

Appendix

A Guide to Stony Brook Resources

The best way to succeed is for you to take charge of your college experience.

Below are some listings—including phone numbers, office locations, and webpages—for various campus resources.

STONY BROOK RESOURCES

Academic Judiciary | 632-7080 | Melville Library E-3310

<http://www.stonybrook.edu/uaa/academicjudiciary/>

The Academic Judiciary office deals with accusations of dishonesty and grievances. If you wish to file a complaint, visit or call for more information.

Academic and Transfer Advising Services | 632-7082 | Melville Library E-2360

<http://www.stonybrook.edu/aadvising/>

The Academic and Transfer Advising Services provides general advising for transfers, sophomores, juniors, and seniors. Advisors help students develop their academic plans for graduation, works with students in academic difficulty, evaluates transfer credits and serves as a central communicator regarding academic deadlines, policies, and events to all undergraduates

Academic Standing & Appeals | 632-7080 | Library E-3310

<http://www.stonybrook.edu/uaa/academicstanding/>

The Committee on Academic Standing and Appeals (CASA) considers a wide range of student needs. These include late adds and late registration, late withdrawals after the published university deadlines, requests for over and under-loads, retaking courses for the third time, academic renewal, changes of credit, and academic standing

Academic Success & Tutoring Center

http://http://www.stonybrook.edu/commcms/academic_success/

ASTC offers you services that complement classroom instruction and encourage student success. They include FREE one on one and group tutoring, Peer Academic Success Coaches, Academic Success & Study Skills Workshops, and Presentation/Public Speaking Skills.

Athletics | 632-WOLF | Sports Complex

<http://www.goseawolves.org>

The Athletics department oversees 20 NCAA Division I teams. For information on the teams, a list of their schedules, and information on coaches and players, visit their website.

Banking | 632-4600 | Student Activities Center 009B

A full-service Teachers Federal Credit Union is located in the lower level of the Student Activities Center. Additional ATM machines (Bank of America) are located in the Student Activities Center, the Stony Brook Union, and the Administration Building.

Career Center | 632-6810 | Melville Library W-0550

<http://www.career.sunysb.edu>

Career planning plays an integral role in the academic planning process for all students. From providing guidance on

how to write a résumé to helping you narrow down your career choice, to finding internships, the Career Center's services are here to help you succeed.

**Campus Card Office | 632-2737 | Administration Room 254
| 444-8151 | HSC Level 3 Room 162**

<http://www.stonybrook.edu/campuscard>

Students can obtain a replacement ID card here; locations on Main Campus and East Campus.

Campus Dining Services | 632-6510 | Various Locations

<http://www.campusdining.org/>

Visit the Campus Dining website to see the variety of dining locations and selections on campus, including vegetarian, Kosher, Halal, Asian, and Italian specialties.

Campus Recreation | 632-7168 | Toll Drive Building #39

<http://www.studentaffairs.stonybrook.edu/rec/>

Campus Rec coordinates many programs for the University community, including intramural sports, wellness programs, sport clubs, open recreation, special events, and equipment rental.

Campus Residences | 632-6750 | Mendelsohn Quad

<http://www.studentaffairs.stonybrook.edu/res/>

Campus Residences oversees all Residence Halls and Residence Hall staff. If you have a question about your living arrangement, contact your Residence Hall Director or Quad Director.

CEAS Undergraduate Student Office | 632-8381 | Engineering Room 127

<http://www.ceas.sunysb.edu/>

This office is home to academic advisors who specialize in serving undergraduate students in majors housed in the College of Engineering and Applied Sciences.

Center for Prevention & Outreach (CPO) | 632-2748 | Stony Brook Union 216

<http://studentaffairs.stonybrook.edu/cpo>

The Center for Prevention and Outreach provides systematic and integrated prevention and early intervention programs in the areas of sexual assault, substance abuse, depression/suicide, and health promotion.

