Online Self-Assessment System User Manual

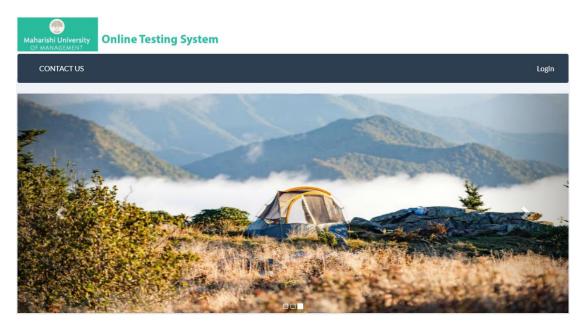
Group 5

Contents

1.	Introduction				
2.	Admin Manual 4				
2.1	Edit Profile4				
2.2	Manage Users4				
	2.2.1 Check Existing Users52.2.2 Add One User5				
2.3	Manage Students 6				
	2.3.1 Check Existing Students62.3.2 Register New Student72.3.3 Import Students by Excel File7				
2.4	Manage Categories 8				
	2.4.1 Check Existing Categories82.4.2 Add New Category92.4.3 Check Existing Sub Categories92.4.4 Add New Sub Category10				
2.5	Manage Questions				
	2.5.1 Check Existing Questions112.5.2 Add a Question112.5.3 Import Questions by Excel file12				
2.6	Check Out Assignments				
	2.6.1 Check out All the Students who are generated the Test14				
2.7	Check Test Results				
3.	DBA Manual				
3.1	Edit Profile				
3.2	Manage Questions				
	3.2.1 Check the existing question183.2.2 Add a New Question183.2.3 Import Questions by Excel File19				
4.	Coach Manual				

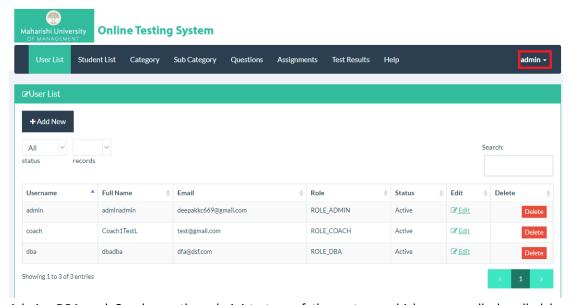
4.1	Edit Profile			
4.2	Manage Students	21		
	4.2.1 Check Existing Students	22		
4.3	Manage Questions	24		
	4.3.1 Check the existing question	24		
4.4	Generate Assignment to Student2	24		
4.5	Check Out Assignments	25		
	4.5.1 Check out If a Student Take the test			
4.6	Check Test Results	28		
5.	Student Manual			
5.1	Take the Test			
6.	Revision History3	32		

1. Introduction



This document is the User Manual of the MUM Online Test System. MUM Online Test System is used for job-seeking students to help review the interview questions (for example, Java and JavaScript).

There are 4 types of roles in the system: Admin, DBA, Coach and Student. You could find who you are in the right corner of the window.



Admin, DBA and Coach are the administrators of the system, which are usually handled by university staff. Student means the MUM students who are doing job seeking, which will take part in the test once they receive the test link from email triggered by university staff from whom that holds the Coach Account.

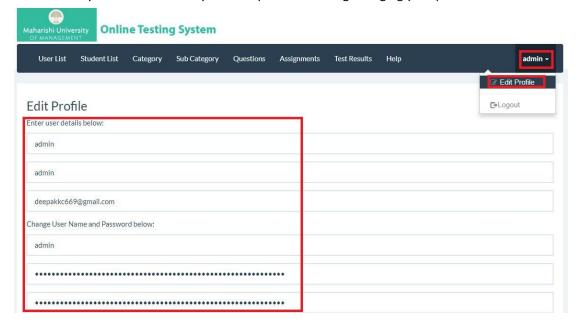
2. Admin Manual

Admin user is the super user of the system. Please check the function of the Admin User below:



2.1 Edit Profile

As an admin you are able to edit your own profile including changing your password.

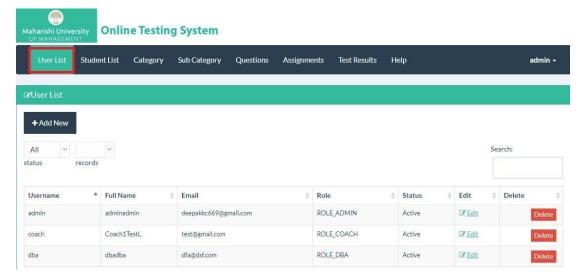


2.2 Manage Users

Admin user could manage all the other 3 types of users (Coach, DBA and Student).

