



Monitoring Report

1. General information	
Study ID:	H-34 DELTA REVISION
Principal Investigator:	Dr. Jerzy Bialecki
Study site ID:	101
Study site:	Samodzielny Publiczny Szpital Kliniczny im. Prof. Adama Grucy CMKP Księda Stanisława Konarskiego, 13 - 05-400 Otwock, Poland
Attendees, Site/Role	Attendees, Monitor (Sponsor/CRO/other)
Dr Jerzy Bialecki (PI) Dr Julia Macias (SI)	Adam Kogut
Visit #: 1	Date of Visit: 18 Nov 2021
	Date of previous visit: 11 June 2021

SUBJECT ENROLMENT INFORMATION

Target Number of subjects:						
Number Screened from logs (including failures)	Number Screened failure	Number Enrolled	Number Ongoing	Number Completed	Number withdrawn	
					AE	Other
7	0	7	7	0	0	0
Is the recruitment rate satisfactory?		Yes		No		NA
		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Comments		In general yes, however, the enrolment was delayed due to the holiday period.				

2. Site Staff

Changes to SSDDL since previous visit (if "Yes", please specify below)?	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments	There were no changes in site staff since the previous visit.		
Has the assignment of all study personnel remained consistent and the Responsibilities /Signature Log been maintained?	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments			
Are training logs completed and available at the site? (if "No", please specify below)	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments	The training logs are present in the ISF.		
Are CV and GCP certificates completed and available at the	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Monitoring Report

site? (if "No", please specify below)			
Comments	CVs are present for the whole study staff, however, the site staff did not provide the current GCP certificates for filling. The GCP certificates will be provided to CRA after the visit. See CAPA #5		
Are Financial Disclosure (if applicable) completed and available at the site? (if "No", please specify below)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input checked="" type="checkbox"/>
Comments			

3. Administration & Regulatory

Confirm adequate storage space for site records			
Location of Investigator Site File (ISF)	Locked shelf in the medical office available to the study site staff..		
Is the ISF up-to-date (list below the new documents in the ISF if applicable)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	NA <input type="checkbox"/>
Comments	The following documents were filed during the visit: SIV report, follow-up letter and correspondence with the site. The initial insurance policy no. ITLSCC13149 is filed in the ISF, however, as per previously received information the insurance is renewed each year. The confirmation of extension needs to be filed in the ISF. See CAPA #4		
Has the Site Monitoring Log been updated?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments			
Is the current protocol filled in the ISF?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments			
Has the PI signed the protocol signature page and amendments (if applicable)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments	All protocol signature pages are filed in ISF. The most current protocol version is 1.1 dated 28 Sep 2020.		
Is the current ICF filled in the ISF?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments	The current ICF version 1.0 dated 4 Feb 2020..		
Has EC approval of the protocol and amendments (if available) been filed in the ISF?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments	The initial EC approval granted on 9 Sep 2020. A protocol non substantial amendment sent to EC on 26 Nov 2020. The confirmation of receipt dated 26 Nov 2020 filed in the ISF.		
Is the insurance current and filed	Yes	No	NA



Monitoring Report

in the ISF?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments	The initial insurance policy no. ITLSCC13149 is filed in the ISF. As per previously received information the insurance is renewed each year. The confirmation of extension needs to be filed in the ISF. See CAPA #4		

4. Medical Device

Study Medical Device:			
Is the Declaration of Conformity current and filed in the ISF?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	NA <input type="checkbox"/>
Comments			
Is the IDE/510(k) or CE certificate current and filed in the ISF?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments			
Is the device accountability reviewed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input checked="" type="checkbox"/>
Comments			No accountability required since this study is post market.

5. Subject Logs

Has the Screening/Enrolment Log been checked and is it up-to-date?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments			
Has the Identification Log up-to-date?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
Comments			

6. Consent Form

Is there a signed, and dated consent form for each subject enrolled?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	NA <input type="checkbox"/>
Comments	Subject 101-01 correctly signed and personally dated the ICF and enclosures on 14Sep2021. No issues were noted.		



