

Roles

Roles
Quality Assurance Manager
QA coordinator
administrator
staff

Roles’s Requirements

Quality Assurance Manager

Requiments
<ul style="list-style-type: none">Oversee the process.
<ul style="list-style-type: none">Can add .categories,Can delete categories, (only if they have not been used).
<ul style="list-style-type: none">Needs to be able to download all the data after the final closure date in a CSV file for transfer out of the system. Any uploaded documents need to be downloaded in a ZIP file.

Qa Coordinator

Requiments
<ul style="list-style-type: none">Managing the process for their Department

Staff

Requiments
<ul style="list-style-type: none">Can submit one or more ideas.
<ul style="list-style-type: none">Must agree to Terms and Conditions before submitting ideas.
<ul style="list-style-type: none">Can upload documents to support their ideas.
<ul style="list-style-type: none">All ideas can be categorized (tagged) from a list of categories at the point when they are submitted.
<ul style="list-style-type: none">Can see all submitted ideas and can comment on any idea. They can also give the thumbs up or thumbs down for any idea, but only once for any idea
<ul style="list-style-type: none">Ideas and comments can be posted anonymously, (author’s details will still be stored in the database so any inappropriate ideas can be investigated)
<ul style="list-style-type: none">Once an idea is submitted the system emails a notification to the Department’s QA Coordinator.
<ul style="list-style-type: none">The author of an idea receives an automatic email notification whenever a comment is submitted to their ideas.
<ul style="list-style-type: none">Lists of Most Popular Ideas (+1 Thumbs Up, -1 Thumbs Down), Most Viewed Ideas, Latest Ideas, and Latest Comments must be made available to all users.
<ul style="list-style-type: none">Lists of Ideas need to be paginated (5 per page)

Administrator

Requirements
<ul style="list-style-type: none">Maintain any system data, e.g. closure dates for each academic year, staff details.

Other requirements

Requirements
<ul style="list-style-type: none">• Statistical analysis (e.g. number of ideas per Department) needs to be available.• The interface must be suitable for all devices (eg mobile phones, tablets, desktops).