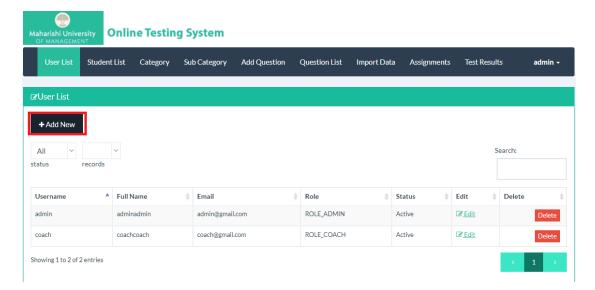
2.2.1 Check Existing Users

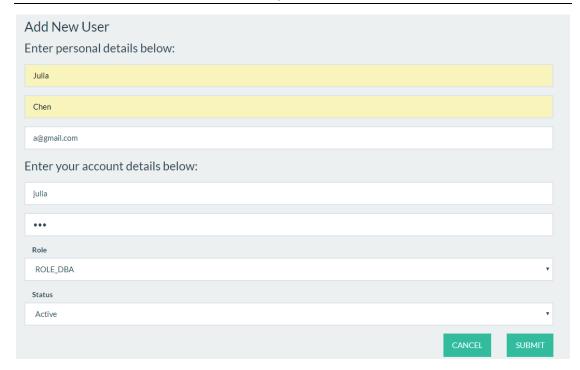
You could check the users that are already stored in the system. Reminder: Users here concludes all Admin, Coach and DBA users.



2.2.2 Add One User

By clicking the Add New button, you are able to add a new user and assign him the role of Admin, Coach or DBA.

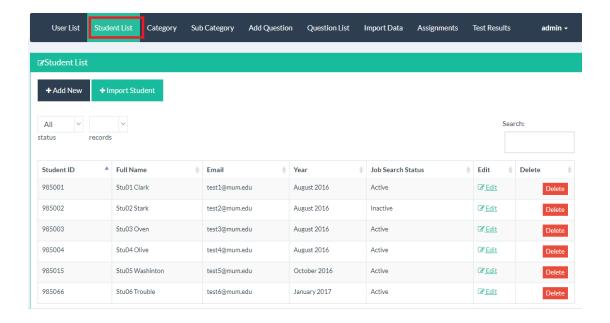




2.3 Manage Students

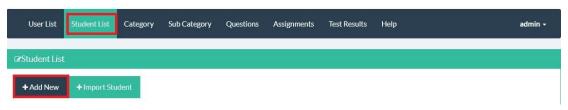
Students here mean MUM students who are doing job seeking and taking tests on this system after Coach generates the test.

2.3.1 Check Existing Students

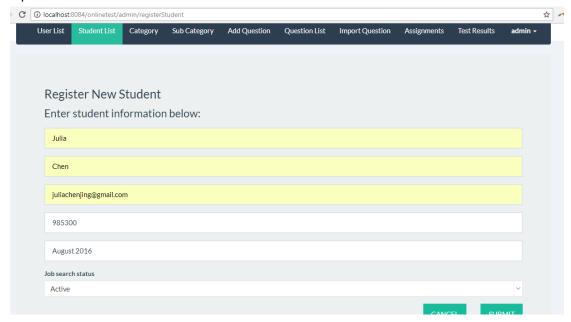


2.3.2 Register New Student

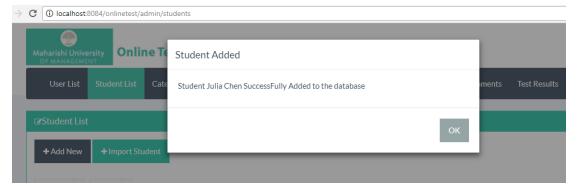
Click the Add New Button under Student List Menu



Input the student information

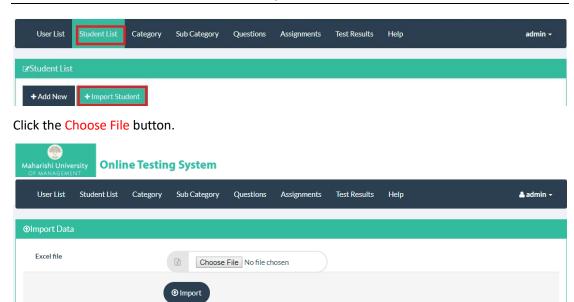


Click Submit Button, system will save the added Student.

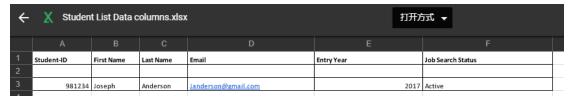


2.3.3 Import Students by Excel File

You could import a big amount of students by using Import Student Button.



