

# COMP 3111: Introduction to Software Engineering

## Minutes of the 2<sup>nd</sup> Project Scrum Meeting

### Activity 2

**Date:** April 20, 2021  
**Time:** 9:00 p.m.  
**Place:** Zoom meeting  
**Attending:** Anthony Chu, Angus Leung  
**Absent:** Ishan Hedge  
**Recorder:** Anthony Chu

#### 1. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Anthony Chu	Studied Task1 and Task4	1.5
Angus Leung	Studied Task2 and Task5	1.5

#### 2. Discussion of impediments and resolution

2.1. Angus raised some unclear points about the project description. Anthony explains the question that Angus has asked.

#### 3. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Anthony Chu	Work on the implementation of Task1
Angus Leung	Work on the implementation of Task2

#### 4. Meeting adjournment and next meeting

The meeting was adjourned at 9:30 p.m. The next meeting will be held on April 27 at 9:00 p.m. through Zoom.

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## Minutes of the 2<sup>nd</sup> Project Scrum Meeting

### Activity 2

**Date:** April 27, 2021  
**Time:** 9:00 p.m.  
**Place:** Zoom meeting  
**Attending:** Anthony Chu, Angus Leung, Ishan Hedge  
**Absent:** N.A.  
**Recorder:** Anthony Chu

#### 5. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Anthony Chu	Implemented Task1 and studying Task4	4
Angus Leung	Implemented Task2 and studying Task5	3
Ishan Hedge	Studying Task3 and Task6	1.5

#### 6. Discussion of impediments and resolution

- 6.1. Anthony raised some unclear points about the implemented task. Angus explains the question that Anthony has asked and come up with a solution.
- 6.2. Angus pointed out that he want the whole finish the coding part of the project before May.

#### 7. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Anthony Chu	Work on the implementation of Task4
Angus Leung	Work on the implementation of Task5
Ishan Hedge	Work on the implementation of Task3 and Task6

#### 8. Meeting adjournment and next meeting

The meeting was adjourned at 9:30 p.m. The next meeting will be held on May 1 at 9:00 p.m. through Zoom.

# COMP 3111: Introduction to Software Engineering

## Minutes of the 3<sup>rd</sup> Project Scrum Meeting

### Activity 2

**Date:** May 1, 2021  
**Time:** 9:00 p.m.  
**Place:** Zoom meeting  
**Attending:** Anthony Chu, Angus Leung  
**Absent:** Ishan Hedge  
**Recorder:** Anthony Chu

#### 9. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Anthony Chu	Implemented Task1 and Task4	4
Angus Leung	Implemented Task2 and Task5	4

#### 10. Discussion of impediments and resolution

- 10.1. Angus stated that the whole group should finish all the work by May 3.
- 10.2. Anthony and Angus have discussed about the detail of implemented task.
- 10.3. Anthony and Angus have discussed about the test case.

#### 11. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Anthony Chu	Finish the documentation
Angus Leung	Finish the documentation
Ishan Hedge	Finish task3 and task6 and the documentation

#### 12. Meeting adjournment and next meeting

This is the last meeting.

