

# ANGGITA MELIYA AGUSTINE

• FRESH GRADUATE •

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## PROFILE

A fresh graduate from IPB University majoring in Environmental Engineering and Management. Highly interested and seeking for opportunities in health and safety environment, business development and administration. Experienced in planned potential business and collaborated with other division teams for business development. Also analyzed, evaluated the state of the company's environmental sanitation and recommended effective and efficient sanitation facility to improve hygiene and save water up to 6%.

## EXPERIENCE

### PT. Kimia Farma Plant Jakarta

HSE Officer Internship

Feb-Mar 2020

Jatinegara, ID

- Analyzed and evaluated the state of the company's environmental sanitation on 1 area (capsule production area) then reported it in final assignment.
- Recommended effective and efficient sanitation facility to improve hygiene and save water up to 6%.
- Planned topics for safety talk program for 12 months.
- Represented the manager for making presentation about ISO 14001:2015.
- Participated in 3 safety programs such as safety patrol, fire brigade, and safety inspection no smoking area.
- Managed and organized office files in 2 office areas.
- Created 3 creative design product (environmental posters, environmental safety signs and procedures for using the forklift sticker).

## EDUCATION

### Vocational School Bogor Agricultural University

D3 Enviromental Engineering and Management

2017-2020

Bogor, ID

- GPA 3.49 of 4.00
- PPA Scholarship

### Senior High School 2 Cibinong

Science Major

2014-2017

Bogor, ID

- Average Score : 86 of 100

## EVENTS & ORGANIZATION

### Field Trip LNK SV IPB | Event Division

Jan 2019

- Created event rundown, led and mobilized the event for 3 days.
- Visited 2 companies (PT Tirta Investama and PT Sritex) which were attended by around 120 students majoring in Environmental Engineering and Management.

## EVENTS & ORGANIZATION

**OMDI IPB | Public Relation Division & Liaison Officer      Sept - Okt 2018**

- Connected and coordinated with 2 of 17 majors to co-communicate about OMDI activities in order to follow the series of events well.
- Managed social media and posted all match results in real time to Instagram with a total of 11 types of matches for 7 weeks.

## HIMALIKA IPB | Entrepreneurship Division 2018

- Planned the creative business ideas, searched potential sellers and collaborated with other divisions for business development in order to get profit from sales for 1 year IPB Environmental Student Association's work programs.
- Produced field clothes which are needed by around 120 new students majoring in Environmental Engineering and Management.

## ADDITIONAL

- **Skills :**  
Microsoft Office (Word, Power Point, Excel), Fundamentals of Digital Marketing, SEO Fundamentals, Basic Photo Editing
- **Languages :**  
Indonesian (Native), English (Intermediate)
- **Certifications :**
  - **The Fundamentals of Digital Marketing | Google Digital Garage**  
ID : 9G4 W2J D7Z
  - **SEO Fundamentals | SEMrush**  
ID : f1894feaf3f4648
- **Trainings :**
  - Basic Fire Fighter | PT. Dunia Safety
  - Basic First Aid | PT. Dunia Safety