- Depression & Suicide Prevention and Outreach 632-2748
- Sexual Assault Prevention and Outreach 632-9666
(Wo/Men's and Gender Resource Center)
- Alcohol & Other Drugs Prevention and Outreach 632-2748
(Located in Student Health Center)
- Health Education Office 632-9338
(Located in Student Health Center, 2nd Floor)

Commuter Student Services | 632-7353 | SAC 225

<http://studentaffairs.stonybrook.edu/css>

The Office of Commuter Student Services focuses on the enhancement of the educational experience of all undergraduate commuter students. This office seeks to help you become an active participant in campus life so that your experience at Stony Brook is truly satisfying and enriching. They accomplish this by providing services, programs, advocacy, research, and outreach on your behalf.

Counseling and Psychological Services (CAPS) | 632-6720 | Student Health Center

<http://studentaffairs.stonybrook.edu/caps/>

Counseling and Psychological Services (CAPS) offers free and confidential services to currently enrolled students taking at least six credit hours. Included are crisis intervention, brief counseling for individuals, couples, groups, consultation to students, faculty, staff, friends, and parents, and assistance with referrals to community resources.

Disability Support | 632-6748 | Education Communications Services (DSS) Center Room 128

<http://www.studentaffairs.stonybrook.edu/dss/>

Disability Support Services coordinates advocacy and support services for students with disabilities. These services assist in integrating students' needs with the resources available at the University to eliminate physical or programmatic barriers and to ensure an accessible academic environment.

Environmental Health & Safety | 632-6410 | Suffolk Hall 110

<http://www.stonybrook.edu/ehs/>

The Environmental Health & Safety website provides up-to-date information regarding how to stay healthy and safe on campus.

EOP/AIM | 632-7090 | Melville Library W-3520

<http://www.stonybrook.edu/eopaim/>

The EOP/AIM (Educational Opportunity Program/Advancement on Individual Merit) program provides comprehensive advising services to all enrolled members.

Fedex Office | 632-1831 | Melville Library Ground Floor

The on-campus Fedex Office location provides a variety of document services, including black and white and full-color digital printing and copies, oversize poster and banner printing, and finishing services such as binding, laminating, collating, and mounting.

Food Panty | 100 Circle Road, Gray College, ITS Center, Room A09

<http://www.stonybrook.edu/commcms/foodpantry/>

The SBU Food Pantry provides food items for food-insecure students, staff, and faculty on Stony Brook's campus. We've stocked our shelves with a range of healthful options for those in need of supplemental food. Please pay us a visit! Anyone with a Stony Brook University ID card can utilize the pantry: students, staff, and faculty. Please bring your ID card with you to utilize the pantry services!

Frank Melville, Jr. Memorial Library | 632-7100 | Main Campus, Academic Mall

<http://www.library.stonybrook.edu>

The Frank Melville, Jr. Memorial Library houses a variety of departments. Since the hours of each library differ, be certain to check the website for updated schedules.

Health Sciences Office of Student Service | 444-2111 | Health Sciences Center 271

<http://www.stonybrook.edu/hscstudents>

The Office of Student Services is the administrative unit responsible for student services in the Health Sciences. Areas of responsibility include admissions, recruitment, student records, student registration, financial aid and general student services including student government and activities. The level of services the office provides varies by the different academic programs within the Health Sciences Schools, which have an enrollment of over 3,300 students.

Honors College | 632-4378 | Melville Library N-3071

<http://www.stonybrook.edu/uaa/honorscollege>

Stony Brook's Honors College has a special curriculum just for Honors College students, independent of their chosen

major area of study. The Honors College is small and highly selective, and its students receive individual attention and smaller seminar courses typically found in small colleges. They also enjoy the vast range of academic opportunities available only at a major research university.

Interfaith Center | 632-6565 | Stony Brook Union, 2nd Floor

<http://www.sbinterfaith.org/>

The Interfaith Center reflects the many diverse religious traditions on our campus. It is the organization for chaplains and campus ministry persons who are officially selected representatives of religious denominations and have a major concern for, and a working relationship with, the University.

International Academic Programs/Study Abroad | 632-7030 | Melville Library E-1340

<http://www.stonybrook.edu/studyabroad/>

The office of International Academic Programs offers undergraduates the chance to study overseas while earning credits towards their degree.

Laundry Services | 632-6517 | Stony Brook Union 250

<http://fsa.sunysb.edu/services/laundry-services/>

Laundry Services is sponsored by the Faculty Student Association and provides this service for students living in the residence halls.