Get ready for the file with the format shown below:

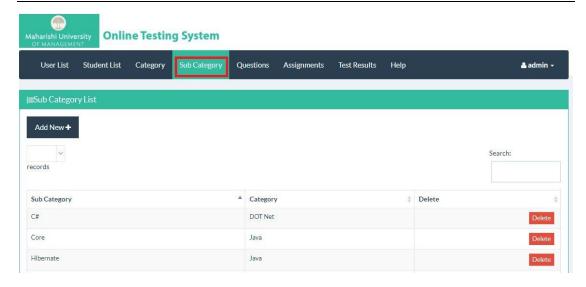


2.4 Manage Categories

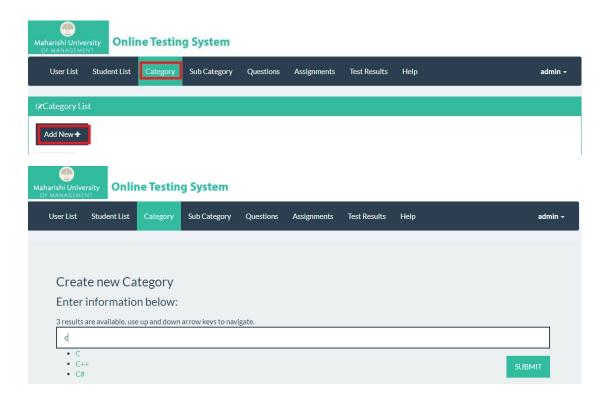
Every question belongs to a Sub Category, and each Sub Category belongs to a Category.

2.4.1 Check Existing Categories

You could check the existing categories

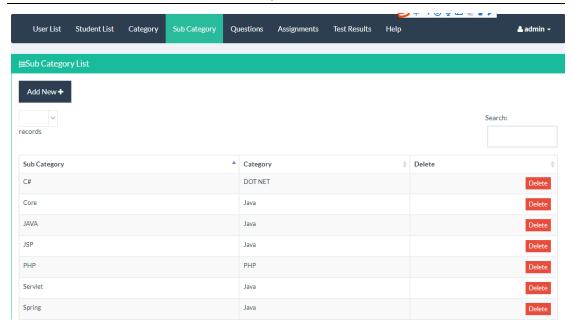


2.4.2 Add New Category

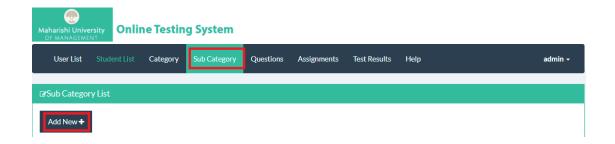


2.4.3 Check Existing Sub Categories

Each Sub Category belongs to one Category.



