



1. Attach a copy of written agreement or explain the nature and DATE OF SERVICES performed.

YES      NO

2. Is this individual presently in the employ of Texas Christian University or Brite Divinity School?  
**2. Is this individual presently in the employ of Texas Christian University or Brite Divinity School?**

3. Must this individual comply with instructions about when and how services are performed?

4. Is this individual trained by the University to perform the service?

5. Is the service similar to services generally performed by other University employees?

6. Is this individual assigned a University employee to assist him or her?

7. Does this individual perform the same service for the University on a frequent basis?

8. Does the University supply the tools, materials and supplies necessary to complete the assignment?

9. May this individual determine his or her own working hours?

10. Does this individual market his or her services to the general public?