



ANG JUN WEI



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ABOUT ME

I am currently in my final year of studying Business Informatics at Nanyang Polytechnic. I am seeking for an internship opportunity in the industry in which I can put into practice my knowledge and experience, ultimately benefiting the organisation that I work for.

LANGUAGES

- English
(Proficient)
- Chinese
(Proficient)

SKILLS

- Leadership
- Analytical Thinking
- Team Player
- Responsibility
- Time Management

EDUCATION

Nanyang Polytechnic, School of Information Technology (2018-2021)

- Diploma in Business Informatics
- GPA 3.70 (As of Year 2 Semester 2)
- Director's List recipient (3 Consecutive Semester)

Naval Base Secondary School (2013-2017)

- GCE 'N' & 'O' Levels
- Edusave Award for Achievement, Good Leadership and Service (EAGLES)
- Edusave Good Progress Award (GPA)
- Edusave Merit Bursary (EMB)

Gachon University, South Korea, International Business (1 Semester)

- NYP Oversea Exchange Program (OSEP)
- Year 2 Semester 2 (September 2019 – December 2019)

WORK EXPERIENCE

Single Point of Contact Pte Ltd. – Roadshow IC/Crew

June 2015 – Present

- Perform various administrative duties, including filing paperwork
- Devote special emphasis to punctuality and work to maintain outstanding attendance record, consistently arriving to work ready to start immediately

Young Midas Enrichment & Training Services – Assistant Instructor

Jan 2019 – Present

- Educate Secondary School students on PFP, EAE, Career Guidance, Interview Skills and Dining Etiquette
- Educate Primary School students on study skills and preparation for PSLE

Fave Singapore – Brand Ambassador

March 2019 – July 2019

- Create brand awareness
- Provide feedback to all departments
- Assist customers and clients on how to operate the mobile application

COMPUTER

SKILLS

- Python
- C#
- HTML5
- CSS
- JavaScript
- SQL

Health Promotion Board – Roadshow IC/Crew

Jun 2016 – Jan 2019

- Educate members of public
- Campaigns I took part in:
 1. *Let's Beat Diabetes*
 2. *Sleep well, live better. (Sleeping)*
 3. *I Quit (Smoking)*

Co — Curricular Activities

- NBSS Table Tennis Captain
2015 – 2017
- NBSS Basketball Member
2015 – 2017

References

1. Mr Mah Ka Weng
Personal Mentor
Nanyang Polytechnic
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