# Ontario

**Ministry of Training,
Colleges and Universities**
Student Financial Assistance Branch

# 2015-2016 OSAP

## Confirmation of Enrolment

115345045

ANGUS LOWE
18 BALLYCONNOR COURT
TORONTO ON   M2M 4C6
CANADA

**Date:** September 20, 2015

**Account:** 015345045
**Student No:** 1578278
**Reference No:** 000265089
**Institution:** EDINBURGH UNIVERSITY
**Program:** BSC HONS Computer sciences & Physic

**Study Period:** SEPT 2015 to MAY 2016

## Confirmation of Enrolment

Your school must complete a Confirmation of Enrolment form before any of your funding can be released. Your personalized form is enclosed. Please forward it to your school for completion and ensure that it is returned to the ministry.

## Purpose of this Form

This form is used to:

- Confirm that you are currently enrolled in full-time studies, which is required in order to release your current instalment of funding.
- Update and/or confirm your study period information.
- Maintain your previous student loans (Canada Student Loan, Ontario Student Loan and Canada-Ontario Integrated Student Loan) in interest-free status.

A Confirmation of Enrolment form is required prior to the release of EACH instalment of funding. Therefore, your school may be required to complete this form several times within an academic year. This form must be submitted to the ministry and your file updated before any OSAP funding can be released to you. It is also required before any of your previous loans can be placed in interest-free status so that you are not required to repay them while in school.

## Submission to the Ministry

Your school should send your completed and signed Confirmation of Enrolment form to:

Student Financial Assistance Branch
Ministry of Training, Colleges and Universities
PO Box 4500
189 Red River Road, 4th Floor
Thunder Bay, ON P7B 6G9
Fax: (807) 343-7278

## Deadline Date

Your Confirmation of Enrolment form must be submitted to the ministry no later than 30 days before the end of your study period as listed above.

## Who to Contact for Help

If you have additional questions, please direct them to the ministry at 1-877-672-7411 or (807) 343-7260.

**Ontario**

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| | |
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| **Study Period:** | SEPT 2015 to MAY 2016 |

# Instructions for School

## Purpose of this Form

This form is used to:

- Confirm that the student is currently enrolled in full-time studies, which is required in order to release the student's current instalment of funding.
- Update and/or confirm the student's study period information.
- Maintain a student's previous student loans (Canada Student Loan, Ontario Student Loan and Canada-Ontario Integrated Student Loan) in interest-free status.

This form must be submitted to the ministry and the student's file updated before any OSAP funding can be released to the student. It is also required before any of the student's previous loans can be placed in interest-free status so that the student is not required to repay them while in school.

## Multiple Confirmation of Enrolment Forms

A Confirmation of Enrolment form is required prior to the release of EACH instalment of funding.  Therefore, you may be required to complete this form several times within an academic year.  Generally, OSAP funding is released in two instalments so you could expect to complete one at the start of the student's study period (generally September) and then another one half way through the student's study period (generally January).

## How to Complete this Form

- Review the Study Period Information section. It indicates the information currently on the student's OSAP file.
  - If this information is up to date, then check the "No Change" box.
  - If there has been a change to this information, update the form with the new information. A change may result in the student's funding being recalculated. If so, the student will be advised.
- Sign and date the Confirmation of Enrolment and Declarations section to confirm that the information you have provided is complete and true.  This form can be completed as early as 15 days prior to the student's study period start date.

## Where to Send this Form

Send the completed and signed form to the ministry at:

Ministry of Training, Colleges and Universities
Student Financial Assistance Branch
PO Box 4500
189 Red River Road, 4th Floor
Thunder Bay, ON  P7B 6G9
Fax: (807) 343-7278

## Deadline Date

The completed and signed form must be submitted no later than 30 days before the end of the student's study period.

# 2015-2016 OSAP

## Confirmation of Enrolment

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Colleges and Universities
Student Financial Assistance Branch

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ANGUS LOWE

**Date:** September 20, 2015

**Account:** 015345045
**Student No:** 1578278
**Reference No:** 000265089
**Institution:** EDINBURGH UNIVERSITY
**Program:** BSC HONS Computer sciences & Physic

| Study Period Information | Data on File: | Review data on file, If OK, check "No Change" or Update with new amount/info: | | | |
|---|---|---|---|---|---|
| Is the program a co-op program? | No | ☐ No Change | Update to: | ☐ Yes | ☐ No |
| Is the student taking the program through correspondence or by distance education? | No | ☐ No Change | Update to: | ☐ Yes | ☐ No |
| Does the student's program of study lead to degree, diploma, or certificate issued by your school? | Yes | ☐ No Change | Update to: | ☐ Yes | ☐ No |
| What is the student's expected percentage of a full course load? | 100% | ☐ No Change | Update to: | ☐☐☐ % | |
| Which year of the program will the student be entering (e.g., year 1, year 2)? | 1 | ☐ No Change | Update to: | ☐ | |
| What is the total number of years in the student's program (e.g., 3 years, 4 years)? | 4 | ☐ No Change | Update to: | ☐ | |
| What is the START date of the student's 2015-2016 study period? | 21/09/2015 | ☐ No Change | Update to: | Day ☐ Month ☐ Year ☐ | |
| What is the END date of the student's 2015-2016 study period? | 20/05/2016 | ☐ No Change | Update to: | Day ☐ Month ☐ Year ☐ | |
| What is the number of weeks in the program of study? | 30 | ☐ No Change | Update to: | ☐ (cannot exceed 52 weeks) | |
| What is the student's level of study? | Bachelor | ☐ No Change | Update to: ☐ Diploma ☐ Certificate ☐ Bachelor's degree ☐ Master's degree ☐ Doctoral degree | | |
| Is the student's program of study at the undergraduate or graduate level? | Under Grad | ☐ No Change | Update to: | ☐ Undergraduate | ☐ Graduate |
| What faculty/division is the program considered to be in? | Agriculture / Related Sciences | ☐ No Change  Update to: ☐ Administration/Business ☐ Agriculture/Related Sciences ☐ Arts/Sciences ☐ Community Service/Education ☐ Dentistry ☐ Engineering/Technology ☐ Health Sciences ☐ Law ☐ Medicine ☐ Theology ☐ Trades | | | |
| What are the student's tuition and compulsory fees for the 2015-2016 study period? Don't include residence fees, book & equipment costs, and computer purchase or rental. | $39000 | ☐ No Change | Update to: $☐☐☐☐☐ (Canadian dollars) Enter amounts in dollars only, do not indicate cents. | | |
| What are the student's book and equipment costs for the 2015-2016 study period? Don't include computer purchase or rental. | $ | ☐ No Change | Update to: $☐☐☐☐☐ (Canadian dollars) Enter amounts in dollars only, do not indicate cents. | | |

## Confirmation of Enrolment and Declarations

I declare that the above-named student is currently enrolled in full-time studies and has started classes at the school indicated above. I have reviewed and confirm the student's study period information as provided is correct or I have indicated a change to that information.

School official's signature: X

Name:

Area code & telephone #:

Date: Day ☐ Month ☐ Year ☐

(COEO15E1 June 11/15)