



Loan Documentation Checklist

Portfolio Number:		Date(MDY):	
Customer Name:		Prepared By:	
Cash Account No:			
Loan Type:	<input type="checkbox"/> Mortgage <input type="checkbox"/> Other	Relation Type:	<input type="checkbox"/> International <input type="checkbox"/> Premier <input type="checkbox"/> Elite

	Document Description	Code	Date	Received	User Initials	Scanned	User Initials
1	Loan Request Application Form	3001		<input type="checkbox"/>		<input type="checkbox"/>	
2	Credit Committee Action Review	3010		<input type="checkbox"/>		<input type="checkbox"/>	
3	Collateral Appraisal			<input type="checkbox"/>		<input type="checkbox"/>	
4	Promissory Note			<input type="checkbox"/>		<input type="checkbox"/>	
5	STIBT Settlement Statement			<input type="checkbox"/>		<input type="checkbox"/>	
6	Other Documents			<input type="checkbox"/>		<input type="checkbox"/>	
7	Credit Committee Final Approval			<input type="checkbox"/>		<input type="checkbox"/>	
8	Copy of Loan Disbursement			<input type="checkbox"/>		<input type="checkbox"/>	
9	Final PDF with all documents			<input type="checkbox"/>		<input type="checkbox"/>	
10	Master Pledged Security Agreement			<input type="checkbox"/>		<input type="checkbox"/>	
11	Loan Agreement			<input type="checkbox"/>		<input type="checkbox"/>	
12				<input type="checkbox"/>		<input type="checkbox"/>	
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