

Student Guide - Joining Teams Online Sessions in MyMurdoch Learning

How to join and participate in Teams Online Session activity for online classes

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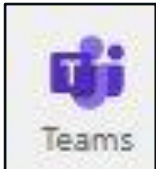
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1 What is Teams Online Session Activity

Teams Online Session activity, like Blackboard Collaborate activity, is a tool for synchronous communications. You can use Teams online session activity to join and participate in your online classes. Share webcams, voice, screen, etc during the online class and work on content collaboratively within the session.

2 Install Microsoft Teams and login

Go to <https://goto.murdoch.edu.au/Office365> and install Teams application



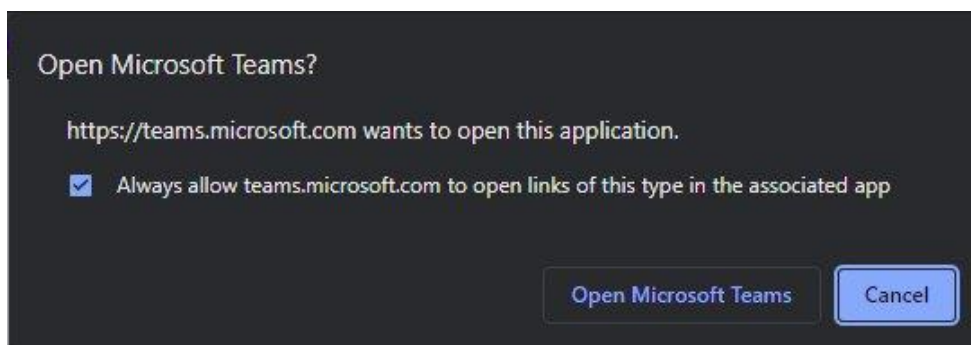
Login to Teams as usual using Murdoch Unis' login ID and password

3 Joining and Participate

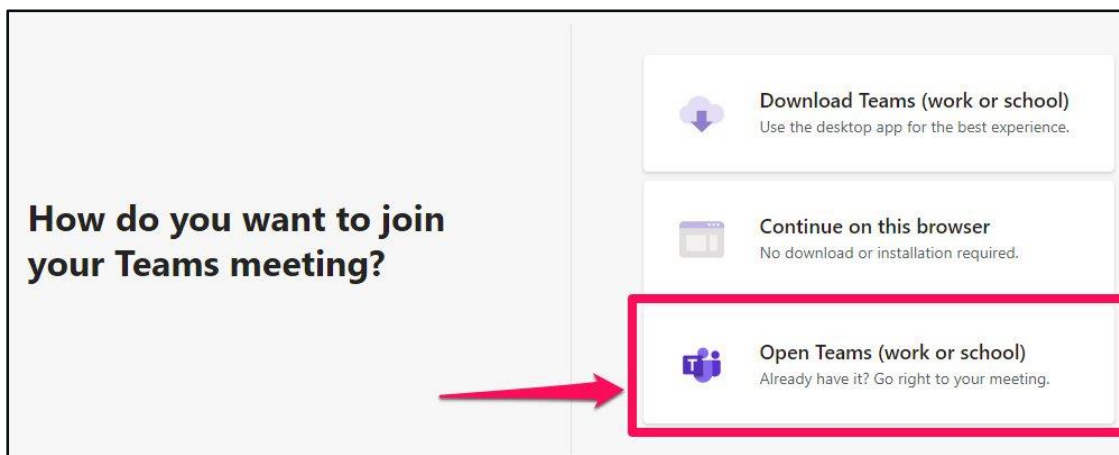
Access the LMS Unit as normal, Click on the **Online Sessions** link in the unit.



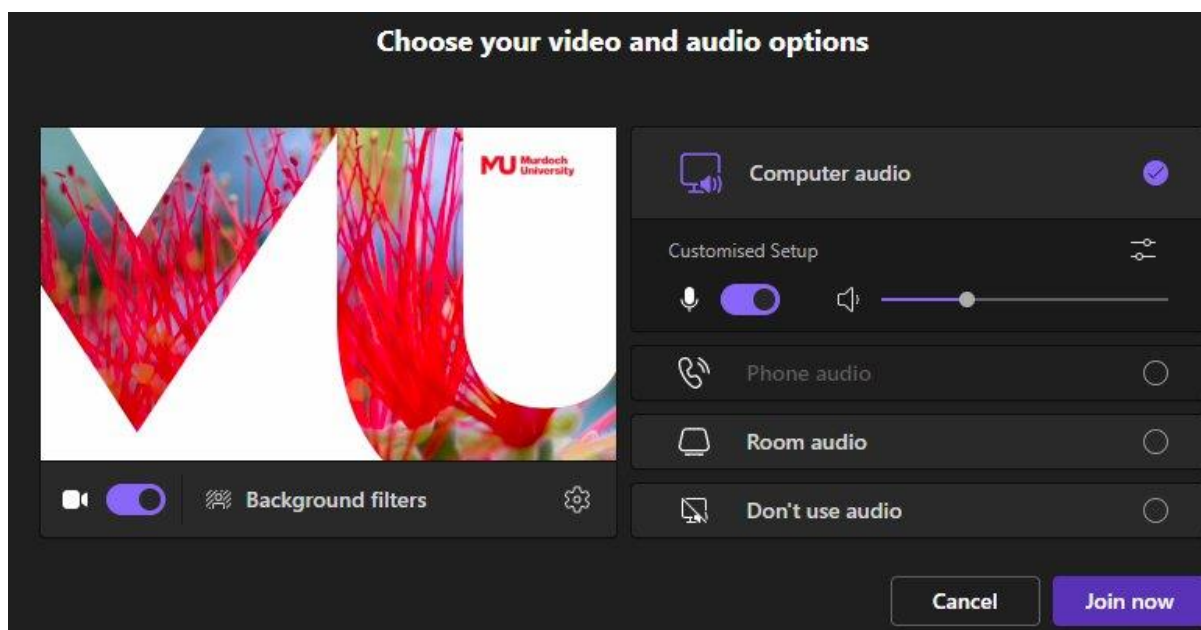
When prompted, enable the option to open Teams by default. Click on **Open Microsoft Teams** button.



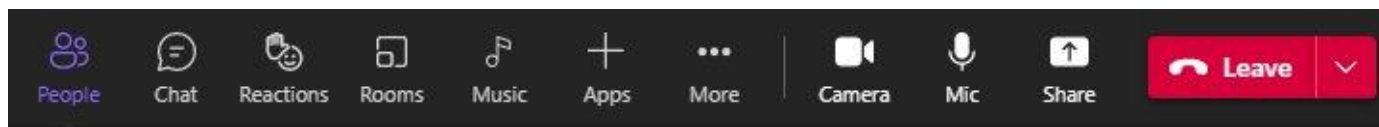
You can also use the option to launch Teams



Review and toggle the Mic and Webcam settings as needed. Click **Join Now** button to join the session.



Use the top right controls to toggle Mic and Webcam settings during the session. Use the **Chat**, **Reactions** controls to participate in the online session. At the end of the class, click **Leave** to exit the online session



If you are presenting, click on the **Share** control and select the source to share. Click on the same control to **Unshare**.

