

LEADER: Lacsinto, Hannah P.

ASSISTANT: Roy, Regina P.

MEMBERS:

Cuartel, Angelo

Fernandez, Mikee May I.

Reyes, Jomar D.

Taguiam, Christian

The screenshot displays the HRIS interface for Quezon City University. The left sidebar contains navigation links: My Profile, Dashboard, Employee, Current Employees, Archived Employees, Employee Files, Manage Accounts, Settings, Reports, Roles, Payroll, and Attendance Monitoring. The main content area shows the 'Add Employee' form with a progress bar indicating steps: Personal Details, Documents, and Finish. The 'Personal Details' step is active, showing a profile picture upload area and a form with the following fields:

- Street Name/ Address (Red border, error message: *this field should not be empty)
- House/ Block Number (Red border, error message: *this field should not be empty)
- BRGY (Valid, value: sta monica)
- City (Valid, value: quezon city)
- State (Valid, value: philippines)
- Zip Code (Valid, value: 1008)


Below the address fields is the 'Employee Contact Information' section with the following fields:

- Phone Number (Valid, value: +63 09347344323)
- Telephone (Valid, value: 4334934739)
- Email Address (Valid, value: nyrico.angelo.macle@gmail.com)

The form has a 'Next' button at the bottom. The background shows a table of current employees with columns for Name, Email, and Action. The table contains 4 records, all marked as 'COMPLETE'.

Documents	Email	Action
COMPLETE	angelocuartel@gmail.com	
COMPLETE	amayaargos@gmail.com	
COMPLETE	ksdfhsd@gmail.com	
COMPLETE	sdhflasdflksdjf@gmail.c...	

- Adding employees (with validation input).



Human Resource Information System

My Profile

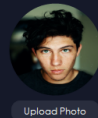
- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:57:45 PM

USERNAME 71506

Add

Personal Details Job Details Required Documents Finish



Upload Photo

Street Name/ Address House/ Block Number

BRGY City State

Zip Code

Employee Contact Information

Phone Number Telephone Email Address

Next


Search by Name ex. Juan Dela Cruz

Documents	Email	Action
COMPLETE	angelocuartel@gmail.com	
COMPLETE	amayaargos@gmail.com	
COMPLETE	ksdfhsd@gmail.com	
COMPLETE	sdhfsdksdjh@gmail.c...	

Total Records : 4

View Employee Print Employee

- Adding new employee



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:02:47 PM

USERNAME 71506

Drop All Employees

Filter By : None


Search by Name ex. Juan Dela Cruz

Employee ID	Last Name	Given Name	Gender	Position	Department	Reason	Action
5	dfsdsf	jhgj	Female	Programmer	IT DEPARTMENT	Resign	
6	Larson	Garry	Male	IT Head	IT DEPARTMENT	Resign	
7	Test	Majid Asahak	Male	Resource Coordinator	IT DEPARTMENT	Resign	
10	Gelleto	Xavier John	Male	Programmer	IT DEPARTMENT	Resign	
11	Diago	Tressy	Female	IT Head	IT DEPARTMENT	Resign	
12	Test	Troy	Male	Resource Coordinator	HUMAN RESOURCE	Resign	
13	dfdf	Rj	Male	Librarian	ENTREP DEPARTMENT	Resign	
16	Dew	John	Male	programmer	CREATIVE TECHNOLOGY	Retired	
17	Dew	John	Male	Developer	CREATIVE TECHNOLOGY	Resign	

Total Records : 9

View Employee Drop Employee

- Archive Employee List



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:00:46 PM

USERNAME 71506

[Add Employee](#)

Filter By: None Search by Name ex. Juan Dela Cruz

Employee ID	Last Name	Given Name	Gender	Age	Position	Documents	Email	Action
5	dfsdf	jhgj	Female	20	Programmer	INCOMPLETE	amayaargos@gmail.com	
8	Ere	dfsdf jhgj				INCOMPLETE	ksdfhsd@gmail.com	
14	dfsdfhksf					INCOMPLETE	sdhflasdksdjf@gmail.c...	
17	Dew					INCOMPLETE	nyrico.angelo.macle@g...	