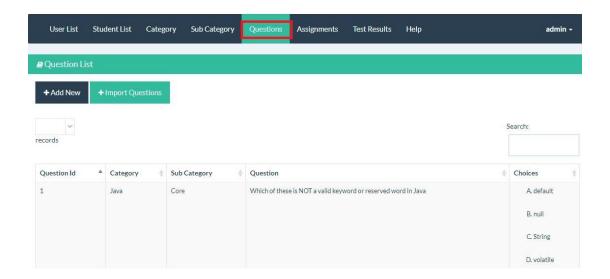
2.4.4 Add New Sub Category



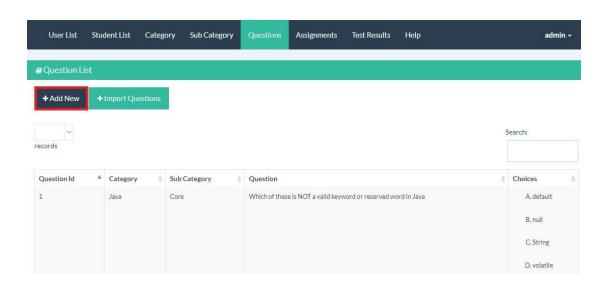


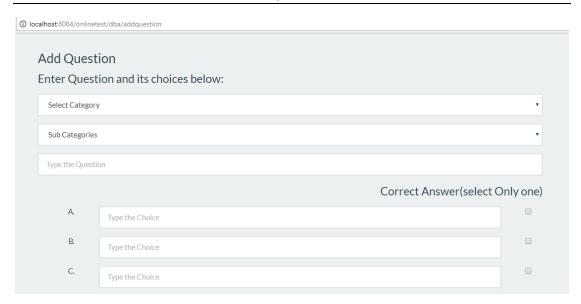
2.5 Manage Questions

2.5.1 Check Existing Questions

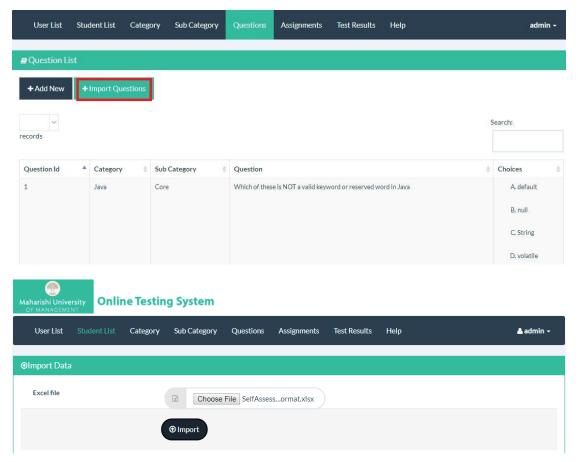


2.5.2 Add a Question

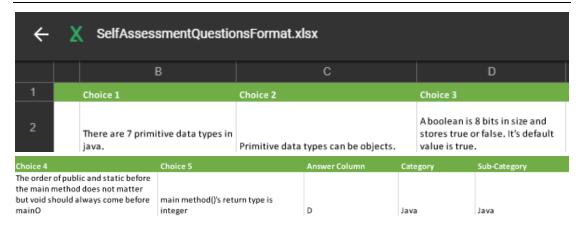


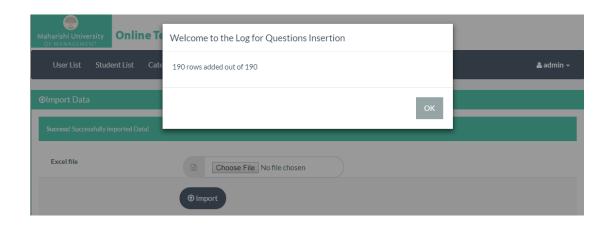


2.5.3 Import Questions by Excel file

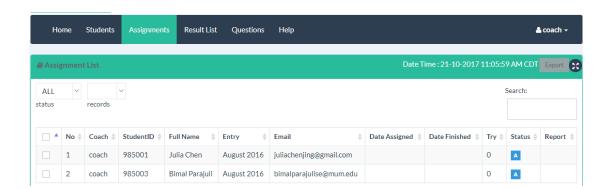


Please follow the format below:

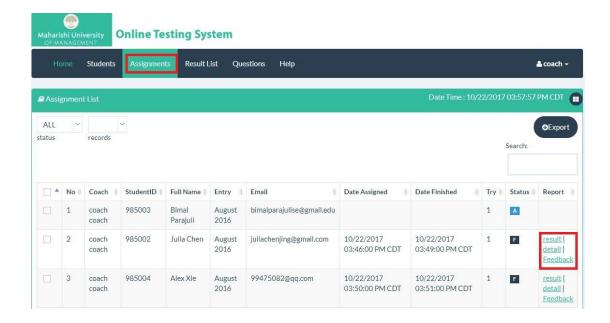




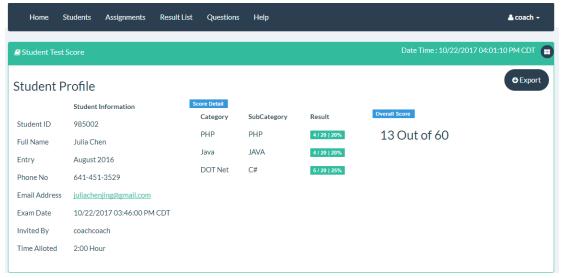
2.6 Check Out Assignments



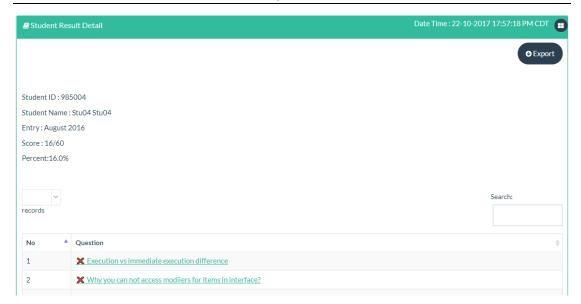
2.6.1 Check out All the Students who are generated the Test



You could click the Result button to check the report shown below.

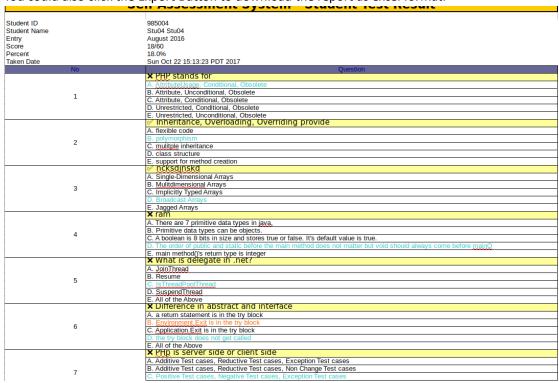


Or click the Detail button to check student's answer detail.



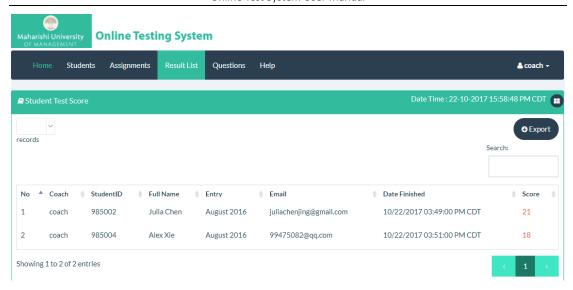
All reports could be downloaded by clicking Export button.

