

STAT 6021 GROUP EXPECTATIONS AGREEMENT: GROUP 11

Members: Alysa Pugmire, Angelo Orciuoli, Khalil Goddard, Maryam Ali

Standing Meeting: Sunday @ 10:00 AM (4/6, 4/13, 4/20, 4/27)

Processes

1. Process for Scheduling Meetings: standing meetings on Sunday mornings. Send a message in the group text to schedule meetings outside that.
2. Process for Holding Meetings: open with project updates/confirming goals from last week were met. Second, move on to any questions or items that require discussion. Finally, finish with project goals/deliverables for the upcoming week.
3. Process for Discussing Ideas: everyone comes to the meetings with an open mind and is respectful of differing opinions. Each person can present their ideas and if there is disagreement, we can discuss. No talking over each other. Critique the idea, not the person.
4. Individual Responsibility and Accountability: aim to have the project completed by 4/27 meeting so we can review it together. See below for individual responsibilities.
5. Process for Members Not Completing Their Tasks: group members will be reminded each meeting what outstanding tasks they have. If someone is consistently not completing their tasks on time we will discuss it in the meeting. If it does not improve, we will involve a TA and that group member will receive a poor evaluation.
6. Process for Communication: send a text message in the group chat with any concerns, to schedule meetings, and to notify team members of schedule conflicts. We all know that things come up so we should be patient with each other and understanding. Notify the group if you are having scheduling conflicts or difficulties completing your part as soon as possible. Respond to any text messages within 24 hours, even if it's just with a thumbs up emoji or letting the person know you will take a look later.
7. Process for Handling Disagreements/Conflicts: majority vote. If the vote is tied, bring in a TA during office hours.

Deliverables & Division of Labor

Group Expectation Agreement — March 30, 2025

Part 1 - Khalil

Part 2 - Angelo

Part 3 - Maryam (Due 4/3)

Part 4 - Alysya

Part 5 - Angelo

Part 6 - Maryan

Part 7 - Khalil

Editing - Alysya

Compile final RMD - Alysya

Submitting Group Expectations - Angelo

Submitting Final Report - Alysya

In addition to completing at least one section, each team member will also review at least one section they did not complete and provide feedback, if any.

Rough Timeline

Complete 2 parts per week, completing parts 1 — 7 by April 27, providing us with a 3 day buffer period for review, compiling documents, and submission. At our weekly Sunday meetings, we will set specific deadlines for specific tasks in order to stay on track for our set deadline of April 27th.

The following students agree to complete STAT 6021 Project 2 as outlined in this document.

Group 11 Members:

Maryan Ali

Alysya Pugmire

Khalil Goddard

Angelo Orciuoli