentativetoverifyinformationprovidedinmyapplicationforemploymentandthis employee background verification form, and to conduct enquiries as may be necessary, at the company’s discretion. I authorize all persons who may have informationrelevanttothisenquirytodiscloseittoGoldQuestGlobalHRServicesPvtLtdoritsrepresentative.Ireleaseallpersonsfromliabilityonaccountof suchdisclosure.  Iconfirmthattheaboveinformationiscorrecttothebestofmyknowledge.Iagreethatintheeventofmyobtainingemployment,myprobationaryappointment, confirmationaswellascontinuedemploymentintheservicesofthecompanyaresubjecttoclearanceofmedicaltestandbackgroundverificationcheckdone by the company.  Signature:  Name: YASODHA A Date: 17/05/2021 | | | | | | | |
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