Total Records : 4

[View Employee](#) [Print Employee](#)

Admin Password


Invalid Password, Please try again

Administrator Password

Proceed

Cancel

- Archiving Employee (admin Password required)



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:02:13 PM

USERNAME 71506

[Add Employee](#)

Filter By: None Search by Name ex. Juan Dela Cruz


Employee ID	Last Name	Given Name	Gender	Age	Position	Documents	Email	Action
3	Janjan	Hvetsirk	Female	20	Programmer	INCOMPLETE	angelocuartel@gmail.com	
8	Ere	Melany	Female	32	IT Head	INCOMPLETE	ksdfhsd@gmail.com	
14	dfsdfhksf	test image	Male	32	IT Head	INCOMPLETE	sdhflasdksdjf@gmail.c...	

Total Records : 3

Sucessfully Archived Employee

2:02:12 PM

- Archiving Employee (Success)



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:01:22 PM

USERNAME 71506

Add Employee

Filter By: None

Search by Name ex. Juan Dela Cruz

CURRENT EMPLOYEE LIST

Employee ID	Last Name	Given Name	Gender	Age	Position	Documents	Email	Action
5	dfsdf	dfsdf jhgj			rammer	INCOMPLETE	amayaargos@gmail.com	
8	Ere				ead	INCOMPLETE	ksdfhsd@gmail.com	
14	dfsdfhksf				ead	INCOMPLETE	sdfhsdfksdjf@gmail.c...	
17	Dew				eloper	INCOMPLETE	nyrico.angelo.macole.@g...	

Total Records : 4

View Employee Print Employee

Archiving Employee

Reason

Resign

Suspension lift after :


Sunday, February 14, 2021

Others

Archive

Cancel

- Archiving Employee



Human Resource Information System

My Profile

- Dashboard
- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position
- Logout

Friday, June 11, 2021 1:52:27 PM

USERNAME 71506

DASHBOARD / HOME

102

TOTAL ACTIVE EMPLOYEES

88

TOTAL ARCHIVED EMPLOYEES

54

TOTAL EMPLOYEE FILES

54

TOTAL DEPARTMENTS

1200

TOTAL PRESENTS TODAY

67

TOTAL ON-TIME TODAY

5

TOTAL LATES TODAY

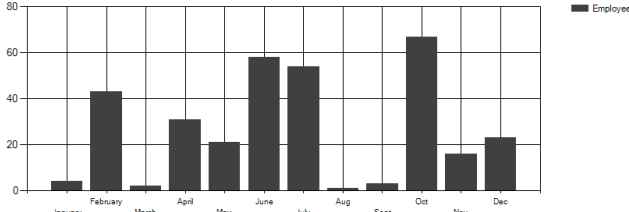
23

PENDING LEAVE/S


Attendance Monitoring

Time In

Total Employees Added by Months



- Dashboard



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:04:12 PM

USERNAME 71506

Filter By: None Search by Account ID

SYSTEM USERS

Account ID	Access Level	Status
12152	Employee	DEACTIVATED
12153	Administrator	DEACTIVATED
12154	Administrator	ACTIVE
12156	Administrator	DEACTIVATED
12157	Employee	DEACTIVATED
12158		DEACTIVATED
12159	Administrator	DEACTIVATED
12160	Administrator	ACTIVE
12162	Administrator	DEACTIVATED
12163	HR	ACTIVE

Total Records : 11

Edit User Account Deactivate Account

Edit User Account

UserName : 2293781

New UserName

New Password


Retype New Password

Enter your password

☐ Send E-mail Notification for system user

Proceed Cancel

- Edit System Accounts



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:52:51 PM

USERNAME 71506

Add Employee Filter By: None Search by Name ex. Juan Dela Cruz


CURRENT EMPLOYEE LIST

Employee ID	Last Name	Given Name	Gender	Age	Position	Documents	Email	Action
5	dfdsdf	jhgj	Female	20	Programmer	INCOMPLETE	amayaargos@gmail.com	
8	Ere	Melany	Female	32	IT Head	INCOMPLETE	ksdfhsd@gmail.com	
14	dsfhsfhdksf	test image	Male	32	IT Head	INCOMPLETE	sdfhsdfksdjf@gmail.c...	

