OCTAVIA MAAKE

Web& Software Developer | Administrator

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AngelSyntax

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238 Watsonia road, Bluff, Durban,
South Africa, 4051 🏠

SUMMARY

Versatile professional skilled in full-stack web development (HTML, CSS, JavaScript, React, Git/GitHub) and Java programming for problem-solving, algorithmic tasks and basic SQL database work. Adept in responsive design, debugging, API integration and applying SDLC and OOP principles. Proficient in administrative support with MS Office Suite, office equipment and maintaining confidentiality, recognized for professionalism, efficiency and effective communication across all levels.

EDUCATION

Hoerskool Pretoria Wes

Grade 12: English Home Language, Afrikaans First Additional Language, Mathematical Literacy, Life Orientation, Accounting Studies, Business Studies & Computer Applications Technology.
Completed: 2023

CERTIFICATIONS

- CompTIA Security+
- Essential Sales Skills
- Customer Service

ABOUT

- **Health Status:** Excellent
- **Notice Period:** Immediately
- **Date of Birth:** 16 May 2006
- **Gender:** Female
- **Nationality:** South African
- **Marital Status:** Single
- **Drivers License:** None

REFERENCE

- Ms. Sphindile Khumalo, 0609735122
- Ms. Elizabeth Tshivhotshwa, 0714785139

WORK HISTORY

- None
- Check out My Porfolio website on Github to view my projects

SKILLS

- Software Proficiency
- Microsoft Office (Word, Excel, PowerPoint)
- Database Management
- Development (HTML, CSS, JS, Java, Github)
- Active Listening
- Time Management
- Multitasking
- Problem-Solving
- Communication
- Fast learner

LANGUAGES

- **English:** Good (verbal and non-verbal)
- **Afrikaans:** Fair(understand)
- **Sepedi:** Fair (understand)
- **Zulu**: Fair (understand)