Living Learning Centers (LLC) | 632-4378 | Melville Library N-3071

<http://www.stonybrook.edu/llc>

Located within the Undergraduate College quads, the Living Learning Centers integrate the academic community with life in the Residence Halls. Each LLC offers an academic minor in the Center's theme.

Math Learning Center | 632-6825 | Math Tower S-240A

<http://www.math.sunysb.edu/MLC>

This on-campus site is where students can receive math tutoring.

Meal Plan | 632-6517 | Stony Brook Union 250

<http://fsa.sunysb.edu/services/meal-plan/>

The meal plan is sponsored by the Faculty Student Association in order to provide meal plan services to students, faculty and staff.

Off-Campus Housing | 632-6770 | Stony Brook Union 250

<http://och.fsa.sunysb.edu/>

This office is sponsored by the Faculty Student Association to provide resources for students to find Off-Campus Housing accommodations.

Office of Athletic Bands | 632-4815 | Student Activities Center 222

<http://www.stonybrook.edu/marchingband/>

The Spirit of Stony Brook Marching Band provides university students with the opportunity to combine music, color guard performance, and leadership experiences in a curricular setting. The Spirit of Stony Brook supports University events through the performance of traditional marching band music and routines; creating a sense of spirit and tradition on the Stony Brook Campus. GO! FIGHT! WIN!

Office of the Dean of Students | 632-7320 | Student Activities Center 222

<http://studentaffairs.stonybrook.edu/dos/>

The Office of the Dean of Students advocates for student needs and provides services, support, and coordination for co-curricular programs to help cultivate and develop community, individual growth, wellness, inclusion, and leadership. This office assists students who need assistance with emergency crisis matters and executes the following traditional programs: Homecoming, Earthstock, Community of Awesome, Spirit and Pride Traditions.

Office of Diversity and Affirmative Action | 632-6280 | Administration Room 201

<http://www.stonybrook.edu/diversity>

The Office of Diversity and Affirmative Action is the primary advocate for multiculturalism and diversity at the University.

Office of Multicultural Affairs | 632-7320 | Student Activities Center 222

<http://studentaffairs.stonybrook.edu/oma/>

This office is dedicated to helping Stony Brook maintain an all-inclusive campus community where diversity is valued and celebrated. The Office of Multicultural Affairs hosts traditional events: Festival of Lights, Diversity Day, Black History Month, Asian American History Month, and the Multi-Cultural fashion Show.

Office of the Bursar | 632-9316 | Administration Room 261

Student Accounts | 632-2455 | Administration Room 254

<http://www.stonybrook.edu/bursar/>

The Office of the Bursar/Student Accounts handles all payments made to the University, disburses refund checks, and issues parking permits. The Student Accounts Office, otherwise known as Student Billing and Collections, provides assistance concerning student billing and account questions.

Office of Student Financial Aid & Scholarship Services | 632-6840 | Administration Room 180

<http://www.stonybrook.edu/finaid/>

This office administers two sources of employment for students wishing to work on campus: the Federal Work-Study (FWS) and Student Assistant programs.

Office of University Community Standards | 632-6705 | Administration Room 347

<http://studentaffairs.stonybrook.edu/jud/>

If you have questions about the Student Conduct Code, call or contact the Director for Community Standards.

Ombuds Office | 632-9200 | Melville Library W-0505

<http://www.stonybrook.edu/ombuds/>

The Ombuds Office is available to assist students in resolving difficult problems or disputes related to their lives at the University. All matters handled by the Ombuds Office remain confidential.

Pre-Professional Advising Office | 632-7080 | Melville Library E-3310

<http://studentaffairs.stonybrook.edu/prehealth/>

<http://studentaffairs.stonybrook.edu/prelaw>

The Pre-Professional Advising Office helps students with course selection and course requirements. Advisors can help students who are interested in pursuing careers in law or the health industry.

Registrar | 632-6175 | Administration Room 276

<http://www.stonybrook.edu/registrar/>

The Registrar provides assistance with registration, obtaining enrollment certifications, requesting an address change or a suppression of directory information, ordering a transcript, filing for graduation, or filing an academic major/minor change.

