



STATE TRUST

International Bank & Trust, LLC

New Relationship Checklist

Portfolio Number:		Date (MDY):	
Legal Name:		Prepared By:	
Account Type:	<input type="checkbox"/> Individual <input type="checkbox"/> Joint <input type="checkbox"/> Corporate	Relation Type:	<input type="checkbox"/> International <input type="checkbox"/> Premier <input type="checkbox"/> Elite

	Document Description	Code	Indiv.	Corp.	Comments
1	Customer Application	0001	<input type="checkbox"/>	<input type="checkbox"/>	Fully completed and signed
2	Customer Profile	0003	<input type="checkbox"/>	<input type="checkbox"/>	Completed by Referral Agent
3	W-8BEN	W-8BEN	<input type="checkbox"/>	<input type="checkbox"/>	
4	Name Search Request	0005	<input type="checkbox"/>	<input type="checkbox"/>	
5	USA Patriot Act	0020	<input type="checkbox"/>	<input type="checkbox"/>	
6	Call Report of First Visit to the Prospective Customer	0021	<input type="checkbox"/>	<input type="checkbox"/>	
7	Internet Banking User	2039	<input type="checkbox"/>	<input type="checkbox"/>	
8	Passport Copy	-	<input type="checkbox"/>	<input type="checkbox"/>	
9	Driver's License / Cédula	-	<input type="checkbox"/>	<input type="checkbox"/>	
10	Bank References	-	<input type="checkbox"/>	<input type="checkbox"/>	
11	Co-Applicants Additional Information	1001	<input type="checkbox"/>	<input type="checkbox"/>	
12	Co-Applicants Passport Copies	-	<input type="checkbox"/>	<input type="checkbox"/>	
13	Co-Applicants Driver's License/Cédula Copies	-	<input type="checkbox"/>	<input type="checkbox"/>	
14	Beneficiaries Additional Information		<input type="checkbox"/>		
15	Beneficiaries Copy of Passport	-	<input type="checkbox"/>		
16	Beneficiaries Copy of Driver's License/Cédula	-	<input type="checkbox"/>		
17	Copy of Address Verification	-	<input type="checkbox"/>	<input type="checkbox"/>	
18	Privacy Notice	0008	<input type="checkbox"/>	<input type="checkbox"/>	
19	Transfer-on-Death Securities Account Agreement	0013	<input type="checkbox"/>		
20	Power-Of-Attorney	0006	<input type="checkbox"/>		
21	General Terms and Conditions	0002	<input type="checkbox"/>	<input type="checkbox"/>	
22	Certified Copy of Articles of Incorporation	-		<input type="checkbox"/>	or Partnership/Trust Agreement
23	Corporate Resolution	0034		<input type="checkbox"/>	
24	Resolution Granting Signature Authority	-		<input type="checkbox"/>	
25	Corporate Financial Statements	-		<input type="checkbox"/>	Last 3 years
26	Certificate of Good Standing	-		<input type="checkbox"/>	
27	Certificate of Registered Shareholders	-		<input type="checkbox"/>	
28	Customer Risk Rating	0040	<input type="checkbox"/>	<input type="checkbox"/>	
29	W-9	W-9		<input type="checkbox"/>	

Reviewed By _____	Date (MDY) _____	Compliance Approval By _____	Date (MDY) _____
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