Total Records : 3

View Employee Print Employee

- EIS-MODULE-Active Employee




Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:55:29 PM

USERNAME 71506



Melany Ere
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files Log History Attendance Record Salary

Filter By : None From 1/ 1/2000 To 1/ 1/2000 Filter by Year Month

Date	Time In	Time Out	Working Hours	Attendance Status	Overtime Hours	Rate Earned
No Attendance Record Found						

Total Records : 0


Delete All

Total Records : 4

View Employee Print Employee

Email	Action
angelocuartel@gmail.com	
amayaargos@gmail.com	
ksdfhsd@gmail.com	
sdhflasdksdjf@gmail.c...	

- Employee Attendance



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:03:07 PM

USERNAME 71506

Drop All Files

Filter By : None Search by File type or employee name

EMPLOYEE FILE LIST

File ID	File Type	Employee Owner	Date Uploaded	Action
5	TOR	Metra, Hvetsirk Macole	6/8/2021	
6	HEALTH Clearance	Metra, Hvetsirk Macole	6/8/2021	
8	NBI Clearance	Diago, Tressy Jean	6/9/2021	
9	TOR	Diago, Tressy Jean	6/9/2021	
10	Diploma	Diago, Tressy Jean	6/9/2021	
11	HEALTH Clearance	Diago, Tressy Jean	6/9/2021	
12	Curriculum Vitae	Diago, Tressy Jean	6/9/2021	
13	Police Clearance	Test, Majid Asahak Liahba	6/9/2021	
14	Police Clearance	Ere, Melany ddd	6/10/2021	
16	TOR	Dew, John tim	6/11/2021	
17	NBI Clearance	Ere, Melany ddd	6/11/2021	

Total Records : 15

View File

- Employee File List

Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:54:22 PM

USERNAME 71506

Melany Ere
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files Log History Attendance Record Salary

Required Documents : **INCOMPLETE**

File Type : Police Clearance
File Uploaded : 6/10/2021
File Size : 23 Kb

View File Delete File

Add File

Total Records : 4

View Employee Print Employee

Email	Action
angelocuartel@gmail.com	
amayaargos@gmail.com	
ksdfhsd@gmail.com	
sdhflasdfksdjf@gmail.c...	

- Employee File Module

Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:55:15 PM

USERNAME 71506

Melany Ere
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files Log History Attendance Record Salary

Filter By Year : 2021 Filter By Month : Show All Filter

Log ID	Login Date	Login Time	Logout Date	Logout Time	Action
No log history found					

Total Records : 0 Remove All History

Total Records : 4

View Employee Print Employee

Email	Action
angelocuartel@gmail.com	
amayaargos@gmail.com	
ksdfhsd@gmail.com	
sdhflasdfksdjf@gmail.c...	

- Employee Log History

This screenshot shows the login interface for the Human Resource Information System of Quezon City University. On the left, there is a sidebar with the university's logo (a circular emblem with a building and the year 1994), the text "WELCOME", "Human Resource Information System", "Quezon City University", and "All Rights Reserved 2020". The main area is a light gray box titled "Login to your Account". It contains two input fields: "Enter Username" and "Enter Password". Both fields have red borders and red error messages below them: "*This field should not be empty". A green "LOGIN" button is at the bottom left of the form, and two checkboxes, "Show Password" and "Remember Me", are at the bottom right. A small error message box at the top center of the form says "Please check all your Input" with a red 'x' icon.

WELCOME

Human Resource Information System

Quezon City University

All Rights Reserved 2020

LOGIN to your Account

Enter Username

*This field should not be empty

Enter Password

This field should not be empty

LOGIN

Show Password

Remember Me

Please check all your Input

- Login

This screenshot shows the same login interface as the previous one, but after a successful login. The "Enter Username" field now contains the text "71506" and has a green "Valid" message below it. The "Enter Password" field contains masked characters (dots) and has a green "valid" message below it. The "LOGIN" button is still present. A new message box appears in the center of the form, saying "Logging In Please Wait.." with a green circular arrow icon. The sidebar on the left remains the same.

WELCOME

Human Resource Information System

Quezon City University

All Rights Reserved 2020

LOGIN to your Account

Enter Username

71506

Valid

Enter Password

valid


LOGIN

Show Password

Remember Me

Logging In Please Wait..