Residential Tutoring Centers (RTC) | 632-6790 | Various Locations

studentaffairs.stonybrook.edu/res/rtc/

Residential Tutoring Centers are located on campus in H Quad, Tabler Quad, and Roosevelt Quad. Residential Tutors are peer students employed to assist you with your academics. Students may attend free tutoring sessions in any of the tutoring centers.

Scholarships, Fellowships, and Awards | 632-7114 | Melville Library N-3005

stonybrook.edu/uaa/scholarshipfellowships/

This office provides current and prospective students with scholarship and fellowship opportunities, program information, and intellectual support.

Seawolves Marketplace | 632-9281 | Student Activities Center (SAC)

<http://fsa.sunysb.edu/campus-stores/seawolves-marketplace/>

The Seawolves Marketplace is located just off of the main lobby in the SAC. It offers fresh coffee, snacks, convenience items, campus logo merchandise, and a selection of special gifts.

Student Activities | 632-9392 | SAC 218

stonybrook.edu/studentactivities

The Department of Student Activities is your source for getting involved with campus life. There are six programmatic areas that create the Department of Student Activities: Student Media, Craft Center, Art Gallery, Weekend Life Programming, Clubs and Organizations, and Fraternity & Sorority Life. The Craft Center and the Student Media are located in the Student Union.

Student Activities Center & Stony Brook Union Facilities Operations | 632-6730 | SAC 220

studentaffairs.stonybrook.edu/for/

The SAC & SB Union host an array of student events every semester. The Facilities and Operations team assists with the implementation of all student events. If you are interested in obtaining a job with this department, feel free to contact them.

Student Health Insurance | 632-6331 | Student Health Center, 1st Floor

studentaffairs.stonybrook.edu/shs/insurance.shtml

Contact the Student Health Insurance Office to learn about student health insurance options.

Student Health Services | 632-6740 | Student Health Center

studentaffairs.stonybrook.edu/shs/

Student Health Services offers comprehensive and cost-effective health services for both medical and psychosocial health problems for all Stony Brook students taking six or more credits a semester.

Student Leadership | 632-7320 | Student Activities Center 222

studentaffairs.stonybrook.edu/studentlife/leadership.shtml

The Student Leadership Office offers students the following opportunities to develop and enhance their inner leader: Get Your Foot In The Door, LEADSTRONG, Practice and Engaging Presentations (P.E.P.).

Student Orientation and Family Programs | 632-6710 | Melville Library W-3519

stonybrook.edu/orientation

These programs help new students and family members make a successful transition into Stony Brook. The staff leads and supports the January and Summer orientation program, Opening Weekend, and various parent and family-related activities throughout the year.

Teaching, Learning, + Technology (TLT) | 632-9800 | Melville Library S-1464
it.stonybrook.edu/

TLT operates the SINC sites, hosts technology workshops, administers Blackboard sites, and provides computer support for students. TLT also provides multimedia and A/V support for faculty and staff.

Transportation and Parking Services | 632-AUTO | Administration Room 254
stonybrook.edu/tps

This office oversees all parking and on-campus transportation, including bus schedules, obtaining parking permits, paying tickets, and appealing tickets.

Undergraduate Colleges (UGC) | 632-4378 | Melville Library N-3071
ucolleges.stonybrook.edu/

Stony Brook University's Undergraduate Colleges are transforming the way in which undergraduate students experience University life. Every first-year student enters Stony Brook as a member of one of the six Undergraduate Colleges organized around themes of general interest. The Colleges are designed to support and develop the interests of students and assist them in taking advantage of the vast resources Stony Brook has to offer.

Undergraduate Research & Creative Activities (URECA) | 632-4378 | Melville Library N-3071
stonybrook.edu/ureca

Stony Brook undergraduates are introduced to the world of research through introductory research-oriented courses, encouraged to participate in independent supervised research projects, and offered useful support services on writing abstracts, giving presentations, and finding research mentors.

Undergraduate Student Government | 632-6460 | Student Activities Center 202
stonybrookusg.org/

The Undergraduate Student Government is elected and represents the Undergraduate student population at Stony Brook. The government, along with its subcommittees, utilizes the student activity fee to fund over 160 clubs/organizations which creates a vibrant campus life. Extra Help: Academic Learning Centers.

