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| **EMPLOYEE BACKGROUND VERIFICATION FORM** | | | | | | | |
| **COMPANY FULL NAME : MSC Technologies** | | | | | | | |
| Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same | | | | | | | |
| shall be treated in strict confidence. The details on this form will be used for all official requirements should you join the organization. | | | | | | | |
| **Position applied for Job Location** | | | | | | | |
| Business Data Analyst | | | | | Chennai | | |
|  | | | | | | | |
| **Personal Information** | | | | | | | |
| Full Name (First, Middle, Last)  Chitra S. | | | | Former Name / Maiden Name (if Applicable) | | | |
| Father's Name  Selvaraj R. | | | | Date of Birth (DD/MM/YY)  29.03.1997 | | | |
| Gender | Social Security Number (if applicable) | | | Nationality  Indian | | Marital Status  Single | |
|  |
| Female |
| **Current Address** | | | **Period of stay** | | | **Contact Details for Verification** | |
| Door No / Plot No | No.1 | |
| Premises Name |  | | **From (Month/Year)**  **Aug 2003** | | | **Residence Landline Number** | |
| Floor | 1st Floor | |
| Corss / Main / Street | Madha Nagar, IAF Road | |
| Village Name | Tambaram | |
| Post | Selaiyur | | **To (Month/Year)**  **present** | | | **Mobile number**  **9791152371** | |
| Taluk |  | |
| District | Kancheepuram | |
| State | Tamil Nadu | |
| Prominent Landmark |  | |
|  | | | | | | | |
| **Permanent Address** | | | **Period of stay** | | | **Contact Details for Verification** | |
| Door No / Plot No | No.1 | |
| Premises Name |  | | **From (Month/Year)**  **Aug 2003** | | | **Residence Landline Number** | |
| Floor | 1st Floor | |
| Corss / Main / Street | Madha Nagar, IAF Road | |
| Village Name | Tambaram | |
| Post | Selaiyur | | **To (Month/Year)**  **Present** | | | **Mobile number**  **9791152371** | |
| Taluk |  | |
| District | Kancheepuram | |
| State | Tamil Nadu | |
| Prominent Landmark |  | |
|  | | | | | | | |
| **Education Qualification - Please attach copy of Degree and Final year mark sheet** | | | | | | | |
| **College Name & Address** | | **University Name & Address** | | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 1 Agni College of Technology  Old Mahabalipuram Road, Thalambur, Chennai, Tamil Nadu 600130 | | Anna University Chennai | | dd/mm/yy  01.08.2014 | dd/mm/yy  04.05.2018 | B. E. (ECE)  Full time  Full Time Part Time | 312814106018 |

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| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 2 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
|  | | | | | |
| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 3 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
|  | | | | | |
| **College Name & Address** | **University Name & Address** | **Dates Attended** | | **Qualification Gained** | **ID /Roll No** |
| **From** | **To** |
| 4 |  | dd/mm/yy | dd/mm/yy | Full Time Part Time |  |
| Please tick mark the documents submitted for this qualification along with this form  Marksheet Provisional Certificate Degree Certificate None  Degree Certificate | | | | | |

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| **Previous Employment History - Please attach a copy of your relieving letter/service certificate** | | | | | | | | | |
| Name of Current Employer - 1 {Last Company}  Amazon Development Centre | | | | | Address of Current Employer  MGR Film City Road, Tharamani, Chennai, Tamil Nadu 600113 | | | | |
| Telephone No  8067873000 | | Employee Code/No  103407501 | | | Designation  Machine Learning Data Associate | | | Department  IT | |
| Employment Period | | | Manager's Name  Vinod U. | | | Manager's Contact No  9986266940 | | | Can a reference taken now?  Yes  Yes No |
| From  JUL 2019 | To  NOV 2020 | |
| Manager's Email ID  uvinod@amazon.com | | |
| Duties & Responsibilities  Collection of Data for Alexa enhancement | | | | | | Reasons for leaving  personal Reasons | | | |
| First Salary drawn  2.4LPA | | | Was this Position | | Agency Details (if temporary or contractual), provide details | | | | |
| Permanent YES | |
| Last Salary drawn  3 LPA | | | Temporary | |
| Contractual | |
| Please tick mark the documents submitted for this employment | | | | | | | | | |
| Service Certificate | |  | Relieving letter | | Offer letter | | Any Other | | Relieving Letter |
| None |  |  |  |  |  |  | (please sp | ecify) |  |
|  | | | | | | | | | |
| **Previous Employment History -** Please attach a copy of your relieving letter/service certificate | | | | | | | | | |
| **Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is**  **mandatory. If your previous employer did not provide one, please mention and state reasons for the same.** | | | | | | | | | |
| Name of Employer (2)  Amazon Development Centre | | | | | Address of Employer  MGR Film City Road, Tharamani, Chennai, Tamil Nadu 600113 | | | | |
| Telephone No  8067873000 | | Employee Code/No  103407501 | | | Designation  Digital Associate | | | Department  IT | |
| Employment Period | | | | Manager's Name  Priya R. | | | Manager's Contact No  9940231210 | | |
| From  JUL 2018 | | To  JUN 2019 | |
| Manager's Email ID  priyara@amazon.com | | |
| Duties & Responsibilities  Collection of Data for A.I. Development | | | | | | Reasons for leaving  Contract Role | | | |
| First Salary drawn  2.2LPA | | | Was this Position | | Agency Details (if temporary or contractual), provide details  Self | | | | |
| Permanent | |
| Last Salary drawn  2.2LPA | | | Temporary | |
| Contractual yes | |
| Please tick mark the documents submitted for this employment | | | | | | | | | |
| Service Certificate | |  | Relieving letter | | Offer letter | | Any Other | |  |
| None |  |  |  |  |  |  | (please sp | ecify) | Relieving Letter |

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| **Previous Employment History -** Please attach a copy of your relieving letter/service certificate | | | | | | | |
| Name of Employer (3) | | | | Address of Employer | | | |
| Telephone No | Employee Code/No | | | Designation | | | Department |
| Employment Period | | | Manager's Name | | | Manager's Contact No | |
| From | To | |
| Manager's Email ID | |
| Duties & Responsibilities | | | | | Reasons for leaving | | |
| First Salary drawn | | Was this Position | | Agency Details (if temporary or contractual), provide details | | | |
| Permanent | |
| Last Salary drawn | | Temporary | |
| Contractual | |
| Please tick mark the documents submitted for this employment | | | | | | | |
| Service Certificate |  | Relieving let | ter | Offer letter |  | Any Oth | er |
| None |  |  |  |  |  | (please sp | ecify) |
|  | | | | | | | |
| **Documents Required (Mandatory)** | | | | | | | |
| Education: | | | | | | | |
| Photocopy of degree certificate and final mark sheet of all examinations  Employment    Photocopy of relieving / experience letter for each employer metioned in the form  Government Identity or Address Proof    Passport Copy / Driving License / Voter ID / Aadhaar Card / Bank Passbook | | | | | | | |
| **Declaration and Authorization** | | | | | | | |
| I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company’s discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.  I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .  Signature: Chitra S.  Name: CHITRA S. Date: 04.05.2021 | | | | | | | |
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