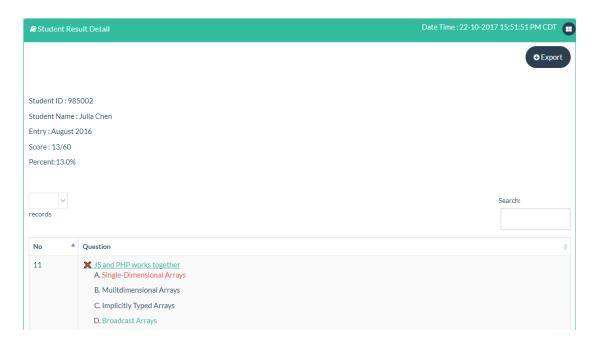
You could also click the Export Button to download the report as excel format.



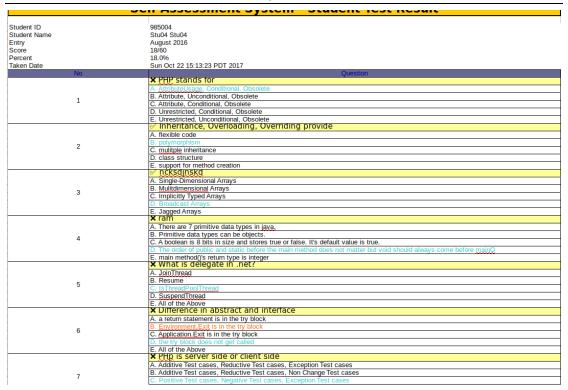
2.7 Check Test Results

Click the Result List button, you could check all the results of the test. You could also click the Export Button to download the report.





You could also click the Export Button to download the report as excel format.



3. DBA Manual

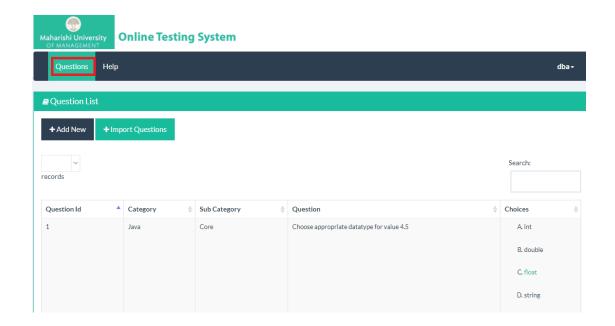
3.1 Edit Profile

As a DBA you are able to edit your own profile including change your password.



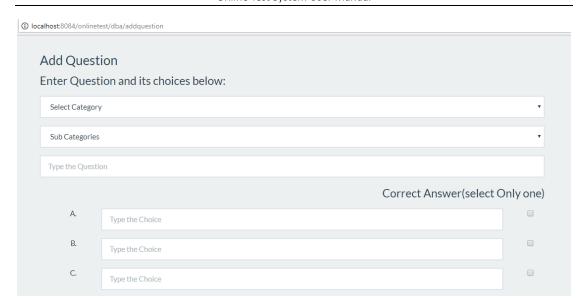
3.2 Manage Questions

3.2.1 Check the existing question

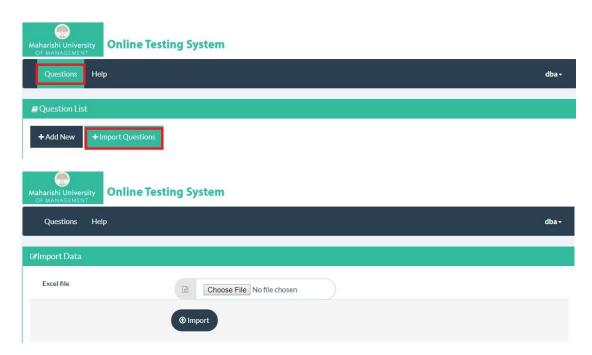


3.2.2 Add a New Question

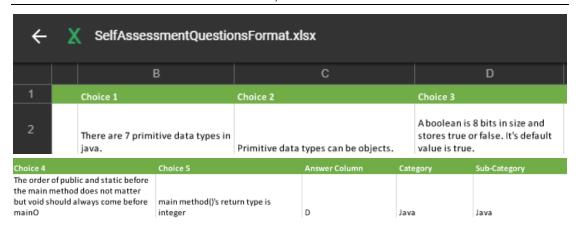


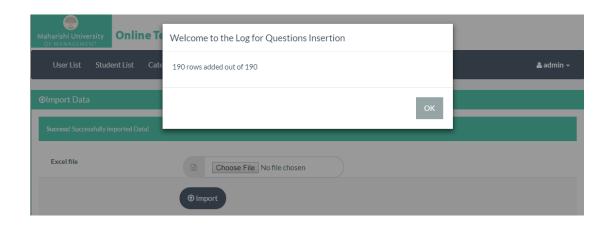


3.2.3 Import Questions by Excel File



Please follow the format below:



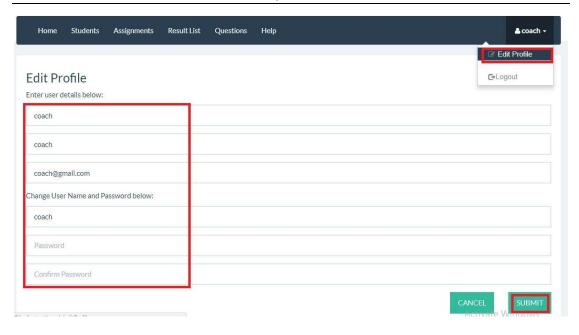


4. Coach Manual

Coach is responsible for generating the test for Students. Coach could also manage Student List, Question List and check test results.