University Bookstores
<http://www.stonybrook.edu/provostliasn/bookstore> | 632-6550 | Melville Library
<http://webmedbooks.com/suny> | 444-3686 | HSC Level 2, Room 310

The University Bookstores can be found in two different locations. Be sure to check their website for hours of operation.

University Café | 632-6528 | Stony Brook Union
universitycafe.org/

The home of the Monday Night "Rock Yo' Face Case" Music Series.

University Police | Dutchess Hall 162 | 632-6350 (Non-Emergency) | 632-3333 (Emergency)
stonybrook.edu/police/

Emergency Contact Information: (Police, Fire, Medical, Psychiatric, Other) dial 911 from campus phone (631) 632-3333 from an off-campus or cellular phone.

Veterans Affairs | 632-6700 | Administration Room 348

studentaffairs.stonybrook.edu/vets/

Veterans Affairs provides services, such as guidance, to veterans, veterans' dependents and active duty service members.

Visa & Immigration Services | 632-4685 | Melville Library E-5310

stonybrook.edu/commcms/vis/

This office provides assistance to international students, including providing important information regarding immigration, taxes, employment, insurance, and arrival notices.

Writing Center | 632-7405 | Humanities Room 2009

<http://www.stonybrook.edu/writrhet/writingcenter.shtml>

The Writing Center provides services to the Stony Brook community: tutoring individuals and small groups, advancing links between writing and technology literacy, serving and supporting the larger program in Writing and Rhetoric as a central on-campus resource, and it is a reference center for composition.

Campus Safety Information

University Police	632-6350 (Non-Emergency) 632-3333 (Emergency)
Escorted Walk	2-WALK (9255) from campus phone 632-WALK (9255) from off campus or cellular phone
Safety Ride (after dark)	2-RIDE (7433) from campus phone 632-RIDE (7433) from off campus or cellular phone
Environmental Health & Safety	632-6410
Weather-Related Information & Closings	632-SNOW (West Campus) 444-SNOW (HSC Campus)

Common Phrases and Acronyms Used Campus Wide

Academic Calendar	Lists important deadlines; provided by the Registrar's office
Academic Dishonesty	Includes cheating and plagiarism
Academic Field/Discipline	An area of study taught or researched at the college or university level
Academic Integrity	Displaying honesty and ethical principles in the creation of your work
Academic Probation	Students whose cumulative GPA falls below a 2.0; you are issued a warning and are required to seek out an academic advisor to create your schedule for the following semester
Academic Standing	Based on a student's GPA; to be in good standing you need a GPA of 2.0 or higher
Add/Drop	The process of adding or removing classes from your schedule that can only be done within the Add/Drop period, which can be found in the academic calendar
Administrator	Key member of staff that is there to provide leadership to a particular department or program
Advisor	Professional staff member who will guide you in making choices throughout your career
Bachelor's/Baccalaureate Degree	Degree you receive after completing your undergraduate coursework
Blackboard	Virtual classroom—access class notes, documents, and participate in message board discussions
Bulletin	Undergraduate Bulletin is available online and provides important information about your time at Stony Brook
Bursar	University official in charge of handling funds and managing the Bursar's Office; the place where students come to pay any university bills
Campus Life Time	A campus common hour devoted to student life
Co-Requisite	A class that must be taken simultaneously with another class
Credit Hour	An academic unit which represents one hour of study per week; certain number required to maintain full-time

