**Background Screening Form**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  | ***\*All fields are mandatory*** | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | ***Date of Joining*** | |  |  | 1st March, 2021 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Personal Details** | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **First Name** |  | **Middle Name** | | |  |  | **Last Name** | |  |  |  |
| **Applicant’s full Name** | | | | |  | Raghu |  | Ramdas |  |  |  |  | Nair |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Applicant’s Former Name /** | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Maiden Name *(If applicable*)** | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Father’s Name** | | | | |  | Ramdas Nair |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Mother’s Name** | | | | |  | Pankajam Nair |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Spouse’s Name** | | | | |  | Shweta Nair |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **1.** | **2.** | |  |  |  |  |  |  |  |  |  |
| **Sibling Name** | | | | |  | Aishwarya Nair |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **3.** | **4.** | |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **nt Address** | | | | |  | 1A/401, Sarvoday Mangal CHS, Nr DNS Bank, 90ft rd, Thakurli - 421201 |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Period of Stay** | | | | |  | **From : 2019** |  |  | **To : 2021** | |  |  |  |  |  |  |  |
| **Permanent Address** | | | | |  | B/29, Basaweshwar CHS, Panchayat Bawdi, Dombivli East - 421201 |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Period of Stay** | | | |  | **From : 1990** |  |  | **To : 2019** | |  |  |  |  |  |  |  |
| **Address History (List most recent first) – Please provide address for the last five years:-** | | | | | | | | | | | | | | | | |  |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Period of stay** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Address** |  | **State** | **Country** |  | **Zip Code** | | | **Contact Number** | |  |  |
| **From** |  | **To** |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2019 |  | 2021 | 1A/401, Sarvoday Mangal CHS, Nr DNS Bank, 90ft rd, Thakurli - 421201 |  |  |  | Maharashtra |  | India | 421201 |  |  |  | 9619324683/8169625985 |  |  |  |
| 1990 |  | 2019 | B/29, Basaweshwar CHS, Panchayat Bawdi, Dombivli East - 421201 |  |  |  | Maharashtra |  | India | 421201 |  |  |  | 9619324683/8169625985 |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



**Contact Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Landline No:NA** | **Mobile No:** | **Email ID:** |  |
|  | 9619324683/ 8169625985 | raghunair.93@gmail.com |  |
|  |  | **Marital** |  |
| **Date Of Birth: 8th April, 1993** | **Gender:Male** | **Status: Married** | **Nationality:Indian** |
| **Place of Birth:Dombivli, Mumbai** |  |  |  |
| **Passport No: U8519515** |  | **Driving** | **Permanent Account Number(PAN):** |
|  |  | **License no:MH05 20200018592** | ATOPN6671K |
| **Place Of Issue: Mumbai** |  |  |  |
|  |  |  |  |



* **Education Details *(Copy of Mark sheet and Degree certificate is Mandatory****)*
  + *Please mention all qualifications starting from highest*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Degree** | **Name &** | **Name & address** | **Month &** | **Roll** | **Part** | **Specialization** | **% Marks/** |
|  | **address of** | **of** | **Year Of** | **No:/** | **Time/** | **(In Any** | **Class** |
|  | **School/College** | **University/Board** | **Passing** | **Reg No:** | **Full** |  |  |
|  |  |  |  |  | **Time** |  |  |
| HSC | IDUBS | Maharashtra State Board, Pune | Feb 2011 | M046017 | Full Time | NA | 56.50% |
| SSC | MSST | Maharashtra State Board, Pune | March 2009 | E043149 | Full Time | NA | 85.23% |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

* **Professional Reference Details**
  + *(Please Mention 4 references)*

|  |  |
| --- | --- |
| **Name1 :** | **Name 2:** |
| Sayeeda Loladia | Sheldon Rodrigues |
| **Relation:** | **Relation:** |
| Colleague | Colleague |
| **Mobile No:7021800067** | **Mobile No:9372397877** |
|  |  |
| **Landline No:** | **Landline No:** |
|  |  |
| **Email id:** | **Email id:** |
|  |  |
| **Address:** | **Address:** |
|  |  |
| **Designation & Company Name:** | **Designation & Company Name:** |
| Unit Manager/  Indiabulls Consumer Finance Limited | Assistant Manager/  Indiabulls Consumer Finance Limited |
|  |  |
| **Name3 :** | **Name 4:** |
|  |  |
| **Relation:** | **Relation:** |
|  |  |
| **Mobile No:** | **Mobile No:** |
|  |  |
| **Landline No:** | **Landline No:** |
|  |  |
| **Email id:** | **Email id:** |
|  |  |
| **Address:** | **Address:** |
|  |  |
| **Designation & Company Name:** | **Designation & Company Name:** |
|  |  |

