

ANGELA M. KIM

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Objective

An enthusiastic, reliable graduate looking to build on diverse media communication internship experiences and creative designing skills in a career focused on graphic design and production management.

Work Experience

Digital Display at University of Washington Intercollegiate Athletics

Seattle, WA

Project Manager

August 2014-Present

- Set up and manage the Digital Display team calendar and schedule for all contents in Husky Stadium and arena.
- Troubleshoot displays and correct contents in Husky Stadium on game days.

UW Neurology, Psychiatry & Behavioral Sciences Fiscal Office

Seattle, WA

Fiscal Technician

January 2011-Present

- Various projects: Annual Federal Titled Equipment Inventory checks at all different research facilities. Monthly payroll and expenditure reports for principal investigator J. Chamberlain in Dept. of Neurology.
- Request authorization for purchases and research lab location from the principal investigator for newly awarded budgets. Maintain files for newly opened budgets and archiving closed budgets.
- Assist in reconciliation for budgets and request invoice from other dept. or research labs via email or phone. Matching invoices to Procard order, expense report, and reimbursement forms.

Baseball at University of Washington Intercollegiate Athletics

Seattle, WA

Social Media Intern

April 2014-August 2014

- Help promote Husky Baseball games time, score, and player stats through social media.
- Pre-game, lineup, and post-game graphics created and posted fitting to the game.

New Media and Recruiting at University of Washington Intercollegiate Athletics

Seattle, WA

Intern

June 2013-June 2014

- Help promote Husky Athletics brand, sports, events, student-athletes, and department initiatives through social media campaigns including Facebook, Twitter, Instagram, Tumblr and other social media channels.
- Create graphics for social media campaigns and various sport recruitment packets.

Husky Marching Band at University of Washington

Seattle, WA

Undergraduate Assistant

April 2013-May 2014

- Worked closely with the Director of Husky Marching Band and Program Coordinator for Husky Athletic Band and Spirit Squad for the football season as an undergraduate representative.
 - Facilitate effective communication between staff and audience with diverse background as an undergraduate representative for Husky Marching Band for donors, university staff, visiting team band and staff, and fans. Engage with fans and keep new media updated through Facebook and Twitter.
 - Manage different projects: such as creating various graphics and posters for new media and recruiting, coordinating Band Day & Cheer Day, uniform fitting, health forms, award ballots, and more.
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Skills

- **Computer Skills:** Microsoft Suite, Photoshop, InDesign, Illustrator, Adobe Acrobat XI Pro, MatLab, ArcGIS, Premiere
 - **Work Ethics:** Fast-paced, self-motivated, organized, detail-oriented, flexible, fast learner, time management.
 - **Language:** Bilingual proficiency in Korean and English. Limited working proficiency in American Sign Language.
 - **Media Communications:** Social media campaigns through Facebook, Twitter, Instagram, Pinterest, Tumblr.
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Education

University of Washington

2010-2014

Bachelor of Arts, Earth and Space Sciences.

Dean's List: Winter 2014, Spring 2014