	number required to maintain full-time status
Dean (of a College or School)	An academic staff member who manages and organizes a particular department
Dean of Students	Person responsible for the welfare and co-curricular success of a student body
Discipline	An area of study, such as history or mathematics
Degree Progress Report	A report available on SOLAR that shows a student's progress towards their declared major
Elective	An optional course of study
Emeritus Professors	A retired professor that may be invited back to give talks or teach classes
Enrollment	Action of enrolling in classes or the number of people enrolled
Full-time	A student who is enrolled in 12 or more credits
Faculty	An employee of the university hired to teach and/or conduct research
GPA	Grade Point Average
General Education Requirement	Class that fulfills part of the fundamental curriculum established by the Trustees of the State University of New York
Humanities	Liberal Art courses such as philosophy, language, history and culture
Incomplete	A grade that may be given if a student has not completed all of the work required in a particular course
Independent Study	An opportunity to customize your study by collaborating with a professor on a syllabus designed just for you
Interdisciplinary	Connecting several courses of study
Internship	A valuable way to gain experience and job training in a specific profession
Lab	An academic period reserved for doing scientific or practical work
Lecture	An instructional speech on a particular topic
Major	A specialized concentration in a particular field of study
Master's Degree	A postgraduate degree awarded after you have attained a Bachelor's
Matriculate	To be admitted as a student into a degree program
Minor	A secondary course of study, usually augmenting a major
Multidisciplinary	Presenting several courses of study while leaving any perceived connection

	while leaving any perceived connection between them up to the student
Non-matriculated	To attend classes without being enrolled in a degree program
Office Hours	A scheduled time during the week where you can meet with your instructor to ask questions about the class, your notes, and your progress
G/P/NC (Graded/Pass/No Credit)	A grading option that can be utilized on select classes; speak with an advisor to use this option
Part-time	Being enrolled in less than 12 credits in a semester
Peer Education	Student leaders who serve as models for their peers; work under the behest of the Center for Prevention & Outreach
PhD	Philosophy Doctorate—indicates a person has a high level of expertise in a chosen field
Plagiarism	Includes but is not limited to: copying others' work, using references without properly citing sources, turning in the same paper for two classes, purchasing an already written paper, etc.
Pre-requisite	A more basic course that is required to be taken before a more advanced course
Professor	A person who is esteemed in their area of research, of which they conduct on campus while also teaching classes
Provost	The Deans and Directors of the Colleges, Schools, Libraries, Centers and Institutes, other than those in the Health Science Center, report to the Provost. The Provost reports to the President
Quad Director (QD)	A professional staff member who directs the RHDs and ensures that the concerns of residents in all buildings of the quad are addressed
Quad	A grouping of residence halls
Resident Assistant (RA)	A student who facilitates the development of a community of a given hall, floor or group of suites
Recitation	A class period especially in association with and for review of a lecture
Registration	Enrollment process; includes signing up for classes and paying fees
Research University	University official responsible for keeping records of student enrollment; office that serves as the campus authority on degree completion and academic standing

	academic standing
Residence Hall	An institution of higher learning with a research mission
Residence Hall Director (RHD)	Serve residential students by providing them with a place to live, socialize with other residents, and attend class
Residency Requirement	Refers to actual number of credits you must earn at Stony Brook in order to receive a degree from Stony Brook University
Semester	A period of the academic year
Seminar	A single session of a particular topic
SOLAR	The university's self-service system which gives faculty, staff, and students online access to manage personal information

Stony Brook Curriculum (SBS): A List of Acronyms

Stony Brook Curriculum (SBS): Stony Brook curriculum includes both breadth and depth of study (provided by both the General Education Requirements and the major), and ensures that students will learn skills necessary for lifelong learning.

(ARTS)	Explore and Understand the Fine and Performing Arts
(CER)	Practice and Respect Critical and Ethical Reasoning
(ESI)	Evaluate and Synthesize Researched Information
(EXP+)	Experiential learning
(GLO)	Engage Global Issues
(HFA+)*	Humanities and Fine Arts
(HUM)	Address Problems using Critical Analysis and the Methods of the Humanities
(LANG)	Communicate in a Human Language Other than English
(QPS)	Master Quantitative Problem Solving
(SBS)	Understand, Observe, and Analyze Human Behavior and the Structure and Functioning of Society
(SBS+)*	Social and Behavioral Sciences
(SNW)	Study the Natural World
(SPK)	Speak Effectively before an Audience
(STAS)	Science or Technology and the Arts, Humanities, or Social Sciences
(STEM+)	Science, Technology, Engineering, and Mathematics
(TECH)	Understand Technology
(WRT)	Write Effectively in English
(WRTD)	Write Effectively within One's Discipline
(USA)	Understand the Political, Economic, Social, and Cultural History of the United States

*A "+" sign in the abbreviations for these categories signifies that most courses in these categories will be relatively advanced courses at the 200- to 400-level.