**BSC203 Introduction to ICT Research Methods**

**Project Management Portfolio**

**Student Name: XXX Total Mark:**

|  |  |  |
| --- | --- | --- |
|  | | **OK?** |
| **Scope statement – from Tutorial 2 Activity 4** | |  |
|  | Project Justification | **Y** |
|  | Major Deliverables |  |
|  | Success criteria |  |
|  | Constraints and Assumptions |  |
| **Comments and mark**  **XX/15** | |  |
| **Gantt chart - from Tutorial 3 Activity 3 part 3** | |  |
|  | Project created with required tasks in WBS – all tasks numbered, and summary tasks identified as such |  |
|  | Durations correct |  |
|  | Dependencies correct |  |
|  | Additional 5 tasks added with plausible durations – one per phase |  |
|  | Readability |  |
| **Comments and mark**  **XX/15** | |  |
| **Stakeholder matrix - from Tutorial 5 Activity 3 part 2** | |  |
|  | Range of relevant stakeholders identified |  |
|  | Useful descriptions |  |
|  | Plausible mapping on readable diagram |  |
| **Comments and mark**  **X/15** | |  |
| **Tutorial 6 Activity 1 - Answer to Questions 2 & 4** | |  |
|  | Critical path explanation |  |
|  | Amount of slack time of tasks not on critical path |  |
|  | Implications of slack time |  |
|  | Network view |  |
| **Comments and mark**  **XX/10** | |  |
| **Tutorial 8 Activity 3 - questions in Steps 3, 6, 7, 9, 10, 11 & 16** | |  |
|  | Understanding of impact of delay of tasks on critical path |  |
|  | Understanding of slack time |  |
|  | Use of network diagram view |  |
|  | Ability to adjust schedule to deal with delays |  |
| **Comments and mark**  **XX/25** | |  |
| **5. Tutorial 9 Activity 3 - Lessons Learned Report** | |  |
|  | Reflection on EACH of the questions about the project |  |
| **Comments and mark**  **XX/10** | |  |
| **6. Presentation** | |  |
|  | Title page |  |
|  | Table of contents with page numbers that match |  |
|  | Activities labelled and match table of contents |  |
|  | Any supplementary files listed in table of contents |  |
| **Comments and mark**  **X/10** | |  |