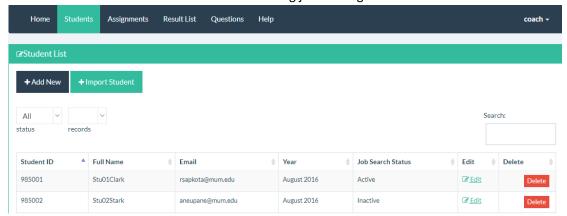
4.1 Edit Profile

As a Coach you are able to edit your own profile including change your password.

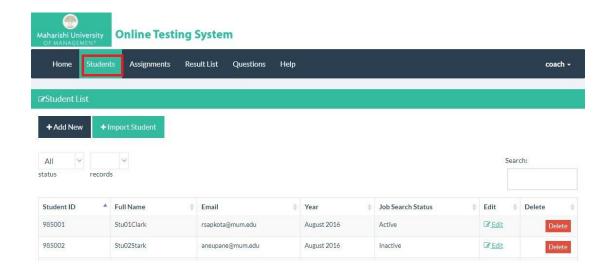


4.2 Manage Students

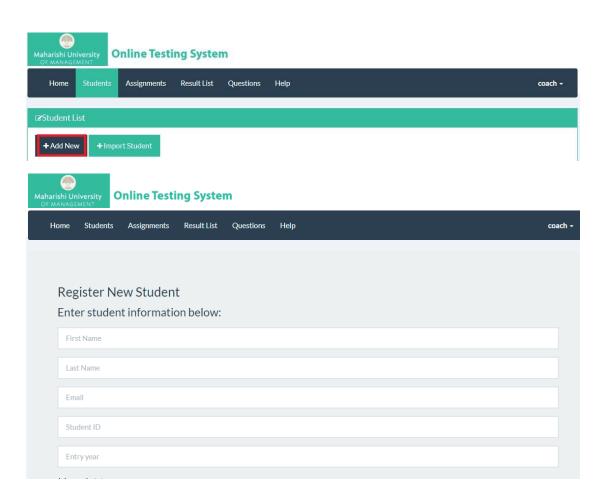
Students here mean MUM students who are doing job seeking.

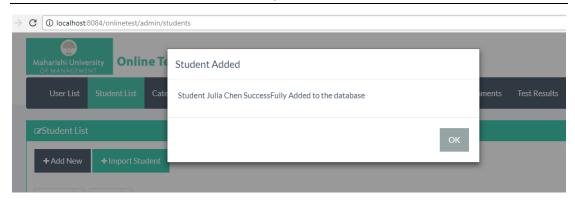


4.2.1 Check Existing Students



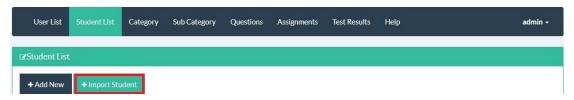
4.2.2 Register a New Student





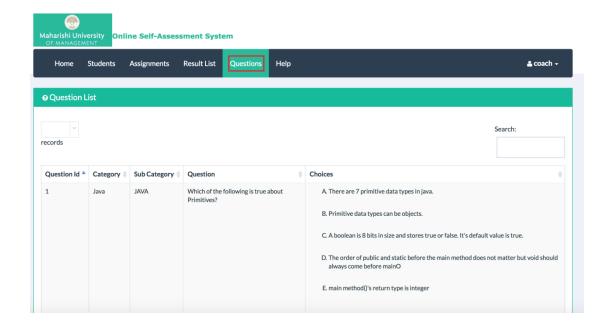
4.1.3 Import Students by Excel File

You could import a big amount of students by using Import Student Button.