Monitoring Report

	<p>Subject 101-02 signed the ICF on 30Sep2021, however no printed name was written by the subject. The date of signature was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject. See CAPA #3</p> <p>Subject 101-03 signed the ICF on 11Oct2021, however no printed name was written by the subject on ICF enclosures. The date of signature was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject. See CAPA #3</p> <p>Subject 101-04 – no signature was placed by the subject. The subject personally printed his/her name on the ICF, however, the date was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject. See CAPA #2</p> <p>Subject 101-05 signed the ICF on 26Oct2021, however the date of signature was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject. See CAPA #3</p> <p>Subject 101-06 signed the ICF on 25Oct2021, however the date of signature was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject. See CAPA #3</p> <p>Subject 101-07 signed the ICF on 11Nov2021, however the date of signature and subject's printed name was written by SI instead of the subject. The site staff was retrained and instructed to collect a statement from the subject confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject.</p>
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Monitoring Report

	See CAPA #3		
Has consent been documented in the subject notes?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	NA <input type="checkbox"/>
Comments	The site staff was retrained and asked to provide supplementary notes with the current date documenting the whole consenting process. See CAPA #7		
Has a consent form been signed and dated by the subject/s before or on the day that any study-related procedures were performed?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	NA <input type="checkbox"/>
Comments	<p>Subject 101-4 – no signature was present in the ICF. The subject personally printed his/her name on the ICF, however, the date was written by SI instead of the subject. See CAPA #2.</p> <p>The only ICF that is in good shape is the ICF of subject 101-1.</p> <p>In many cases the study staff placed the date instead of the subject. The site staff was retrained. See CAPA #3</p> <p>Please see above comments for more information.</p>		
Is the Informed Consent Process conducted by site staff delegated per SSDDL (if "No", please provide a comment below)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>

7. Source Data Review: Confirm subject eligibility

New patients since previous MV

Subject #	ICF V.#	Date of consent	Surgery Date	ICP appropriate	Subject meets all Inclusion criteria	Subject does not meet all Exclusion criteria	Comments
101-1	1.0	14Sep2021	14Sep2021	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
101-2	1.0	30Sep2021	01Oct2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
101-3	1.0	11Oct2021	12Oct2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
101-4	1.0	Not signed	20Oct2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	See CAPA #2
101-5	1.0	26Oct2021	27Oct2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
101-6	1.0	25Oct2021	26Oct2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
101-7	1.0	11Nov2021	12Nov2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

8. Source Data Verification

Confirm source documents are accurate, complete and current

Nature of source data (electronic vs. paper; access; etc.)	The SD verified during the visit was in electronic version. As CRA had no possibility to get account with access limited only to the study subject, the SD review was performed with Dr Macias on her account. The site staff will print the SD for the
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Monitoring Report

	next visit to be able for CRA to review all the data. Due to a limited availability and planned surgeries of the site staff only a partial SD review was performed.		
Are the source documents adequate, available and up-to-date?	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments	No consenting process documented as requested. The site staff was retrained and asked to provide supplementary notes with the current date documenting the whole consenting process. See CAPA #7		
Source data entries are consistent with SSDDL? (if "No", please provide a comment below)	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments			
Is each subject in compliance with the protocol and amendments (if applicable)?	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments	Subject 101-4 – ICF not signed prior to the enrolment. See CAPA #2		
Are the CRFs properly completed, in compliance with CRF guidelines and are they up-to-date?	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments	Due to lack of SI's time no all queries were resolved and CRF corrected during the visit. The SI was asked to correct the CRF as soon as possible after the visit.		
Have CRF corrections been made in the proper manner by authorised personnel?	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments			
Has SDV been performed as agreed (and documented)?	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments	As CRA had no possibility to get local account with access limited only to the study subject, the SD review was performed with Dr Macias on her account. The site staff will print the SD for the next visit to be able for CRA to review all the data. Due to a limited availability and planned surgeries of the site staff only a partial SD review was performed. The review of ICF was performed and subjects' eligibility were reviewed during the visit.		
Have SDV discrepancies been noted? Please list in the comment box if any.	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments	Subject 101-2: the ICF consent date was incorrect Subject 101-4: did not sign the ICF, however, as per SI the subject agreed to participate and the statement will be signed by the subject to confirm that. See CAPA #2 Due to a limit of availability of SI and lack of printed out SD,		



Monitoring Report

		the eligibility and ICF review were the priority.		
Have any withdrawals been noted in the subject notes?	Yes	No	NA	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Comments				
Have any data queries been addressed at this visit?	Yes	No	NA	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Comments		Due to a limited availability of SI only 19 queries from 42 open queries were addressed during the visit. All other open queries will be resolved after the visit.		