* **Employment Details (*Copy of Relieving/ Experience certificate & Salary slip and Employee* *code is Mandatory)***
  + *Please mention all the employments, starting from the latest*

|  |  |  |
| --- | --- | --- |
| **Current Employment/ Previous Employer 1:** |  |  |
|  |  |  |
| **Name of the Company:Indiabulls Consumer Finance Limited** |  |  |
|  |  |  |
| **Address :1, Senapati Bapat Marg, Bhagwansing Colony, Suryakiran Housing Society, Dadar West, Bandra West, Mumbai, Maharashtra 400028** |  |  |
| **Contact no: (Board line) 011-30252900** |  |  |
| **Employee Code:00223656** | **Part Time/ Full Time: Full Time** |  |
|  |  |  |
| **Period : (DD/ MM/ YY)** | **Reporting Manager’s Name & Designation:** |  |
|  |  |
| **From:01/10/2017** | Sayeeda Loladia  (Unit Manager) |  |
| **To:30/06/2020** | **Contact No:7021800067** |  |
|  |  |
| **Last Designation held:Assistant Manager** | **Reason for Leaving:Lay-off (on account of COVID-19)** |  |
|  |  |  |
| **Salary : (Please mention Gross/ Net/ CTC** | **Name & Address of Agency if deputed:** |  |
| **per annum ) - 2.52 Lakhs** |  |  |
| **Fixed:21050** |  |  |
| **Variable:NA** | **Employee code at the agency :** |  |
|  |  |  |
| **Can your current employer be contacted : Yes** |  |  |
| **No** |  |  |
| **(If No , please specify when)** |  |  |
|  |  |  |



|  |  |  |
| --- | --- | --- |
| **Current Employment/ Previous Employer 2:** |  |  |
|  |  |  |
| **Name of the Company:F.K. Transmatic** |  |  |
|  |  |  |
| **Address :202 Tukaram Darshan, Navapada, Subhash Road, Dombivli (w), Dombivli, Maharashtra 421202** |  |  |
| **Contact no: (Board line)** |  |  |
| **Employee Code:NA** | **Part Time/ Full Time: Full Time** |  |
|  |  |  |
| **Period : (DD/ MM/ YY)** | **Reporting Manager’s Name & Designation:** |  |
|  |  |
| **From:01/04/2015** | Badar Sheikh/  Proprietor |  |
| **To:22/09/2017** | **Contact No: 99671 61300** |  |
|  |  |
| **Last Designation held:** | **Reason for Leaving:Better prospect** |  |
| On-Site Supervisor cum Front Desk Operator |  |  |
| **Salary : (Please mention Gross/ Net/ CTC** | **Name & Address of Agency if deputed:** |  |
| **per annum ) - 1.80 Lakhs** |  |  |
| **Fixed:15000** |  |  |
| **Variable:NA** | **Employee code at the agency :** |  |
|  |  |  |
| **Can your current employer be contacted :Yes** |  |  |



**No** 

**(If No , please specify when)**



**Letter of Authorization**

I Mr./Ms.Raghu Ramdas Nair hereby authorize ***AGS/ ITSL / AGS TTL/ Securevalue*** and



its representative to verify information provided in my resume and applications of employment and to conduct enquire as may be necessary, at the company’s discretion.

I authorize all persons who may have information relevant to this enquiry to disclose it to or its representative. I release all persons from liability on account of such disclosure. In case the organization finds any information contrary to that provided by me, I accept their decision to withdraw the job offer made to me. The job offer would thereby stand null and void.

**Signed:**

**Name in Block Capitals:RAGHU NAIR**

**Date of Birth:08.04.1993**

**Date:24.02.2021**

**\* Please attach the following documents:**

|  |  |
| --- | --- |
| **BG Verification Mandatory Documents** | **Documents considered / type accepted** |
| PAN Card | PAN Card Copy / PAN Card Application Acknowledgement Receipt |
| Aadhar Card | Aadhar Card Copy (Both Side) |
| Current Address Proof | Aadhar/ Electricity Bill /Gas Receipt / Voter Id /Tax Receipt |
| Permanent Address Proof | Aadhar/ Electricity Bill /Gas Receipt / Voter Id /Tax Receipt |
| Highest Qualification Proof | Mark sheet |
| Work Experience Certificate(If | Appointment Letter / Offer Letter / Salary Slips / Resignation Letter / Experience |
| Experienced) | Letter |

\*A general authority letter will be issued by the employer, which will confirm that any of the AGS Background Verification Clients are authorized to conduct the background verification checks on behalf of the employer from the concerned authorities.