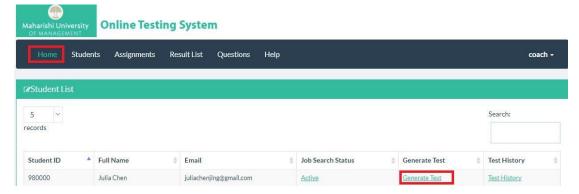
4.3 Manage Questions

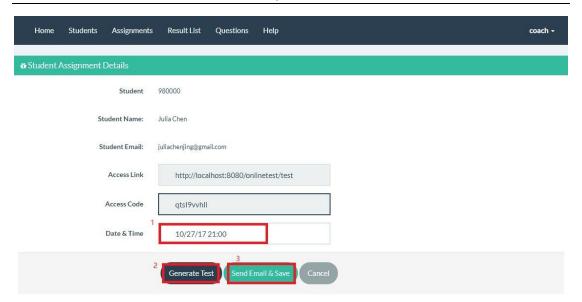
4.3.1 Check the existing question



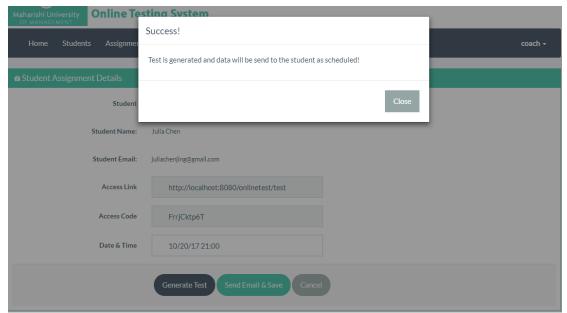
4.4 Generate Assignment to Student

Coach could choose a student and generate an assignment (a quiz test) to a certain student. The test link could be set to a certain time to send.

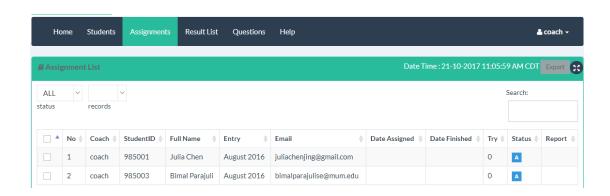




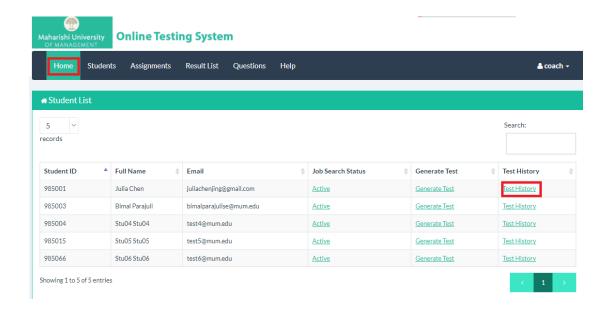
Then the email will be sent to the certain student at the chosen time.

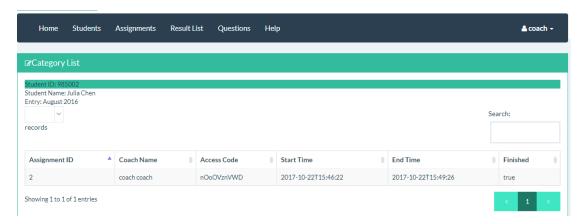


4.5 Check Out Assignments

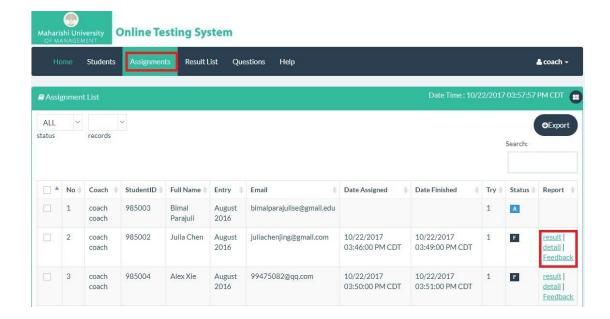


4.5.1 Check out If a Student Take the test

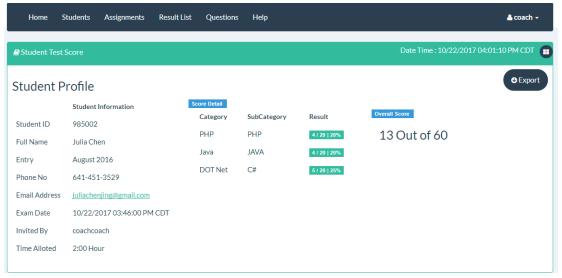




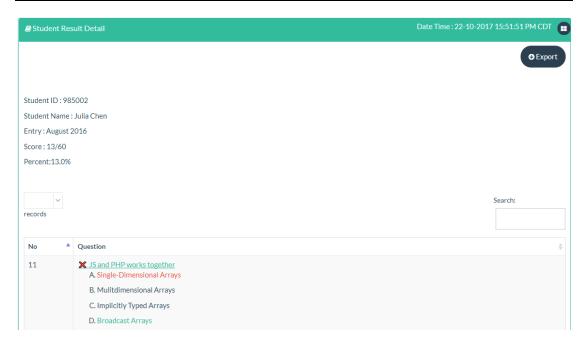
4.5.2 Check out All the Students who are generated the Test



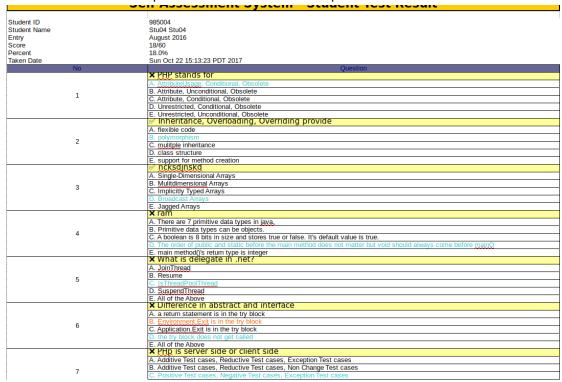
You could click the Result button to check the detailed student result.