- Login (2)



Human Resource Information System

My Profile

- Dashboard
- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position**
- Logout

Friday, June 11, 2021 2:05:33 PM

USERNAME 71506

Search by Position ex. Teacher


POSITION LIST

Position	Rate Per Hour	Description Job	Date Added	Log By	Action
Developer	50	A position who maintained the system sdfgsdfsd sdfgsdfsdg	6/11/2021	Hvetsirk Janjan	
programmer	51	None	6/10/2021	angelo	
sdfsd	55	Test only	6/11/2021	Hvetsirk Janjan	

Total Records : 3

Edit Position

- Position List



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:55:54 PM


USERNAME 71506

System Info has already been sent to the gmail of the employee, duplicate in invalid

ex. Juan Dela Cruz

Email Action

- angelocuartel@gmail.com
- amayaargos@gmail.com
- ksdfhsd@gmail.com
- sdhflasdflksdjf@gmail.c...



Melary
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files Log History Attendance Record Salary

Personal Information

Given Melary
MiddleName ddd
Last Name Ere
Birth Date Sunday, February 14, 2021
Age 32
Gender Female
Nationality Filipino
Religion Catholic
Civil Status Single

Contact

Phone Number 90493434343
Telephone 3944739300
Email Address ksdfhsd@gmail.com

Job Information

Position IT Head
Rate Per Hour 90
Department IT DEPARTMENT
Date Hired Sunday, February 14, 2021
Work Address quezon city
Philhealth ID 346856489343
SSS ID 43543545448
TIN ID 234543543
Employment Regular

Enable Edit


Employee Address

Street Address mayang pula
House/Block Lot 34
City quezon city
State philippines
Zip Code 1008
Barangay paghaton

Total Records : 4

View Employee Print Employee

- Sending Email to Employee



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees**
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:59:00 PM

USERNAME 71506

Add

Personal Details Job Details Required Documents Finish

CURRE

Employee ID

3

5

8

14

17

Upload Photo

Successfully Added Employee

Previous Finish

Total Records : 5

View Employee Print Employee

Documents Email Action

COMPLETE angelocuartel@gmail.com


COMPLETE amayaargos@gmail.com

COMPLETE ksdfhd@gmail.com

COMPLETE sdhflasdksdjf@gmail.c...

COMPLETE nyrico.angelo.macole.0g...

- Success Added Employee



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts**
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:03:47 PM

USERNAME 71506

Filter By : None

Search by Account ID


SYSTEM USERS

Account ID	UserName	Password	Access Level	Status
12152	79961	159922	Employee	DEACTIVATED
12153	27064	54128	Administrator	DEACTIVATED
12154	36709	73418	Administrator	ACTIVE
12156	46959	93918	Administrator	DEACTIVATED
12157	79406	158812	Employee	DEACTIVATED
12158	89858	179716	HR	DEACTIVATED
12159	71781	143562	Administrator	DEACTIVATED
12160	17193	34386	Administrator	ACTIVE
12162	46852	93704	Administrator	DEACTIVATED
12163	27723	55446	HR	ACTIVE

Total Records : 11

Edit User Account Deactivate Account

- System Accounts



Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 2:04:47 PM


USERNAME 71506

Database

- Restore Database
- Backup Database

System Information

Company Name Human Resource Information System for Quezon City University

Company LOGO  [Change Logo](#)


Attendance Schedule

Mandatory Time-In 7:30:00 AM

Mandatory Time-Out 5:30:00 PM

Grace Time Period (Min) 30

- System Setting



Human Resource Information System

My Profile

- Dashboard
- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position
- Logout

