

# NGUYỄN CHÂU ANH

LEGAL INTERN



## ABOUT ME

As a double -degree student entering the final years of university with some limitations in experience, I have a desire to apply the knowledge I have learned from books into a professional working environment, receive specialist competence or future career orientation and access to sources of legal knowledge and in-depth study materials in the legal field. On that basis, I will strive to become an official member, contributing to the success of your company. In the long term, after graduating from school, completing C1 Advanced exam and legal practicing certificate; I aim to become a professional legal officer and have the opportunity to try many fields, different products and countries contribute to social change.

## CONTACT

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Nam Tu Liem district, Ha Noi

## SKILLS

- 01. COMMUNICATION
- 02. TEAMWORK
- 03. MS OFFICE (WORD, EXCEL, POWERPOINT, CANVA)
- 04. RESEARCH
- 05. HARD-WORKING
- 06. ENGLISH: SPEAKING AND WRITING SKILLS

## EDUCATION

LAM SON HIGH SCHOOL FOR THE GIFTED 2017- 2020

SPECIALIZE IN HISTORY

VNU SCHOOL OF LAW 2020- PRESENT

JUNIOR/ MAJOR IN INTERNATIONAL  
TRADE LAW

VNU UNIVERSITY OF LANGUAGE AND INTERNATIONAL STUDIES 2021- PRESENT

SOPHOMORE / DEPARTMENT OF ENGLISH  
LANGUAGE AND CULTURAL

## WORK EXPERIENCE

CLASS MANAGER 1/2022- 8/2022

### MIND X TECHNOLOGY SCHOOL

Learn how to use classin, lms software to facilitate classroom management. Allocating time properly and patience is also very important for multitasks such as: support teachers in managing class and clarifying instructions, take care of students throughout study.

CUSTOMER SERVICES 3/2022- 6/2022

### ALPHA FURNITURE JOINT STOCK COMPANY

Acquire basic knowledge about telesale: communication skills, handling situations and providing information about furniture products to customers over the phone, answering customers' questions about interior quality via email and zalo, contact the warranty team to promptly repair damaged devices.

ENGLISH TEACHING ASSISTANT 6/2022- 8/2022

### HOAN ENGLISH CLASS

Improve knowledge transfer skills, flexibility, and high initiative by making lesson plans suitable for difference levels before class, supplementing basic knowledge for inferior students in the elementary curriculum.