You could click the Detail button to check the detailed student answer.

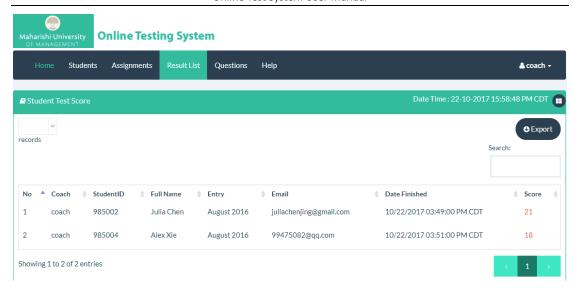


You could also click the Export Button to download the report as excel format.



4.6 Check Test Results

Click the Result List button, you could check all the results of the test. You could also click the Export Button to download the report.

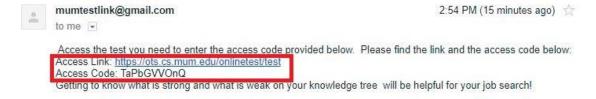


5. Student Manual

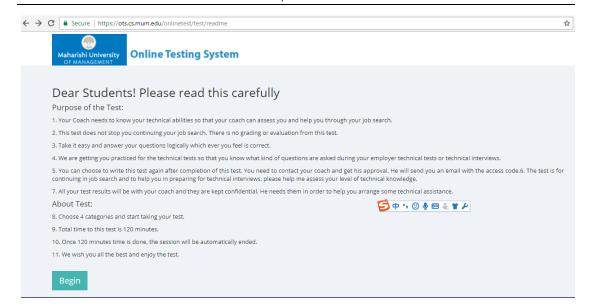
5.1 Take the Test

As a student who is doing job seeking, every now and then Coach will generate some online test to help you find the weak point of your knowledge tree. All you need is to follow the guide below:

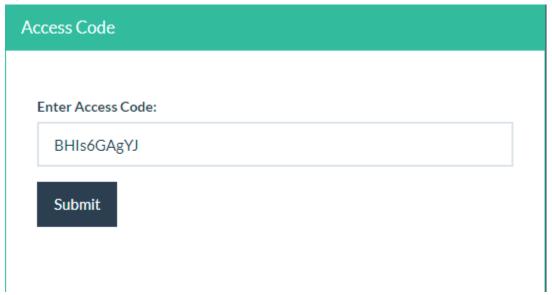
After the coach generates the test, you will receive the link and Access Code in your email:



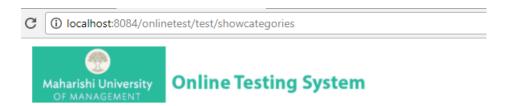
Click the link, and you will see the guidance:

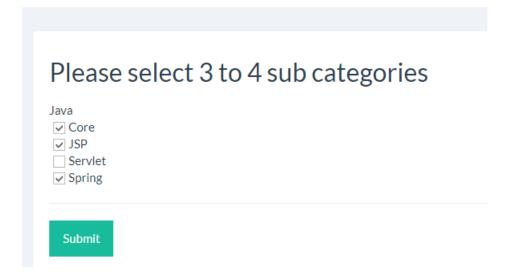


Input the Access Code shown in mail:



Time Remaining: 118 Minute 37 Seconds





Student Name: Julia Chen

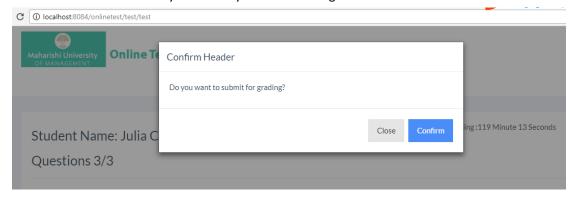
Questions 44/60

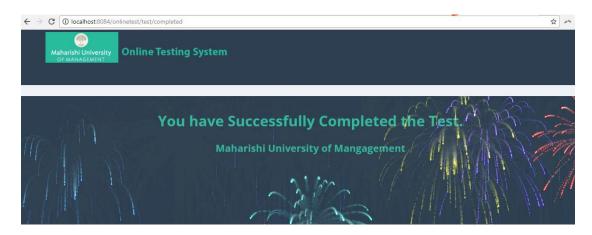
Unit test case types in C# include

- $\bigcirc \ \mathsf{Additive} \ \mathsf{Test} \ \mathsf{cases}, \mathsf{Reductive} \ \mathsf{Test} \ \mathsf{cases}, \mathsf{Exception} \ \mathsf{Test} \ \mathsf{cases}$
- Additive Test cases, Reductive Test cases, Non Change Test cases
 Positive Test cases, Negative Test cases, Exception Test cases
- Model Test cases, View Test cases, Controller Test cases



Please double check before you submit your answers to grade:





6. Revision History

Version	Date	Author	Description	Approver
V1.0	10/22/2017	Julia	First Version	