Verify overall data reported is reflective of source data			
Subject #	Visit	Checked	Comment
101-1	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-2	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-3	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-4	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-5	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-6	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.
101-7	Pre-operative Visit	<input checked="" type="checkbox"/>	Partial review due to limited availability of SI and lack of printed out SD. Eligibility review.



Monitoring Report

9. Adverse Events (AE)			
New Adverse Events occurred since last MVR?	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Subject #	Description (i.e. diagnosis, onset & end date, outcome, therapy, MD relationship, comments)		

10. Serious Adverse Events (SAE)			
Has a New Serious Adverse Events occurred since last MVR? (please provide information in table below)	Yes	No	NA
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Was the Sponsor notified within the timelines as per protocol?	Yes	No	NA
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comment			
Was the EC/IRB notified by clinical site?	Yes	No	NA
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comment			
Is there appropriate documentation regarding SAEs (how to report them, blank forms and any completed forms) contained within the ISF and SD?	Yes	No	NA
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comment			

Subject #	Description (e.g.: onset & end date, outcome, diagnosis, therapy, comments)				
	Onset date	End date	Status	Intensity	Relation with MD
	Diagnosis				
	Therapy				
	Sponsor notified				
	Comment				

10.1 New Information on previous Serious Adverse Events (SAE)			
New information available for previous SAEs (please provide information in section 10.1)?	Yes	No	NA
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
#	Description		
	Reference MVR	Reference SAE #	



Monitoring Report

	Onset date	End date	Status	Intensity	Relation with MD
	Diagnosis				
	Therapy				
	Sponsor notified				
	Comment				

11. Corrective and preventive actions (Follow-up Items)

Ensure appropriate corrections, additions, or deletions are made, dated, explained and signed			
Are issues identified during the MV? Please update the table below with the issues	Yes	No	NA
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#	Issue Date	Finding	Action Required	Action Taken	Status (closed/open)
1	18Nov2021	Subject 101/3 doubled in the e-CRF	Subject 101/3 should be removed from e-CRF	Informing the Sponsor to remove the subject from the list of subjects	Open
2	18Nov2021	Subject 101/4 did not sign ICF	To collect from the subject a statement confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject.	The site staff was retrained and instructed to collect a statement from the subject.	Open
3	18Nov2021	Subjects 101-2 – 101-7 did not personally date the ICF	To collect from the subject a statement confirming that the subject agreed to participate in the study. The statement should be signed with the current date by the subject.	The site staff was retrained and instructed to collect a statement from the subject.	Open



Monitoring Report

4	18Nov2021	Updated insurance policy not filed in the ISF	To file the updated version of the insurance policy	Sponsor was informed about the need of the copy of updated insurance policy.	Open
5	18Nov2021	Lack of copies of current GCP certificates from the site staff	To file the current GCP certificates in ISF	Site staff was asked to provide the GCP certificates.	Open
6	18Nov2021	Lack of printed out SD	To print out the SD of all subjects	The site staff was asked to provide printed out SD	Open
7	18Nov2021	Consent process not documented in subjects notes	To provide supplementary notes with the current date documenting the whole consenting process.	The site staff was retrained and instructed to provide supplementary notes.	Open

12. Discussion with Principal investigator

Ensure appropriate corrections, additions, or deletions are made, dated, explained and signed

Topics	The current open issues including lack of ICF signature and dates personally completed by the subjects were discussed with PI.
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Monitoring Report

13. Closure of Monitoring Visit Report

Comment	<p>The purpose of this monitoring visit was to perform SDV on completed CRFs as well as consenting procedures and overall site performance with respect to ICH-GCP and ISO 14155 requirement.</p> <p>During the visit the consenting process was verified, subjects' eligibility was checked and partial SDV was performed due to lack of site's staff time and no SD printed out.</p> <p>The following documents were collected from the site during this MV:</p> <ul style="list-style-type: none">• A copy of the Site Visit Log• A copy of the Screening and Enrollment Log
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Role	Name and Surname	Date	Signature
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7/12/2021 | 12:42 CET

Written by: CRA Adam Kogut

DocuSigned by:
Adam Kogut
 Signer Name: Adam Kogut
Signing Reason: I am the author of this document
Signing Time: 7/12/2021 | 12:41 CET
9D23805603764291AFE4F20144B06401

7/12/2021 | 13:32 CET

Approved by: CMCL Fabiana Pavan

DocuSigned by:
Fabiana Pavan
 Signer Name: Fabiana Pavan
Signing Reason: I approve this document
Signing Time: 7/12/2021 | 13:32 CET
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