Friday, June 11, 2021 2:06:40 PM

USERNAME 71506

DASHBOARD / HOME

102
TOTAL ACTIVE EMPLOYEES

88
TOTAL ARCHIVED EMPLOYEES

54
TOTAL EMPLOYEE FILES

54
TOTAL DEPARTMENTS

1200
TOTAL PRESENTS TODAY

67
TOTAL ON-TIME TODAY

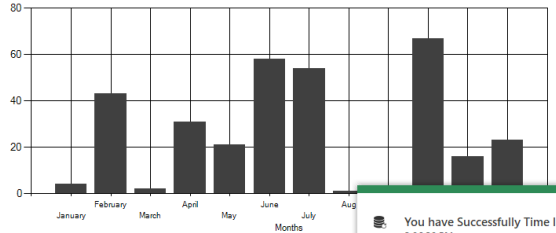
5
TOTAL LATES TODAY

23
PENDING LEAVE/S

Attendance Monitoring


Time Out

Total Employees Added by Months



You have Successfully Time In 2:06:38 PM

- Time In



Human Resource Information System


My Profile

Dashboard

- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position
- Logout

Friday, June 11, 2021 9:00:37 PM

USERNAME 71506



Hvetsirk Janjan
Programmer
Administrator

67 mayang pula novaliches quezon city philippines


Employee Details Employee Files Log History Attendance Record Salary

Filter By : None From 1/ 1/2000 To 1/ 1/2000 Filter by Year Month

Date	Time In	Time Out	Working Hours	Attendance Status	Overtime Hours	Rate Earned
6/11/2021	2:06:38 PM	9:00:16 PM	6	On-Time	3	300

Total Records : 1 Delete All

- Time Out Record



Human Resource Information System

My Profile


Dashboard

- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position
- Logout


Friday, June 11, 2021 9:00:20 PM

USERNAME 71506


DASHBOARD / HOME




102
TOTAL ACTIVE EMPLOYEES




88
TOTAL ARCHIVED EMPLOYEES




54
TOTAL EMPLOYEE FILES




54
TOTAL DEPARTMENTS




1200
TOTAL PRESENTS TODAY



67
TOTAL ON-TIME TODAY

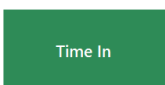


5
TOTAL LATES TODAY

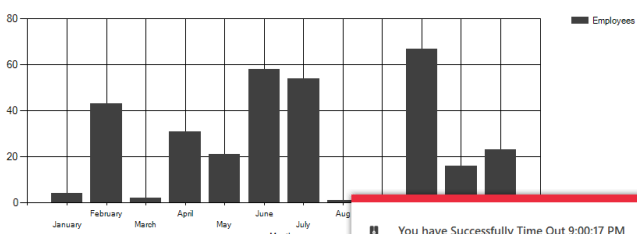


23
PENDING LEAVE/S

Attendance Monitoring




Total Employees Added by Months



You have Successfully Time Out 9:00:17 PM

- Time Out




Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:54:47 PM

USERNAME 71506



Melany Ere
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files

Required Documents : INCO

Upload Employee Files

Melany ddd Ere

Choose Missing Files to upload

NBI Clearance

Choose File


Upload Cancel

Add File

Total Records : 4

View Employee Print Employee

- Uploading Employee File



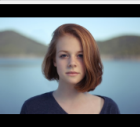
Human Resource Information System

My Profile

- Dashboard
- Employee
- Current Employees
- Archived Employees
- Employee Files
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring

Friday, June 11, 2021 1:54:01 PM

USERNAME 71506



Melany Ere
IT Head
Administrator

34 mayang pula quezon city philippines

Employee Details Employee Files Log History Attendance Record Salary

Personal Information

Given Melany
MiddleNam ddd
Last Name Ere
Birth Date Sunday, February 14, 2021
Age 32
Gender Female
Nationality Filipino
Religion Catholic
Civil Status Single

Employee Address

Street Address mayang pula
House/Block Lot 34
City quezon city
State philippines
Zip Code 1008
Barangay paghaton

Contact

Phone Number 904934343
Telephone 3944739300
Email Address ksdfhsd@gmail.com

Job Information


Position IT Head
Rate Per Hour 90
Department IT DEPARTMENT
Date Hired Sunday, February 14, 2021
Work Address quezon city
Philhealth ID 346856489343
SSS ID 43543545448
TIN ID 234543543
Employment Regular

Enable Edit

Total Records : 4

View Employee Print Employee

- Vie Edit Employee Info



Human Resource Information System

My Profile

- Dashboard
- Employee
- Manage Accounts
- Settings
- Reports
- Roles
- Payroll
- Attendance Monitoring
- Position**
- Logout

Friday, June 11, 2021 2:05:48 PM

USERNAME 71506

Add Position

Search by Position ex. Teacher

Position	Rate
Developer	50
programmer	51
sadfsd	55

POSITION LIST

Developer 50

programmer 51

sadfsd 55

ADD POSITION

Position Title

Rate Per Hour

Description

Add Cancel

Date Added	Log By	Action
11/2021	Hvetsirk Janjan	
10/2021	angelo	
11/2021	Hvetsirk Janjan	

Total Records : 3

Edit Position

- Vie Edit Position